



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: December 5, 2023
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Kirk Lagerquist, Director, General Services
Director(s)
Contact Info: Patrick Zuroske, Assistant Director, General Services

DocuSigned by:
Kirk Lagerquist
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SUBJECT: Consent to Amendment of CBRE Heery, Inc. Contract (BC 21282) to Reflect Change of Control and Name Change to Turner & Townsend Heery, LLC

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute the attached Second Amendment to Agreement for Services of Independent Contractor with Turner & Townsend Heery, LLC (Amendment 2), amending the existing Agreement for Services of Independent Contractor (BC 21282) between the County and CBRE Heery, Inc. to memorialize the change of control and conversion of CBRE Heery, Inc., and its name change to Turner & Townsend Heery, LLC.

- b) Determine the above actions are not a project under the California Environmental Quality Act guidelines pursuant to Section 15378(b)(5) because it consists of organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda to consent and memorialize the change of control and conversion of CBRE Heery, Inc., and its name change to Turn & Townsend Heery, LLC.

Background:

The General Services Department is tasked with managing various funded Capital Improvement Projects listed in the annual approved Capital Improvement Plan (CIP). These projects include large scale projects such as the main Santa Barbara County Jail renovation, the Lake Cachuma RV Park upgrades, the new Probation Building and various other projects ranging from public safety, maintenance (both current and deferred), energy reduction / efficiency, renewable energy, accessibility, security, and parking lot repair. The workload involved with managing the current approved CIP and ensuring project progress required General Services to supplement their project management staff, which includes full time County employees and contract project management staff. To achieve this, General Services issued a Request for Proposals and selected CBRE Heery, Inc. (CBRE) out of four respondents. A professional service contract with CBRE (BC 21282) was approved by the Board on February 1, 2022, and amended on October 18, 2022 to increase the maximum compensation payable thereunder (as amended, the Agreement).

Thereafter, General Services received a letter providing notice of the acquisition of CBRE by Turner & Townsend, Inc. and CBRE's conversion and name change to Turner & Townsend Heery, LLC, and requesting to amend the Agreement to reflect such changes.

Turner & Townsend Heery, LLC (Turner & Townsend) continues to provide professional services related to project and construction management. Turner & Townsend has stated that no employee or management changes will occur under the new ownership, maintaining continuation of the expertise and experience represented in the original proposal submitted by CBRE. Amendment 2 reflects that Turner & Townsend will be responsible for the scope work and all other obligations of CBRE, as described in the Agreement.

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

<u>Funding Sources</u>	<u>Total Contract Amount</u>	<u>Total Paid to Date</u>	<u>Remaining Authorized Contract Amount</u>
Capital Outlay Fund	\$1,225,000	\$651,000	\$574,000
Total	\$ 1,225,000.00	\$ 651,000.00	\$ 574,000.00

Narrative:

The Agreement as amended by the proposed Amendment 2 with Turner & Townsend is funded by the General Services Outlay Fund 0030. There is no change in the dollar amount of the Agreement as a result of this Amendment 2. Execution of this Amendment 2 will not increase the use of General Fund dollars by the General Services Department.

Special Instructions:

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Please forward the following to Diana Estorga, General Services, 912 West Foster Road, Santa Maria, CA:

- A certified, stamped Minute Order approving these Board actions
- One original executed contract for Clerk and two duplicate signature pages to return to General Services.

Attachments:

Attachment 1: Amendment 2 to Agreement For Services of Independent Contractor

Authored by:

Diana Estorga

CC:

John Green