



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: 11/29/2022
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director (805-560-1011)
Contact Info: Patrick Zuroske, Assistant Director (805-568-3096)
SUBJECT: Santa Ynez Valley Airport Improvement Project- Award Professional Services Agreement (PSA) for Airport Planning, Engineering, Consulting Services and Construction Support; Third District

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute a Professional Services Agreement (PSA) with John A. Smith, an individual, doing business as Tartaglia Engineering (Tartaglia) to provide professional airport planning, engineering, consulting services, and construction support for the Santa Ynez Valley Airport; Airport Capital Improvement Program NPIAS 06-0243 (Third District) over a five-year period, in an amount not to exceed \$1,000,000.00; and
- b) Find that the proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to sections 15301(a) and 15302 of the CEQA Guidelines, as it involves repair, maintenance, and minor improvements and alterations to existing public structures, facilities and topographical features, involving negligible expansion of existing use, and approve and direct staff to file the attached Notice of Exemption on that basis.

Summary Text:

The Airport Capital Improvement Program (ACIP) maintains and modernizes the Santa Ynez Valley Airport facilities through annual projects that have been proposed by the Santa Ynez Valley Airport Authority (SYVAA), who manages the airport under lease on behalf of the County. The estimated total cost of the combined projects, including design, construction, and management, is \$5,580,000. Tartaglia has been selected to provide design and construction administration services in support of the Santa Ynez

Valley Airport's Capital Improvement Plan. The design and construction is funded primarily by federal grants from the Federal Aviation Administration (FAA), with the remaining funding coming from California Department of Transportation (CalTrans) and the SYVAA.

Background:

General Services conducted a qualifications-based competitive selection process, soliciting qualifications from interested firms via a Request for Qualifications (RFQ). Two firms have responded to the RFQ and, through the selection process, one firm was found to have met the minimum requirements. At this time, General Services is prepared to recommend Tartaglia to provide engineering services over the next five years for projects at the Santa Ynez Valley Airport, the County's airport near Santa Ynez which is operated by the SYVAA. Tartaglia has been providing similar services under contract with the County for the previous five-year Airport Capital Improvement Program. The scope of services covered by this PSA continues the SYAA's Capital Improvement Plan primarily funded by grants from the FAA. The work contemplated by the PSA is necessary to maintain and modernize the airport facilities, and has been proposed by the Airport Authority. Specifically, the proposed five-year ACIP work includes rehabilitation of the airport aprons, taxilanes, and the expansion of the access road and terminal parking area.

This PSA serves as a master agreement, and the County will authorize Tartaglia to perform specific services by separate Project Agreements to support the recommended ACIP Projects nominated by the FAA for funding. The PSA is a five-year agreement, and work on projects under the PSA will be contingent upon acquiring grant funding and allocating funds for work in those years. The PSA allows the design and construction management services necessary for the airport's five-year Airport Capital Improvement Program. The estimated total cost of such projects over the five-year term of the PSA, including design, construction and management, is \$5,580,000.

The County, as owner of the airport, is also the FAA Sponsor. As FAA Sponsor, the County may apply for and receive federal grants on a yearly basis as part of a five-year Airport Capital Improvement Plan previously approved by the County and FAA, which in turn is consistent with the SYVAA's Airport Layout Plan (ALP), last approved by the County on September 18, 2012, and by the FAA on August 1, 2013.

This current fiscal year project (AIP23) was recommended for funding in the FY 2023/2024 Airport Capital Improvement Program.

California Environmental Quality Act (CEQA) Documentation:

A CEQA categorical exemption and determination that this action is exempt from CEQA is proposed for this PSA, as the proposed project involves repair, maintenance, and minor improvements and alterations to existing public structures, facilities and topographical features, involving negligible expansion of existing use. The Individual ACIP Projects funded by the FAA are reviewed by the FAA under the National Environmental Policy Act (NEPA) guidelines.

Performance Measure: The improvements to the Santa Ynez Valley Airport through this project will properly update and maintain the airport.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 23-24</u>	<u>Project Cost (Year</u>	<u>Total Cost</u>
	<u>Project Cost</u>	<u>2-5)</u>	<u>(Year 1-5)</u>
	<u>(Year 1)</u>		
State	\$ 7,970.00	\$ 37,030.00	\$ 45,000.00
Federal	\$ 159,396.00	\$ 740,604.00	\$ 900,000.00
Other (SYVAA)	\$ 9,741.00	\$ 45,259.00	\$ 55,000.00
Total	\$ 177,107.00	\$ 822,893.00	\$ 1,000,000.00

Narrative:

The five-year PSA is not to exceed \$1,000,000.00. The current AIP-23 project includes Project Agreement 1 of the PSA in an amount not to exceed \$177,107.00. The balance of the PSA amount awarded will be used for future ACIP projects within the five-year term of the PSA. Funding for the compensation to be paid under the PSA is provided by grants from the FAA, State matches from the California Department of Transportation (Caltrans) - Aeronautics Program, and local matches from the SYAA. Ninety percent (90%) of the compensation to be paid under the PSA is funded by the FAA (\$900,000.00). The SYVAA pays the remaining 10% (\$100,000.00) in accordance with the lease agreement between the County and the SYVAA. Only after application and FAA grant approvals will the Caltrans portions be applied for and, if granted, may reimburse the SYVAA up to 4.5% of the cost (\$45,000.00). The FAA grant agreement for AIP-23 will be submitted to the FAA. No County funds will be used for the ACIP Projects.

This ACIP 23 fiscal year project was recommended for funding in the FY 2023/2024 Airport Capital Improvement Program. Once funded, funds will be available in Fund No. 0052, Dept. No. 063, Account No. 8200, Program No. 1920, Project No. 22012.

Key Contract Risks:

General Services and the SYVAA meet with FAA Planners annually to review and update the programmed five-year ACIP for the Santa Ynez Valley Airport. During this meeting, the project specifics and FAA funding preferences are discussed. Since FAA and Caltrans funding availability varies from year to year, the FAA and SYVAA work to prioritize the ACIP projects and to queue the projects accordingly. The opportunity to take advantage of these grant funded projects must be accomplished when offered and, in order to do so, the County needs to have a current PSA with a consultant for professional airport planning, engineering, consulting services, and construction support; otherwise the needed airport improvement projects will become delayed until a PSA is in place and future grant offers are available.

Staffing Impacts:

Legal Positions:

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FTEs:

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Special Instructions:

Please send one copy of the Minute Order and two duplicate executed originals of the Professional Services Agreement to John Green, GS / Support Services Division, Courthouse East Wing.

Attachments:

1. One (1) original and two (2) duplicate original Professional Services Agreement
2. Notice of Exemption

Authored by:

John Green, General Services – Capital Projects