



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Information Technology  
**Department No.:** 067  
**For Agenda Of:** September 12, 2023  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Chris Chirgwin, CIO, (805) 568-2608  
Director(s)  
Contact Info: Andre Monostori, Deputy CIO, (805) 568-2606

**SUBJECT:** Agreement for Services of Independent Contract with Mobile Wireless LLC for Annual Renewal of NetMotion Licensing; All Districts.

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**County Counsel Concurrence**

As to form: Select\_Concurrence

Other Concurrence: Risk Management

As to form: Select\_Concurrence

**Auditor-Controller Concurrence**

As to form: Select\_Concurrence

**Recommended Actions:**

- a) Approve and authorize the Chair to execute an Agreement with Mobile Wireless LLC to renew annual licensing for NetMotion software for the period of September 30, 2023 through September 29, 2024, in an amount not to exceed \$145,282.50; and
- b) Approve and authorize the Chief Information Officer or their designee to order additional software services and licenses in an amount not to exceed 10% of the contract amount, or \$14,582.25; and
- a) Determine that the above recommended actions are a government funding mechanism or other government fiscal activity, which do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

**Summary Text:**

This item is before the Board to approve the agreement with Mobile Wireless LLC, for the procurement of NetMotion licensing for FY23-24 and to authorize the Chief Information Officer or their designee to order additional licensing on an as-needed basis.

**Background:**

Mobile Wireless LLC continues to be a valued partner with the Information Technology Department (ITD) in the procurement and renewal of licensing for the County’s NetMotion remote desktop client. This application, which is installed on all County laptops, allows users to log into County resources from remote locations securely. With the increase in mobile and remote work, the NetMotion application is a critical tool in allowing access to County network resources.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY 23-24 Total One-Time Cost:</u></b>
ITD Internal Service Fund 1915	\$ 145,282.50
Total	\$ 145,282.50

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Narrative: Funding to cover the cost is included in the Internal Service Fund (ISF) rates charged to departments in the approved FY 2023-2024 Information Technology Fund 1915. This item requires Board approval due to having exceeded the \$200,000 Countywide aggregate spend with this vendor.

**Key Contract Risks:**

The service contract for the fiscal year is provided at a fixed cost, limiting any financial risk to the County. The services being provided are by a company with a strong history and financial background, so the overall risk of this agreement is considered low.

**Special Instructions:**

Clerk of the Board: Please return one (1) copy of the executed agreement plus the minute order of the action to the Information Technology Department, attention: Andre Monostori, Deputy CIO, Information Technology Department.

**Attachments:**

- Attachment A – Mobile Wireless Agreement
- Attachment B – End User License Agreement

**Authored by:**

Jason Womack, Administrative Office Professional II

**cc:**