



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Social Services  
Department No.: 044  
For Agenda Of: January 17, 2017  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

**TO:** Board of Supervisors

**FROM:** Department Daniel Nielson, Social Services Director  
Director(s) (805) 346-7101  
Contact Info: Amy Krueger, Adult and Children Services Operations Manager  
(805) 346-7248

**SUBJECT:** Approval of Agreements with Child Abuse Listening Mediation and Community Action Commission for SafeCare®

**County Counsel Concurrence**

As to form: Select\_Concurrence

**Auditor-Controller Concurrence**

As to form: Select\_Concurrence

**Other Concurrence:** Risk Management

As to form: Select\_Concurrence

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Community Action Commission of Santa Barbara County (CAC) in the amount not to exceed \$150,000.00 (for FY 16/17 the contract amount shall not exceed \$50,000.00 and for FY 17/18 the contract amount shall not exceed \$100,000.00), to provide SafeCare® Program Services for the period of January 1, 2017 through June 30, 2018 (Attachment 1); and
- b) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Child Abuse Listening Mediation (CALM) in the amount not to exceed \$150,000.00 (for FY 16/17 the contract amount shall not exceed \$50,000.00 and for FY 17/18 the contract amount shall not exceed \$100,000.00), to provide SafeCare® Program Services for the period of January 1, 2017 through June 30, 2018 (Attachment 2); and
- c) Determine that the approvals and execution of the above Agreements are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the approvals and execution of the Agreements are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that

the activity may have a significant effect on the environment, the activities are not subject to CEQA.

### **Summary Text:**

These items are on the agenda in order to approve the Agreements with CAC and CALM to provide SafeCare® Program Services. It is the recommendation of DSS to authorize and execute an Agreement with each vendor.

### **Background:**

The purpose of this contract is to provide SafeCare® Program Services, an evidence-based, parent-training curriculum, for parents who are at-risk or have been reported for child maltreatment. CAC has been providing these services for the last five (5) years and CALM has been providing these services for the last four (4) years.

A request for proposals was released on August 24, 2016 to provide services under the SafeCare® Model. SafeCare® is an evidence based, in-home training curriculum teaching parents the tools needed to plan and implement activities with their children, respond appropriately to child behaviors, improve home safety, and address health and safety issues. As a result two (2) proposals for funding were received by the submittal due date of October 5, 2016. Following a comprehensive evaluation, a contract is being awarded to CAC and CALM to provide these services.

### **Performance Measure:**

Both CAC and CALM are current providers of these services and have demonstrated substantial conformity with the identified performance measures as indicated below.

#### ***For CAC (As of FY15/16)***

- 100% of families opened to SafeCare® shall be contacted by a Home Visitor within 3 business days to schedule the first appointment. (100%)
- 85% of the families who remain enrolled in SafeCare® after the first home visit shall complete all training modules. (95%)
- 95% of parents who complete each module shall demonstrate improved skills and competence in child healthcare, parent/child interaction, and home safety as measured at baseline and after the completion of each of the three modules. (100%)
- 95% of families who complete SafeCare® shall not have a subsequent substantiated referral for abuse or neglect within 3 months. (100%)
- 100% of the Home Visitors shall continue to participate in coaching to ensure fidelity to the SafeCare® model. (100%)

#### ***For CALM (As of FY15/16)***

- 100% of families opened to SafeCare® shall be contacted by a Home Visitor within 3 business days to schedule the first appointment. (100%)
- 85% of the families who remain enrolled in SafeCare® after the first home visit shall complete all training modules. (92%)

- 95% of parents who complete each module shall demonstrate improved skills and competence in child healthcare, parent/child interaction, and home safety as measured at baseline and after the completion of each of the three modules. (100%)
- 95% of families who complete SafeCare® shall not have a subsequent substantiated referral for abuse or neglect within 3 months. (100%)
- 100% of the Home Visitors shall continue to participate in coaching to ensure fidelity to the SafeCare® model. (100%)

The following performance measures will be included in the current contract:

- 100% of families enrolled to SafeCare® shall be contacted by a Home Visitor within 3 business days to schedule the first appointment.
- 85% of the families who remain enrolled in SafeCare® after the first home visit shall complete all training modules.
- 95% of parents who complete each module shall demonstrate improved skills and competence in child healthcare, parent/child interaction, and home safety as measured at baseline and after the completion of each of the four modules.
- 95% of families who complete SafeCare® shall not have a subsequent substantiated referral for abuse or neglect within 3 months.
- 100% of the Home Visitors shall continue to participate in coaching to ensure fidelity to the SafeCare® model.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

| <b><u>Funding Sources</u></b> | <b><u>FY16-17 Cost:</u></b> | <b><u>FY17-18 Cost:</u></b> | <b><u>Total Project Cost</u></b> |
|-------------------------------|-----------------------------|-----------------------------|----------------------------------|
| General Fund                  |                             |                             |                                  |
| State                         |                             |                             |                                  |
| Federal                       |                             |                             |                                  |
| Fees                          |                             |                             |                                  |
| Other:                        | \$ 100,000.00               | \$ 200,000.00               | \$ 300,000.00                    |
| <b>Total</b>                  | <b>\$ 100,000.00</b>        | <b>\$ 200,000.00</b>        | <b>\$ 300,000.00</b>             |

Narrative:

Approval and execution of these contracts will result in total direct contract expenditures of no more than \$300,000.00. The SafeCare® program will be fully funded by SB 163 Wraparound Program Reserve Funds. Appropriations and Funding for Fiscal Year 2016/2017 are included in the Department of Social Services adopted budget under the Social Programs division.

The Department will include appropriations for the remainder of the contracts in the Department's FY 17-18 recommended budget to complete the program services. There is no impact to the General Fund.

**Key Contract Risks:**

The risk assessment worksheet has been completed and DSS has determined that both CAC and CALM are medium risk vendors. The County has significant experience with both CAC and CALM and is confident of its ability to continue providing services. Both CAC and CALM have been performing satisfactorily.

**Staffing Impacts:**

**Legal Positions:**

None

**FTEs:**

None

**Special Instructions:**

Please send one (1) duplicate original of each Agreement and a copy of the minute order to:

DSS Contracts Unit

C/O Sofia Hadjeri

2125 S. Centerpointe Parkway, 3<sup>rd</sup> Floor

Santa Maria, CA 93455

**Attachments:**

1. Attachment 1 - Agreement - CAC – SafeCare® Program Services 17-18
2. Attachment 2 - Agreement - CALM – SafeCare® Program Services 17-18

**Authored by:**

Emma Duncan and Sofia Hadjeri, Contracts Coordinator

Amy Krueger, Adult & Children Services Operations Division Chief