



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

2007 DEC -6 PM
COUNTY OF SANTA BARBARA
CLERK OF THE BOARD OF SUPERVISORS

Department Name: First District
Department No.:
For Agenda Of: December 11, 2007
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

07-01213

TO: Board of Supervisors

FROM: Board Member : Supervisor Carbajal 568-2186 *AOC*
Contact Info: Sue Paul, Assistant CEO 568-2817
Bob Nisbet, General Services Director 560-1011

SUBJECT: Accept Orfalea Family Foundation Award of Funding

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence:

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

1. Accept the Orfalea Family Foundation's donation of \$23,280 to establish eight lactation stations throughout the County for the use of County employees for the purpose of expressing breast milk; and
2. Execute an Agreement with the Orfalea Family Foundation, which sets forth the terms of conditions of the donation.

Summary Text:

The County of Santa Barbara is committed to providing, to the extent feasible, "Breastfeeding Friendly Worksites." The proposed recommendations will secure a donation from the Orfalea Family Foundation to establish eight new lactation stations for the use of County employees in Santa Barbara, Santa Maria, and Lompoc.

Background: In approximately October 2007, First District Supervisor, Salud Carbajal, was presented with an opportunity to secure a donation from the Orfalea Family Foundation to establish appropriately-equipped lactation stations at various County facilities. The Orfalea Family Foundation requested that the County identify appropriate locations and provide the Foundation with a cost estimate.

By way of information, the Foundation is focused on the youngest population (0 – five years) and supports nonprofit organizations and programs that respond to challenges within the following areas: early care, education, experiential, enrichment, learning differences, and critical community needs. The Foundation invests in programs that match these focal areas and provide substantive value, promote healthy development, and build skills for success in learning and in life. The Foundation has already funded lactation stations on the UCSB campus for use by faculty and students.

In response to the Foundation's request, the Supervisor requested that CEO/Human Resources and General Services conduct a feasibility assessment and cost analysis for establishing lactation stations at County facilities. In conducting their analysis, staff determined that:

- The Public Health Department currently provides a lactation station on the Calle Real campus;
- Other County departments provide, upon the request of an employee, accommodations for nursing mothers within existing office space; and
- Several departments have policies designating their organizations as a "Breastfeeding Friendly Worksites."

Staff also identified the equipment and furnishings required for lactation stations, the estimated costs of such items, and, in working with County Departments, identified eight additional possible locations for employee lactation stations:

- Santa Barbara – 3
- Santa Maria – 4
- Lompoc - 1

Based on model sites at UCSB and the Public Health Department WIC station, staff identified the following as part of an appropriate lactation station:

- A small enclosed room
- Hospital-grade pump
- Chair and footrest
- Refrigerator

- Microwave
- TV/VCR/DVD
- Signage
- Table
- Magazine holder
- Purell dispenser
- Water
- Literature

Based on the models and the identification of eight potential new County sites, staff estimated a total cost of \$23,280 to equip eight new sites and an additional \$10,000 for minor facility improvements such as the installation of door locks, signage, and comfort items. Each of the departments identified to provide locations for new sites have agreed to provide appropriate space, and General Services has determined that it can absorb the cost of facility improvements within its maintenance budget.

The Orfalea Family Foundation was presented with a cost estimate, as identified above, and subsequently offered to donate the necessary funds to furnish each of the eight new locations, within established Foundation award guidelines. Upon Board approval of the proposed contract, a project team consisting of representatives from designated sites will be formed to implement the new lactation stations. The Project Team will adhere to Orfalea Family Foundation award guidelines.

Performance Measure: N/A

Fiscal and Facilities Impacts:

The Foundation is committed to providing comfort amenities for the stations; however, their funding does not include any necessary physical improvements to County buildings. General Services estimates that some minor improvements will be necessary and can be implemented by the Maintenance Division. It is estimated that these improvements will cost approximately \$10,000 and will be accommodated through General Services' existing facilities maintenance budget. Therefore, the total cost to implement the program during the current fiscal year is \$33,280. It is estimated that annual ongoing costs in the second and subsequent years for the stations will be approximately \$2,000 per year for all eight stations.

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 10,000.00	-	\$ 10,000.00
State			
Federal			
Fees			
Other: Donations	\$ 23,280.00	\$ 2,000.00	\$ 21,280.00
Fiscal Analysis: Total	\$ 33,280.00	\$ 2,000.00	\$ 31,280.00

The budget for this project was calculated based on the existing models at UCSB and the Public Health Department (WIC). Hospital-grade pumps, chairs, footrests, refrigerators, microwaves, TV/VCR/DVD, signage, tables, magazine holders, purell dispensers, and on-going supplies such as water, literature, etc. will be provided at each of the locations.

The funding award is considered a “donation” in accordance with the County’s “Acceptance of Gifts by County” policy and is over the threshold (\$10,000) that can be accepted by the CEO. In accordance with the policy and Government Code Section 25355, California Code of Regulations, Title 2, section 18944.2, all financial donations over \$10,000 must be accepted by the Board of Supervisors.

Total Projected Savings: N/A

Staffing Impacts: N/A

Legal Positions: **FTEs:**

Special Instructions: N/A

Attachments:

Orfalea Family Foundation Contract

Authored by:

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