

## Budget Journal Entry

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Document Number: BJE - 0003885      Batch ID: 1800777      Created On: 4/14/2015 1:36:13 PM  
 Document Description: Civil Software - Teleosoft      Processed On:      Created By: Hope Vasquez  
 Post On:      Processed By:

### References

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Audit Trail:

### Budget Revision Request

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Agenda Item:      Agenda Date: 5/5/2015      Approval: BOS 4/5      Has Board Letter: Yes

Title: Release Civil Funds for the purchase of Teleosoft CountySuite software.

Budget Action: Increase appropriations of \$255,800 in Sheriff General Fund for Fixed Assets and Services and Supplies funded by release of Restricted fund balance.

Justification: Civil automation software is utilized by the Sheriff's Civil Division to enter and track all civil process. It generates notifications of levy and wage garnishment forms as prescribed by law. The civil software system also maintains all accounting records by applying fees and payments, calculating interest and disbursing monies. It is imperative that the civil automation software remain in constant compliance with current legislation to avoid potential liability. The current automation tool utilized by the Civil Division is outdated and no longer supported by the vendor. Teleosoft, Inc. is a Pennsylvania based company who is relatively new to the California civil software market. There is an installation and data migration fee of \$228,771. There is an annual maintenance fee of \$26,954 which is in addition to the installation and data migration. Civil fees will be utilized for payment pursuant to Government Code 26731.

Fund balance prior to release of funds is \$486,171.

### Budget Revision Request Financial Summary

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Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	032 - Sheriff		55 - Services and Supplies	0.00	27,000.00
0001 - General	032 - Sheriff		65 - Capital Assets	0.00	228,800.00
0001 - General	032 - Sheriff		92 - Changes to Restricted	255,800.00	0.00
Fund: 0001 - General, Department: 032 - Sheriff Total:				<u>255,800.00</u>	<u>255,800.00</u>

### Accounting

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Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
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## Budget Journal Entry

0001	032	2420	9791	255,800.00		1058	6060	1516	201506	Release Fund Balance for Civil Software & Maint
0001	032	2530	8300		228,800.00	1058	6060	1516	201506	Release Fund Balance for Civil Software & Maint
0001	032	2530	7124		27,000.00	1058	6060	1516	201506	Release Fund Balance for Civil Software & Maint
Total				255,800.00	255,800.00					

## Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Douglas Martin	4/20/2015 3:06:11 PM	032 - Sheriff	Fund/Department	Y
John Jayasinghe	4/22/2015 11:43:38 AM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	4/23/2015 11:42:44 AM	061 - Auditor-Controller	FACS	Y