



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 5/05/15
Placement: Departmental
Estimated Tme: 45 minutes
Continued Item: NA
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department: Mona Miyasato, County Executive Officer, 568-3400
Director(s):
Contact Info: Terri Maus-Nisich, Assistant CEO, 568-3415

**SUBJECT: Human Services Commission – Award of FY 2015-2016, 2016-2017, 2017-2018
General Fund Grants**

County Counsel Concurrence

As to form: YES

Other Concurrence:

Auditor-Controller Concurrence

As to form: YES

Recommended Actions:

That the Board of Supervisors:

1. Receive and consider recommendations from the County of Santa Barbara Human Services Commission for the awards of Human Services Commission grants to grantees for the use of County General Funds for FY 2015-2016 for agency capacity building "Mini Grants" totaling \$59,000 (Attachment A)
2. Receive and consider recommendations from the County of Santa Barbara Human Services Commission for the awards of Human Services Commission grants to grantees for the use of County General Funds for FY's **2015-2016, 2016-2017, and 2017-2018** for the delivery of Human Services Basic Services and Best Practices Grant Programs totaling \$990,000 (Attachment A);
3. Receive and consider public comment related to the Human Services Commission award recommendations for the use of County General Funds for FY's 2015-2016, 2016-2017 and 2017-2018.

4. Accept the recommendations from the County of Santa Barbara Human Services Commission and approve the awards of Human Services Commission grants to the grantees identified in Attachment A, subject to the approval and execution of written agreements, and direct staff to return to the Board as required for approval and authorization of the Chair to execute FY 2015-16 Human Services Commission grant agreements as may be required; and
5. Determine that the above activities are not a project under the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15378, as they involve funding mechanisms and other governmental fiscal activities that do not involve a commitment to any specific project that may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (NOE) (Attachment B).

Summary Text:

The Board of Supervisors funds Human Services Commission (HSC) grants annually with County General Funds. The amount of HSC grant funds budgeted for fiscal years 2015-2016, 2016-2017 and 2017-2018 is \$1,200,000, which includes administration fees used to support the County’s administration of these grants. Grants have historically been awarded on three-year cycles. The last three-year cycle ends with the current fiscal year (2014-2015). While grants are budgeted on a three-year cycle, the required grant agreements ensure that ongoing funding is subject to appropriation by the Board of Supervisors.

The Board of Supervisors reviewed and approved a new cycle funding concept at their November 4, 2014 departmental meeting. This was based on the Commission’s extensive analysis of the Human Services Program’s past three-year cycle including review of current data and needs for the next three-year cycle. The grants are intended to provide for the delivery of vital human services through non-profit organizations Countywide.

Background:

The Santa Barbara County Human Services Commission (HSC) was established in 1977. The all-volunteer Commission is comprised of three Commissioners per Supervisorial District who have experience with Human Services activities in the County. The Supervisors appoint the Commissioners. Meetings are generally held the first Thursday of every month with sub-committees meeting as necessary. All Commission meetings and standing committee meetings are publicly noticed according to the Brown Act and held at a mid-County location accessible to north and south County participants and interested citizens.

Summary of New Funding Cycle Concept

During the past three-year cycle (FY 2011 – 2014) the Board recommended that the Commission consider implementing a more strategic approach to funding that would result in a greater impact. This meant recommending fewer grants with higher grant amounts. The New Funding Cycle Concept consists of three tiers of funding opportunity summarized in the chart below:

1 year Mini Grant	\$5,000 - \$7,000	Capacity building
1-3 year Basic Services	\$20,000 - \$50,000	Basic Services, Safety net programs
3 year Best Practices	\$50,000 - \$100,000	Evidence-based Practices

Inclusive Public Process

The Commission engaged in a lengthy and inclusive public process to develop the New Funding Cycle Concept. Key activities are listed below:

- 2013-2014 Data collection and analysis
- 2013 – 2014 Regular Commission meetings
- September 11, 2015 Commission Retreat
- October 2, 2014 Public Meeting on New Funding Concept
- November 4, 2014 Public Meeting on New Funding Concept with Board
- November 18th and 20th 2014 Published Notice of Funding Availability (NOFA) on New Funding Concept
- December 1st and 2nd – North and South County Applicant Training Sessions
- February 4, 5, 6 2015 – Applicant Interviews with Commission’s Allocations Committee
- March 5, 2015 – Allocations Committee presentation to full Commission and Commissions approval of Committee recommendations
- May 5, 2015 – Public Hearing on Commission’s 2015 -2017 funding recommendations

2015 NOFA Applications, Review Process and Criteria

The NOFA resulted in 116 applications submitted for \$1,049,000 in available funding. The chart below depicts applications received, funds requested and funds made available for each of the three tiers in the New Funding Cycle Concept.

Grant	Number of Applications	Requested amount	Funds made Available
Mini Grants	29	\$194,760	\$59,000
Basic Services	61	\$2,452,172	\$540,000
Best Practices	26	\$2,181,189	\$450,000
Total*	116	\$4,828,121	\$1,049,000

In January the Commission’s Allocations Committee members reviewed and ranked applications according to Commission priorities. The Allocations Committee interviewed all applicants on February 4, 5, and 6, 2015 to obtain additional information or clarification on applications. Commissioners finalized their rankings immediately following the interviews. The Committees’ recommendations were presented to the full Commission at its March 5, 2015 meeting. The Commission voted unanimously to accept the Allocations Committee’s recommendations. Priorities were developed from public input and surveys; poverty and other data; demonstration of significant positive impact on target populations; identification of strong targets and outcomes; provision of unmet needs; geographic distribution; agency capacity and prior performance. Best Practices programs were also reviewed for experience with proven systems and programs that track results. Service categories included seniors, children, programs addressing abuse, and improved access to services (i.e., transportation and language access).

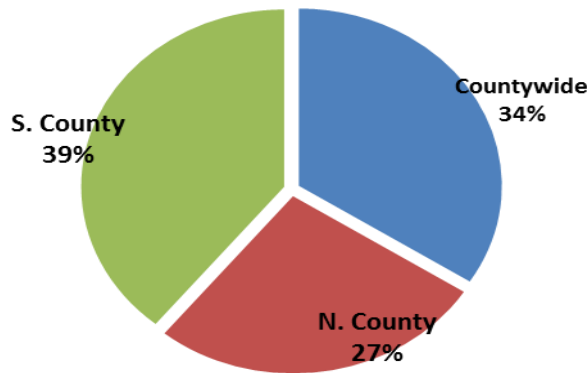
Prior Cycle vs. New Funding Cycle Recommendations

The New Funding Cycle Concept resulted in 42% fewer agencies being recommended for funding and 65% fewer programs being recommended for funding than in the previous cycle. However, per the New Funding Cycle goals to ensure impact and employ evidence-based results, agencies received higher average grant amounts (61%) for programs and services to assist target populations. Clients projected to be served in the past cycle (i.e., FY 2012-13) were 114,688. Clients projected to be served in FY 2015-16 equals 117,688, an increase of 2,732 persons to be served. All programs funded and amounts requested are noted in Attachment A.

Fiscal Year	Funding Available	Agencies Funded	Programs Funded	Average Grant Amount
Prior Cycle (2011 -2014)	\$1,072,000	50	78	\$21,440
Current Cycle 2015-2017 (Basic Services and Best Practices only)	\$990,000	29	27	\$34,483
Mini Grants 2015 - 2016 <i>unavailable in prior cycle</i>	\$59,000	10	10	-
% Difference from Prior Cycle		-42%	-65%	+ 61%

Geographic Distribution

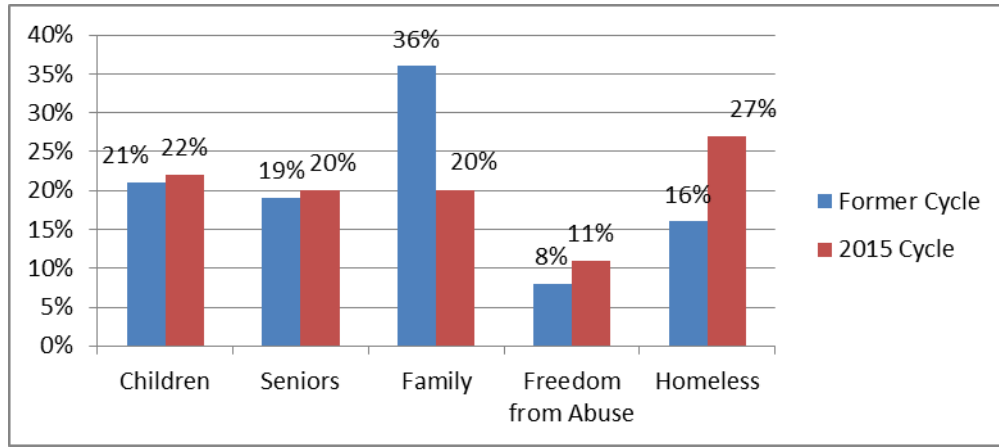
All programs recommended for funding will help to sustain critical social services programs Countywide. The diagram below shows the geographic distribution of programs recommended for funding.



Countywide	14	34%
North County	11	27%
South County	16	39%
Total	41	100%

Comparison of service categories prior vs. current cycle

The New Funding Cycle Concept service categories are similar to prior cycles. The Commission continues to recommend funding for services that serve children, families, programs addressing abuse, homeless and seniors. The chart below shows a percentage comparison of dollars spent in FY 2012-2013 compared to what is being proposed for FY 2015-2016, by service category. Attachment A depicts all recommended programs for the current cycle. Children are 0 - 18 years of age. Families can include children.



Performance Measure:

2015-2016, 2016-2017, 2017-2018 Fiscal Years:

All grantees will be required to attend training. The Human Services Commission’s Contract Compliance Committee requires all applicants to submit performance targets at the beginning of the fiscal year and report on them quarterly. Performance targets become part of the contract. The Program Administrator reviews outcomes according to targets and reports to the Committee. The Administrator conducts on-going desk monitoring and performs site visits with Commissioners as necessary.

Fiscal and Facilities Impacts:

Budgeted: YES **Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$1,200,000	\$0.00	\$1,200,000.00
State			
Federal			
Fees			
Other:			
Total	\$ 1,200,000.00	\$ -	\$ 1,200,000.00

Narrative: There is \$1,049,000 available for programs. Administration (12%) equals \$151,000. Administration covers staffing and supplies.

Key Contract Risks (if applicable):

N/A

Staffing Impacts:

Legal Positions: 0

FTEs: 0

Special Instructions:

Attachments:

Attachment A: Human Services Commission Recommendations (New Funding Cycle)

Attachment B: CEQA Notice of Exemption

Authored by:

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