



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: May 16, 2017
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Alice Gleghorn, Ph.D., Director
Director(s) Department of Behavioral Wellness, 681-5220
Contact Info: Ana Vicuna, Division Chief of Clinical Operations, 681-5220
SUBJECT: Department of Rehabilitation Cooperative Program FY 16-19 Revenue Agreement
Transition-Age Youth Vocational Rehabilitation Services

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve, ratify and authorize the Director of Behavioral Wellness to execute the revenue Agreement No. 30310 with the California Department of Rehabilitation (DOR), for Behavioral Wellness to coordinate and provide vocational rehabilitation services for transition-age youth (TAY), for a multiyear cost reimbursement not to exceed **\$1,057,104** (with a local match requirement) for the period of May 1, 2017 through June 30, 2019;
- B. Authorize the Director of Behavioral Wellness to execute any and all other documents required by the State DOR to carry out the multi-year Agreement, including contract certification, delegation of authority to request reimbursement of expenses, any data records required, and any subsequent amendments that do not change the amount or term of the grant;
- C. Approve a Budget Revision Request (BRR# 0005033) increasing appropriations of \$117,456 in Behavioral Wellness Department, Mental Health Services Act Fund for Services and Supplies funded by unanticipated revenue from DOR TAY Vocational Rehabilitation grant; and
- D. Determine that these activities are exempt from California Environmental Quality Act review per CEQA Guidelines Section 15378(b)(5) since the recommended actions are government administrative activities which do not involve commitment to any specific project which may result in potentially significant physical impact on the environment.

Summary Text:

Behavioral Wellness has participated in cooperative agreements with the state Department of Rehabilitation (DOR) since 1998 to deliver vocational services to Behavioral Wellness clients. This is being presented to the Board of Supervisors to request approval to enter into a multiyear cooperative agreement with the DOR to provide TAY clients Vocational Rehabilitation Pre-Employment Transition Services and to request approval to increase MHSAs funds due to the unanticipated grant.

Behavioral Wellness will receive up to \$1,057,104 over the contract period, with a required cash match of \$371,250. Approval of the recommended action will allow Behavioral Wellness to partner with DOR to secure ongoing federal funding to provide essential vocational and employment services to TAY clients with severe and persistent mental illness.

Background:

DOR provides vocational rehabilitation and supported employment services to Californians with disabilities under Title I and Title VI, Part B of the Rehabilitation Act of 1973, as amended. One of DOR's priorities is to expand outreach and services to transition-age youth between the ages of 16 to 25 years of age.

Behavioral Wellness provides specialty mental health services to Medi-Cal beneficiaries in Santa Barbara County. Some clients are also eligible to receive vocational rehabilitation services from DOR. For this cooperative agreement the Santa Barbara District of the DOR and Behavioral Wellness cooperatively utilize staff and resources to provide vocational rehabilitation services to Behavioral Wellness consumers who also receive services through our Behavioral Wellness TAY Program. The identified TAY clients will have a diagnosis of mental illness, meet DOR and Behavioral Wellness criteria for services and express motivation to seek employment.

DOR will determine eligibility, assist the client to develop an Individual Plan for Employment (IEP), provide vocational counseling, and provide service coordination. Behavioral Wellness will supplement the above services by providing psychiatric inpatient/outpatient treatment, medication monitoring, case management services and skill development services. The intent of these services is twofold, to stabilize the client mental health and to prepare the individual with skills necessary to secure and maintain competitive and successful employment which will lead to self-sufficiency.

Funding from this program will allow Behavioral Wellness to create a cohesive and cooperative team by adding Vocational Rehabilitation Specialist to the TAY team, who will provide key vocational assessment services, motivational interviewing to resolve work barriers, identify support and assist the client in developing the skills and behaviors to achieve success. Behavioral Wellness will take three (3) existing legal FTE positions which are budgeted but unfunded and allocate funding from the DOR agreement to fund the three (3) TAY Vocational Rehabilitation Specialist positions. This Agreement will fund the positions and provide cost saving to the County on an ongoing basis through 2019 with ongoing renewal funding available after the initial three year contract.

Services will be provided at Behavioral Wellness, in the Santa Barbara, Lompoc, and Santa Maria communities at the Behavioral Wellness Children Center, which are being certified by DOR to provide the services. During the term of this multiyear agreement, approximately 260 clients will be served. An important aspect of client recovery is gaining and maintaining employment and the employment supports and services offered to Behavioral Wellness clients through this program are integral to their recovery process.

Activities included in this Agreement will contribute towards assisting clients of Behavioral Wellness with disabilities to successfully obtain and retain employment, and to develop the ability to live independently in their communities. The inclusion of the vocational rehabilitation services were discussed at the MHSA planning and stakeholders meeting conducted April 2017 and have been added to the FY 17-20 MHSA plan. The MHSA Plan update will be brought to the Board of Supervisors in June 2017 for approval and adoption.

Performance Measure:

Behavioral Wellness will provide at minimum Quarterly reports to DOR on the achievement of the contract services and the client’s progress toward goals and outcomes and to include but not limited to the following monthly progress reports:

Number of:

1. New cases;
2. Vocational Assessments;
3. Developed Individual Plan of Employment (IPE);
4. Personal, Vocational, Social Adjustment services provided;
5. Employment Preparation services;
6. Job Development/Placement Services;
7. Individuals placed in jobs consistent with IPE goals;
8. Individuals receiving Non-supported Employment job coaching; and
9. Successful cases closed.

Fiscal and Facilities Impacts:

There is no fiscal impact to Behavioral Wellness. Approval of this Agreement will not increase the use of general fund dollars by the Department of Behavioral Wellness. The DOR Agreement will fully fund the added services and three (3) Vocational Rehabilitation Specialist positions by using legal allocated position numbers (#14665, #289, and #15939). Behavioral Wellness will cover the cash match for FY 16-17 (\$41,250) with existing MHSA funds. For FY 17-20, Behavioral Wellness will cover the cash match through MHSA Funds already included in the MHSA Plan and budget for FY 2017-2020. Behavioral Wellness will be reimbursed with Federal Funds.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY 16-17 Revenue:</u>	<u>Annualized FY 17-18 On-going Revenue:</u>	<u>Annualized FY 18-19 On-going Revenue</u>
General Fund	\$ -	\$ -	\$ -
State			\$ -
Federal	\$ 117,456.00	\$ 469,824.00	\$ 469,824.00
Fees	\$ -	\$ -	\$ -
Other:	\$	\$	\$ -
Total	\$ 117,456.00	\$ 469,824.00	\$ 469,824.00

Narrative: This agreement between Behavioral Wellness Mental Health Services and DOR will provide cost reimbursement from DOR. The expenditures will be tracked and included in the Department’s 2017-18 Budget.

Key Contract Risks:

As with any contract funded by State and Federal sources, there is a risk of future audit disallowances and repayments. However, this agreement is a cost reimbursement Agreement for services that are satisfactorily completed. After the contract ends if it is not renewed staff will be reassigned to existing programs. If budgetary funds revert due to failure to submit claims or invoices in a timely manner, Behaviors Wellness does have the option to submit claims through the Department of General Services where approval to pay is not guaranteed. If the claims are not approved the Department of Behavioral Wellness would need to use their own existing funds to support the cost, which would be minimal. There is minimal risk that Behavioral Wellness will fail to submit claims in a timely manner. In addition, this agreement can be terminated for convenience by either party on 30 days' notice.

Special Instructions:

Please return one scanned (1) Minute Order to Denise Morales at: dmorales@co.santa-barbara.ca.us

Attachments:

Attachment A: Department of Rehabilitation FY 16-19 TAY Vocational Rehabilitation Services Program, Agreement No. 30310

Attachment B: Budget Revision Request - BRR#0005033

Authored by:

D. Morales

cc: