



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: CEO  
Department No.: 012  
For Agenda Of: 11/1/2016  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

**TO:** Board of Supervisors

**FROM:** Department Director(s) Contact Info: Mona Miyasato, County Executive Officer 568-3400  
Michael Allen, Chief Deputy Clerk of the Board 568-2240

*Mona Miyasato  
for M.M.*

**SUBJECT:** Amendment to the 2016 Board of Supervisors' Schedule of Meeting Dates and Locations

**County Counsel Concurrence**

As to form: N/A

Other Concurrence: N/A

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

Consider an amendment to the 2016 Board of Supervisors' Schedule of Meeting Dates and Locations by changing the location of the November 15, 2016 meeting from Santa Barbara to Santa Maria.

**Summary Text:**

During the weekly agenda review process, the General Services Department informed the Chair that the County will be required to perform major electrical equipment upgrades to the County Administration Building, Courthouse and Engineering Building in Santa Barbara beginning November 10<sup>th</sup> and continuing through November 21<sup>st</sup>. During this time, all of these facilities will be using on-site generators for power. As a result here will be intermittent power outages as well as the loss of the heating, ventilation and air conditioning (HVAC) systems. Based on these and other anticipated impacts to the County Administration Building, the Chair directed staff to place an item in the November 1, 2016 agenda to consider moving the November 15, 2016 meeting from Santa Barbara to Santa Maria.

Based on the impacts to the County Administration Building during this construction, staff is recommending that the Board of Supervisors amend the schedule of meeting dates and locations and move the November 15, 2016 meeting to the Joseph Centeno Betteravia Government Administration Building in Santa Maria.

**Background:**

The 2016 meeting schedule of the Board of Supervisors was adopted on December 8, 2015. Based on business necessity, the schedule of Board meeting dates and locations is amended as appropriate.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Staffing Impacts:**

None.

**Special Instructions:**

Direct the Clerk of the Board to notify Department Directors and appropriate staff of this amendment to the 2016 schedule of Board of Supervisors' Meeting Dates and Locations.

**Attachments:**

Attachment A: Amended 2016 Schedule of Board of Supervisors Meeting Dates and Locations.

**Authored by:**

Michael Allen, Chief Deputy Clerk of the Board  
(805) 568-2240

## Attachment A

### 2016 Board of Supervisors Schedule

#### Meeting Dates and Locations

Amended September 13, 2016

Jan 5	Santa Barbara (1 <sup>st</sup> Mtg. 2016)	Jul 5	Cancelled
Jan 12	Santa Maria	Jul 12	Santa Maria
Jan 19	Santa Barbara	Jul 19	Santa Barbara
Jan 26	No Mtg. ~ 4 <sup>th</sup> Tues.	Jul 26	No Mtg. ~ Summer Recess
Feb 2	Santa Barbara	Aug 2	No Mtg. ~ Summer Recess
Feb 9	Santa Maria	Aug 9	No Mtg. ~ Summer Recess
Feb 16	Santa Barbara	Aug 16	No Mtg. ~ Summer Recess
Feb 23	No Mtg. ~ 4 <sup>th</sup> Tues.	Aug 23	Santa Barbara
		Aug 30	Santa Maria
Mar 1	Santa Barbara		
Mar 8	Santa Maria	Sep 6	Cancelled
Mar 15	Santa Barbara	Sep 13	Santa Maria
Mar 22	No Mtg. ~ 4 <sup>th</sup> Tues.	Sep 20	Santa Barbara
Mar 29	No Mtg. ~ 5 <sup>th</sup> Tues.	Sep 27	No Mtg. ~ 4 <sup>th</sup> Tues.
Apr 5	Santa Barbara	Oct 4	Santa Barbara
Apr 11, 13, 15	Budget Workshops (SB)	Oct 11	Santa Maria
Apr 19	Santa Maria	Oct 18	Santa Barbara
Apr 26	No Mtg. ~ 4 <sup>th</sup> Tues.	Oct 25	No Mtg. ~ 4 <sup>th</sup> Tues.
May 3	Santa Barbara	Nov 1	Santa Maria
May 10	Santa Maria	Nov 8	Santa Barbara
May 17	Santa Barbara	<u>Nov 15</u>	<u>Santa Maria</u>
May 23	Santa Barbara (Special Mtg.)	Nov 22	No Mtg. ~ Thanksgiving
May 24	No Mtg. ~ 4 <sup>th</sup> Tues.	Nov 29	No Mtg. ~ CSAC
May 31	No Mtg. ~ 5 <sup>th</sup> Tues.		
		Dec 6	Santa Maria
Jun 7	Santa Barbara	Dec 13	Santa Barbara
Jun 13, 15, 17	Budget Hearings (SB)	Dec 20	No Mtg. ~ Winter Recess
Jun 21	Santa Maria	Dec 27	No Mtg. ~ Winter Recess
Jun 28	No Mtg. ~ 4 <sup>th</sup> Tues.		
		Jan 3	No Mtg. ~ Winter Recess
		Jan 10	Santa Barbara (1 <sup>st</sup> Mtg. 2017)
		Jan 17	Santa Maria

#### Anticipated Early Docketing Deadlines

##### Meeting Date

Jan. 5, 2016  
 Jan. 12, 2016  
 Jun. 7, 2016  
 Jul 12, 2016  
 Sept 13, 2016  
 Dec. 6, 2016  
 Jan. 10, 2017

##### Docketing Deadline Date

Tues. Dec. 17, 2015 (Due to Winter Holidays/Closure)  
 Tues. Dec. 22, 2015 (Due to Winter Holidays/Closure)  
 Wed. May. 25, 2016 (Due to Memorial Day Holiday)  
 Wed. Jun 29, 2016 (Due to Independence Day Holiday)  
 Wed. Aug 31, 2016 (Due to Labor Day Holiday)  
 Tues. Nov. 22, 2016 (Due to Thanksgiving Holiday)  
 Wed. Dec. 28, 2016 (Due to New Year Holiday)