



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Planning and
Development
Department No.: 053
For Agenda Of: December 4, 2012
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Glenn S. Russell, Ph. D., Director, Planning and Development, 568-
Director(s) 2085
Contact Info: Jeffrey S. Hunt, AICP, Deputy Director, Long Range Planning,
568-2072
SUBJECT: Mission Canyon Planning Advisory Committee Term Extension

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: N/A

Recommended Actions:

Staff recommends that the Board of Supervisors adopt a resolution (Attachment A) to extend the Mission Canyon Planning Advisory Committee (MCPAC) term of office for one year or until the Mission Canyon Community Plan is adopted, whichever occurs first.

Summary Text:

The original MCPAC was established by the Board of Supervisors (Board) by Resolution 06-365 in November 2006 to advise staff throughout an update of the Mission Canyon Area Specific Plan (Mission Canyon Community Plan) and development of new residential design guidelines. In 2008, the Board passed Resolution 08-387 to extend the MCPAC's term of office for approximately four years, coinciding with the term of office of the First District Supervisor, and to add the Mission Canyon Residential Parking Strategy project to the MCPAC's advisory role. The Board has since passed two resolutions adjusting the membership of the MCPAC (Resolutions 09-221 and 11-120). The current eight-member MCPAC expires on January 7, 2013.

The community plan process began in December 2006 and the MCPAC's policy development work was generally completed in November 2009. However, the MCPAC should remain active in order to allow committee participation through the plan update and adoption process. The project is currently nearing completion of environmental review, with Board adoption hearings anticipated in fall 2013.

Section 5.E of the Planning and Development Department's *Guidelines for General Plan Advisory Committees* (GPAC Guidelines, Attachment B) provides the general guideline of a four-year term for GPAC members in a single supervisorial district coinciding with the Board member's term of office, but provides that the Board may set a different term of office. The attached resolution will extend the MCPAC for one year or until the Mission Canyon Community Plan is adopted, whichever occurs first.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding for this work effort is budgeted on page D-138 of the adopted Planning and Development Department's budget for Fiscal Year 2012-2013. There are no facilities impacts. The action of extending the MCPAC term would result in no direct fiscal impacts. Convening meetings of the MCPAC would have associated costs, depending on the amount and length of such meetings.

Special Instructions:

Clerk of the Board, please return a copy of the signed resolution and Minute Order to Rosie Dyste, Planning and Development, Long Range Planning Division.

Attachments:

1. Attachment A: Resolution in the Matter of Approving a Term Extension of the Mission Canyon Planning Advisory Committee
2. Attachment B: GPAC Guidelines.

Authored by:

Rosie Dyste, Senior Planner, Long Range Planning Division

cc:

Allen Bell, Long Range Planning Division
Rosie Dyste, Long Range Planning Division