



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Public Works
Department No.: 054
Agenda Date: October 21, 2025
Placement: Set-Hearing
Estimated Time: 45 Minutes
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Chris Sneddon, Public Works Department
Contact: Mostafa Estaji, Deputy Director, Transportation
SUBJECT: Proposed Fee Ordinance to Update Transportation Impact Mitigation Fees for the
Goleta and Orcutt Planning Areas; Second and Fourth Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form: N/A

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider the following recommended actions:

On October 21, 2025:

Set a hearing on the Departmental Agenda of November 18, 2025 to consider recommendations regarding the adoption of a proposed Transportation Impact Mitigation Fee Ordinance for the Public Works Department services, as follows:

- a) Approve the introduction (First Reading) of an Ordinance updating transportation impact mitigation fees for the Santa Barbara County Public Works Department, pertaining to the Goleta and Orcutt Planning Areas;
- b) Read the title of the Ordinance into the record and waive further reading of the Ordinance in full; and
- c) Set a hearing for the Administrative Agenda of December 9, 2025 to consider the adoption (Second Reading) of an Ordinance, as follows:
 - i. Adopt the Ordinance (Second Reading) updating transportation impact mitigation fees for the Santa Barbara County Public Works Department, pertaining to the Goleta and Orcutt Planning Areas; and
 - ii. Adopt the updated fee schedule to take effect upon the effective date of the Ordinance.
 - iii. Find that the proposed actions are administrative activities of the County approving charges that are for the purpose of meeting operating expenses, which will not

result in direct or indirect physical changes in the environment, and are therefore not subject to the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15273(a)(1), not a “project” as defined for purposes of the California Environmental Quality Act (CEQA) under CEQA Guidelines Sections 15378(b)(4) and (b)(5).

Summary Text:

This item is on the agenda for your Board to review and adopt the updated fee schedule for the County’s Transportation Impact Mitigation Fees pertaining to the Goleta and Orcutt Planning Areas. The adoption of this Proposed Ordinance will facilitate operational and financial needs of the Transportation Division in addressing increased congestion due to new developments and subdivisions. Fees will become effective 60 days after adoption of the ordinance on February 7, 2026.

Discussion:

In 2019, the Department of Public Works conducted a fee study to evaluate the Transportation Impact Mitigation fees in the Orcutt and Goleta planning areas, with the intention of adopting updated fees within that fiscal year. This board action resumes that effort and, upon approval, will update the fees to reflect current conditions. The updated fees are based on the most recent list of planned transportation projects in the unincorporated communities of Goleta and Orcutt, and the 2019 cost estimates have been escalated using the Engineering News-Record Construction Cost Index for the Los Angeles area.

Background:

A transportation impact mitigation fee is a charge levied on new development projects to fund necessary transportation improvements, like road expansions, traffic signal upgrades, or pedestrian pathways, that all of which are required to offset the additional traffic congestion caused by new development. On July 22, 1997, the Board of Supervisors adopted Ordinance 4270, now embodied in Chapter 23C of the Santa Barbara County Code, which enables the County to establish transportation impact mitigation fees to address identified transportation impacts for each planning area of the County.

The fee schedule now includes new land uses because the Institute of Transportation Engineers (ITE) has updated its trip generation manual. The current schedule is still based on land uses from an outdated 1980s ITE manual. To stay consistent with current trip generation data, we need to replace the old lists with the updated land use categories.

Fiscal and Facilities Impacts:

With the adoption of the new ITE manual, many new fee types have been introduced—some based on different units—making direct comparison with the previous schedule difficult. However, overall revenue from development review is expected to rise for the Goleta and Orcutt Planning Areas.

Special Instructions:

Please return a certified stamped Minute Order and a copy of the executed resolution to Ashley Kruzel, Public Works Transportation, ext. 83064 akruzel@countyofsb.org.

After the October 21, 2025 set hearing, direct the Clerk of the Board to publish the attached Notice of Public Hearing (Attachment D) pursuant to Section 25124 of the Government Code in the Santa Barbara Independent, Santa Maria Times, and Lompoc Record five (5) days prior to the First Reading. In addition, direct the Clerk of the Board to mail notice to any interested party who files a written request with the local agency for mailed notice of the meeting on new or increased fees or service

charges at least fourteen (14) days prior to the November 18, 2025 meeting in accordance with Government Code section 66019(b).

After the December 9, 2025 second reading, direct the Clerk to:

1. Send copies of the adopted Ordinance and copies of the minute order to Ashley Kruzel, Public Works Transportation, 123 E. Anapamu Street, Santa Barbara x83064 and to County Counsel.
2. Publish a copy of the adopted Ordinance or summary of with names of the members of the Board of Supervisors voting for or against the Ordinances in the Santa Barbara Independent, Lompoc Record, and Santa Maria Times 15 days after the adoption of the Ordinance

Attachments:

Attachment A - Proposed Ordinance and Fee Schedule

Attachment B - Goleta TIP Fee Study

Attachment C - Orcutt TIP Fee Study

Attachment D - Notice of Public Hearing

Contact Information:

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