



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: April 20, 2021
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Scott D. McGolpin, Public Works Department, 805-568-3010
Director(s)
Contact Info: Chris Sneddon, Deputy Director, Transportation, 805-568-3064

SUBJECT: **Agreements for Services of Independent Contractor (Beacon Integrated Professions Resources, Inc. dba Hamner Jewel & Associates) for Right of Way Acquisitions Services; in support of East Mountain Drive Low Water Crossing Replacement; County Project 862357; Federal Project No. BRLO-NBIL(526); First Supervisorial District; and Jalama Road Culvert Replacement at M.P. 4.3; County Project No. 862415; Federal Project No. 4305-070-017R; Third Supervisorial District**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the attached Agreement for Services of Independent Contractor for Right of Way Acquisitions Services with Beacon Integrated Professions Resources, Inc. dba Hamner Jewel & Associates. (a Tri-County Vendor) 530 Paulding Circle, Suite A, Arroyo Grande, CA 93420, ("Agreement") in the amount of \$33,092., for Right of Way acquisition support of East Mountain Drive Low Water Crossing Replacement; County Project 862357; Federal Project No. BRLO-NBIL(526); First Supervisorial District; with a period of performance April 21, 2021 through January 1, 2022;
- b) Approve and authorize the Chair to execute the attached Agreement for Services of Independent Contractor for Right of Way Acquisitions Services with Beacon Integrated Professions Resources, Inc. dba Hamner Jewel & Associates. (a Tri-County Vendor) 530 Paulding Circle, Suite A, Arroyo Grande, CA 93420, ("Agreement") in the base amount of \$12,136, for Right of Way acquisition support of Jalama Road Culvert Replacement at M.P. 4.3; County Project

862415; Federal Project No. 4305-070-017R; Third Supervisorial District; with a period of performance April 21, 2021 through June 30, 2022;

- c) Approve and authorize the Director of Public Works or designee to make immaterial amendments in accordance with Section 34 of the Agreement for Services of Independent Contractor, Project No. 862415; and to make amendments within the scope of the Statement of Work in the Agreement in an amount not to exceed \$1,210, upon review and approval from the Auditor-Controller's Office and County Counsel's Office; and
- d) Find that execution of the proposed Agreement does not constitute a "Project" within the meaning of the California Environmental Quality Act pursuant to 14 CCR 15378 (b)(5) as it is an administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda to authorize the Chair to execute two Agreements for Services of Independent Contractor with Beacon Integrated Professions Resources, Inc. dba Hamner Jewel & Associates for Right of Way Acquisitions Services.

On December 24, 2020, the Public Works Department solicited bids from three vendors for acquisition services for the East Mountain Drive LWC Replacement project. All three firms submitted proposals prior to the January 14, 2021 deadline for submission. All three firms were evaluated and it was determined that Hamner, Jewel & Associates was the most qualified.

On January 27, 2021, the Public Works Department solicited bids from three vendors for acquisition services for the support of Jalama Road Culvert Replacement at M.P. 4.3 in the Third Supervisorial District. One of three firms submitted proposals prior to the February 15, 2021 deadline for submission. The submitted proposal was evaluated and it was determined that Hamner, Jewel & Associates was responsive, demonstrated competence, professional qualifications and competitive. Negotiations were successfully completed with Hamner Jewel & Associates on February 23, 2021.

Staff recommends awarding these Right of Way Acquisitions services agreements to Hamner Jewel & Associates based on their demonstrated competence, professional qualifications, and competitive pricing.

Background:

In collaboration with Caltrans, Public Works has completed the Federal environmental review document required under the National Environmental Protection Act (NEPA) for the E. Mountain Drive Low Water Crossing (LWC). Caltrans determined that a NEPA Categorical Exclusion was the appropriate document as such, approved the Categorical Exclusion on December 14, 2020 allowing Public Works to begin the Right of Way phase of the project while the California Environmental Quality Act (CEQA) reviews continue. Upon completion of the CEQA document, Public Works will return to the Board to adopt and approve the project and request authority to advertise for bids.

The Jalama Road Culvert Replacement at MP 4.3 Project was approved by your Board on February 2, 2021. This Right of Way Acquisition service agreement is required to procure the easements necessary for the project.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
<u>E. Mountain Dr. LWC</u>			
Federal (HBP)	\$33,092.08		\$33,092.08
Total:	\$ 33,092.08		\$ 33,092.08
<u>Jalama Rd. Culvert - MP 4.3</u>			
Federal (Hazard Mitigation Grant)	\$ 10,010.00		\$ 10,010.00
Local Match - SB1	\$ 3,336.00		\$ 3,336.00
Total	\$ 13,346.00	\$ -	\$ 13,346.00

Narrative:

The Jalama Road Culvert project costs, including contingencies, amounts to \$13,346. Federal Emergency Management Agency (FEMA) HMGP is providing 75% of the funding with the remaining 25% Local Match funds will be SB1. Funds for this project are budgeted in Dept. 054, Fund 0016, Org. 0500, Program 2740, and Account 7460

The East Mountain Drive LWC Replacement costs are \$33,092.08. The Federal Highway Administration is providing 100% of the funding. Funds for this project are budgeted in Dept. 054, Fund 0017, Org. 0600, Program 2820, and Account 7460.

Special Instructions:

Please forward the following items to Gail Ocheltree in the Public Works Department, Transportation Division, 123 E. Anapamu Street, Santa Barbara, CA, Phone extension 83094:

- A certified, stamped Minute Order approving these recommendations
- Two (2) duplicate original executed signature pages

Attachments:

- Attachment A: E. Mountain Drive LWC - Agreement for Services of Independent Contractor – Right of Way Acquisition Services one (1) complete original agreement and two (2) duplicate signature pages
- Attachment B: Jalama Road Culvert - Agreement for Services of Independent Contractor – Right of Way Acquisition Services one (1) complete original agreement and two (2) duplicate signature pages

Authored by:

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