



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** September 13, 2016  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director      Scott D. McGolpin, Public Works Department, x3010  
Contact Info:                      Chris Sneddon, Deputy Director, Transportation, x3064  
**SUBJECT:**      **County Service Area No. 41, Cebada Canyon Road Maintenance Assessments for Fiscal Year 2016/2017; Fourth Supervisorial District**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt the attached Resolution establishing road maintenance charges (with no increase in benefit assessment) for County Service Area No. 41 for Fiscal Year 2016/17; and
- b) Find that the proposed action is for the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by public agencies which the public agency finds are for the purpose of meeting operating expenses; that the proposed action is therefore exempt from California Environmental Quality Act pursuant to 14 CCR 15273(a) (1); approve the attached Notice of Exemption, adopting the findings contained therein, and direct staff to file the Notice of Exemption.

**Summary Text:**

The road maintenance and repair for County Service Area No. 41 is funded through a benefit assessment. The Board of Supervisors must annually adopt the benefit assessment rates in order to assess them on the tax roll. Public Works requests that your Board maintain the Fiscal Year (FY) 2015/2016 benefit assessment rates for FY 2016/2017, which averages \$465 per parcel, and will generate approximately \$23,704 in revenues.

Pursuant to the State California Environmental Quality Act (CEQA) guideline 15273 (a) (1), the Department of Public Works has determined this project is exempt from further environmental review. The attached Notice of Exemption contains findings setting forth with specificity the basis for this exemption. Approval of this Notice of Exemption shall indicate the Board of Supervisors' approval of this project, and will commence the appeal period, pursuant to CEQA guidelines.

**Background:**

A benefit assessment is a tax levied by an agency on real property to fund capital costs, maintenance, and operational expenses of a particular improvement or service. The taxes levied are assessed only to those properties directly benefiting from the financed services or improvement, and are not based on property value. Each parcel in the service area is assessed according to the specific benefit it receives. The Board of Supervisors manages the implementation of services funded through the benefit assessment tax.

County Service Area No. 41 is in unincorporated County territory, it was established in FY 1984/85 to assess property owners for road repairs, maintenance, and improvements in the Rancho Santa Rita subdivision, located outside the City of Lompoc. County Service Area No. 41 was established pursuant to Government Code § 25210, et seq. The FY 2016/2017 end of year balance is projected to be \$137,044 and the annual revenues for FY 2016/2017 will be \$23,704.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY16/17 Revenue:</u></b>
Other: Assessments	\$ 23,704.00

**Narrative:**

This County Service Area is self-financed and there is no General Fund impact. Revenues of \$23,704 will go to in Department 054, Fund 2242.

**Special Instructions:**

Please provide a stamped, certified Minute Order, and a copy of the executed document, to Gena Valentine Felix, Public Works Transportation, x 3064.

**Attachments:**

Attachment A: Exhibit A - Fixed Charge Report

Attachment B: Resolution

Attachment C: Notice of Exemption

**Authored by:**

Chris Sneddon, Deputy Director, Public Works Transportation, x3064