



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: May 9, 2023
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, Community Services Director (805) 568-2467
Director(s)
Contact Info: Jeff Lindgren, Parks Assistant Director (805) 568-2475
SUBJECT: Countywide Recreation Master Plan Consulting Service Agreement Amendment to Support Planning Commission Public Workshops

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute the Second Amendment (Attachment A) to the Recreation Master Plan Phase Two professional services agreement with WSP Environment & Infrastructure Inc., (Contractor) to increase the contract amount by \$30,000 for a new total contract amount not to exceed \$860,505, so the Contractor may assist the County in Planning Commission public workshops for discussion of potential amendments to the Land Use Development Code, Comprehensive Plan and community plans related to the Recreation Master Plan; and
- b) Determine that the above recommended actions are exempt from the California Environmental Quality Act pursuant to CEQA Guidelines section 15262 and 15378(b)(4) finding that the activities involve only feasibility or planning studies for possible future actions which the Board has not approved, adopted or funded and are the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment..

Summary Text:

This item is on the agenda for the Board of Supervisors to consider approval of a Second Amendment to the professional services agreement with WSP USA Environment & Infrastructure, Inc., formerly Wood Environment & Infrastructure Solutions, Inc., to support public workshops at the County Planning Commission. The Second Amendment would allow consultant support for the Community Services

Department, Parks Division, to build public and decision-maker understanding of proposed amendments to the Land Use Development Code, community plans, the Land Use Element, and the Open Space Element of the County Comprehensive Plan.

Background:

On February 15, 2022, the Board of Supervisors approved a request from the Community Services Department, Parks Division, to use Trails and Open Space funding to expand the scope of the Recreation Master Plan and explore potential amendments to the County Comprehensive Plan, community plans, and zoning ordinances that may support recreational and agricultural tourism development for public agency projects and private projects that provide a public recreation benefit.

To date, WSP has completed substantial work on the Recreation Master Plan, extensive community engagement, and a package of detailed recommended amendments to the County’s recreation policies, e.g., Land Use and Open Space Elements, community plans, and regulatory framework, e.g., Land Use and Development Code and conducted direct outreach to key stakeholders and held a well-attended public workshop to receive valuable input and support for the proposed amendments.

In response to high levels of public interest in the potential recreation amendments currently underway, the Planning Commission Chair has offered to host two County Planning Commission workshops to review these amendments before proceeding into the environmental review for the Countywide Recreation Master Plan and planning/policy amendments. These workshops are intended to provide a flexible forum for the Planning Commission to review and vet potential amendments to the County’s Land Use and Open Space Elements and Land Use and Development Code. These workshops would provide additional opportunities for public input. The Planning Commission would be able to interface with the public in a more open forum than formal hearings to consider new policies and programs to support recreation. Such guidance is essential to focus the County’s review and streamline final decision-maker hearings.

The Community Services Department is not requesting additional funding and will use funds already allocated for the Recreation Master Plan. Community Services recommends the Board approve a Second Amendment to the professional services agreement with WSP USA Environment & Infrastructure, Inc. for support of the Planning Commission workshops. The \$30,000 for the Second Amendment will be moved from funding previously allocated from Trails and Open Space funding for the Countywide Recreation Master Plan for Planning and Development and Community Services staff costs to fund support for the public workshops. Trails and Open Space funding was designated from cannabis revenues during Board of Supervisor budget deliberations in June 2021.

Fiscal and Facilities Impacts:

Costs for work conducted by the Contractor on the Countywide Recreation Master Plan for support of Planning Commission public workshops are budgeted within the Community Services Department Parks Division operating budget.

Attachments:

Attachment A: Second Amendment to Agreement for Services with WSP USA Environment & Infrastructure, Inc. – Countywide Recreation Master Plan Support for Planning Commission Workshops.

Special Instructions:

After Board action, please distribute as follows to Jeff Lindgren, Community Services Department:

1. Minute Order
2. Second Amendment to Agreement for Services