



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: November 3, 2015
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Dr. Takashi Wada, Director
Director(s) Public Health Department 681-5105
Contact Info: Dana Gamble, Assistant Deputy Director of Primary Care and
Family Health (681-5171)
SUBJECT: Personnel Resolution for Additional Health Care Center Positions

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: CEO/Human Resources

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider recommendations as follows:

- a) Authorize the Public Health Department Director to accept and receive Grant Award 3H80CS000461412 from the Department of Health and Human Services Health Resources and Services Administration (HRSA) for Expanded Services for the period September 1, 2015 through February 28, 2017 in the amount of \$329,100.00 annually.
- b) Approve the attached Resolution and allocate to the Public Health Department the following new positions effective October 26, 2015:
 - Add: (1) 1.0 FTE Staff Nurse (class 007100). Range 7100 (\$5,549 - \$6,774 approximately per month)
 - Add: (3) 1.0 FTE Medical Assistants (class 005123). Range 5123 (\$3,049 - \$3,723 approximately per month)
 - Add: (2) .50 FTE Medical Assistants (class 005123). Range 5123 (\$3,049 - \$3,723 approximately per month)
 - Add: (1) .50 FTE Public Health Nurse (class 006310). Range 6310 (\$5,938 - \$7,249 approximately per month)

- c) Approve and authorize Budget Revision Request number 0004251 reflecting unanticipated revenue from the Federal government for HRSA Expanded Services in the amount of \$164,550 for the remainder of Fiscal Year 2015-16.
- d) Determine that this action is exempt from California Environmental Quality Act review per CEQA Guideline section 15378(b)(4), since the recommended action is a government fiscal activity which does not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

This item is on the Agenda to authorize the Public Health Department to accept an award from the Department of Health and Human Services Health Resources & Services Administration (HRSA) for Expanded Services. This HRSA supplemental funding for Healthcare Centers (HCCs) such as the County Public Health Department is to support increased access to comprehensive primary health care services at existing health center sites through increased numbers of staff, and increased availability of services. This is an annual increase of up to \$329,100.00 per grant cycle year (March 1 through February 28), although the current cycle begins in September of 2015. \$164,550 of the funding is anticipated to be used during FY 2015-16. It is anticipated that this grant will extend beyond February 28, 2017 if the PHD meets the HRSA expectation that as a direct result of this funding, 200 new patients will access services at County Health Care Centers by the end of the grant period (February 28, 2017).

The grant funds will to be used to expand comprehensive primary care services to underserved populations including those who are homeless through the addition of core staff. Additional staffing include medical assistants (MA), a registered nurse (RN) and expanded public health nurse (PHN) availability in local homeless service sites. The Medical Assistant access and referral project will add one MA to each of the geographic areas served by the HCCs to streamline the referral and access process by having assigned MAs be responsible for setting appointments and making referrals to ensure timely delivery of care. The MAs will serve as liaisons between patients and the health care delivery system. The RN case manager will be based in the Santa Barbara Health Care Center Women's Health Program where currently Nurse Practitioner Midwives see patients and address case management needs during office hours. The 1 FTE RN position will open nearly 10 additional appointments per week on the Midwives' schedules.

Background:

The Affordable Care Act implemented in 2014 expanded eligibility for Medi-Cal and the increased the number of Medi-Cal eligible CenCal Health members assigned to PHD HCC's by approximately 70%. This substantial increase in Medi-Cal covered patients has significantly impacted access to needed medical services. The HCCs need to add staff to coordinate access and referrals to care to accommodate the new demand which will be funded by this HRSA grant award.

These services are available to all HCC patients - including patients experiencing homelessness - without regard to ability to pay. The larger HCCs in Santa Maria, Lompoc and Santa Barbara will be assigned one full time MA responsible for access and referral coordination, while Franklin and Carpinteria will add a .5 FTE position at their locations. An additional full time Registered Nurse for Santa Barbara's Women's Health Program will increase staffing to be in alignment with the other Women's Health Programs in Lompoc and Santa Maria that currently offer this level of staffing. Likewise, both Santa Barbara and Santa Maria have a full time PHN in the Healthcare for the Homeless program. Adding a .5 FTE PHN position to Lompoc will ensure people who are homeless in Lompoc will have the same access to shelter based PHN services as is available in other areas of the county.

Overall, these additional positions will help to ensure equitable geographic access across our county to critical services, including access and referrals coordination, OB clinical case management and PHN services for homeless persons.

Fiscal and Facilities Impacts:

Budgeted: No.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
Federal	\$ 164,550.00	\$ 329,100.00	\$ -
Fees	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
Total	\$ 164,550.00	\$ 329,100.00	\$ -

Approving and authorizing the Public Health Director to accept this Supplemental Funding Grant and Budget Revision request will provide the funding for the Department’s efforts to expand access and referral services to meet the increased demand for those receiving healthcare coverage through the Affordable Care Act. Supplemental funding in the amount of \$164,550 for FY 2015-16, \$329,100 for FY 2016-17, and projected annually thereafter will be used for salaries and benefits for the nursing and medical assistant positions detailed above.

Staffing Impacts:

Legal Positions:
7

FTEs:
5.5

Special Instructions:

Please return one (1) Minute Order of the action and one (1) signed copy of the Resolution to PHD. Please email phdcu@sbcphd.org when available for pickup.

Attachments:

- A. Personnel Resolution
- B. Budget Revision Request number 0004251

Authored by:

Dana Gamble, Assistance Deputy Director, Primary Care and Family Health