

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 11/01/02
Department Name: General Services
Department No.: 063
Agenda Date: 11/26/02
Placement: Administrative
Estimate Time: N/A
Continued Item: No
If Yes, date from:

TO: Board of Supervisors

FROM: Ronald S. Cortez, Director
General Services Department

STAFF Ramji P. Shah, NCARB
Project Manager (568-3553)

CONTACT:

SUBJECT: Public Defender's Office Addition, Santa Maria
Project # G00135/8641
5th Supervisorial District

Recommendations:

That the Board of Supervisors:

- A. Approve plans and specifications for an addition to the Public Defender's office located at 312 East Cook Street, Santa Maria (Project G00135/8641).
- B. Authorize the General Services Department to advertise the project for public bidding.

Alignment with Board Strategic Plan:

The recommendations are primarily aligned with Goal No. 2 Ensure the Public Health and Safety and Provide Essential Infrastructure.

Executive Summary and Discussion:

In 2000, the Office of the County Architect completed a countywide facilities space assessment. The assessments included all department located on both county-owned and leased lands. The Public Defenders Office has experienced inadequate office space for years. As part of the Cook-Miller Court Clerk's new building and a shuffling of other staff, some space was made available to help relieve the overcrowded conditions in the north county office of the Public Defender. Also, an office addition was approved and funded by the Courthouse Construction Fund/Criminal Justice Facilities Construction Fund Advisory Committee. This building addition and the remodeled space will allow for improved functional effectiveness, by providing better privacy between attorney, public and clients.

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Mandates and Service Levels:

None

Fiscal and Facilities Impacts:

This project is estimated to cost \$250,000 for construction. Total project cost is budgeted at \$330, 000. The funds have been appropriated and are available in Fund 0030 Department 063, Account 8200, Program 1930, Project 8645. It is shown in the General Service's Department Summary as *Capital Improvements* on page D-342.

Special Instructions:

Please forward a Minute Order to Attn: Ramji P. Shah, GS/Facilities Services Div., Courthouse Annex, 2nd floor.