

Attachment B1

Schedule of Fees

July 1, 2007 through June 30, 2009 BILLING RATE
(Per Hour)

Positions	Hourly Bill Rate
Administrative Assistant	\$22.50
Customer Service Representative	\$16.50
Data Entry Operator	\$16.50
General Clerk	\$16.50
Warehouse Clerk	\$16.50

Hours of Work:

Straight-Time – Straight-time hours of work include Mondays through Fridays from 8:00 a.m. to 5:00 p.m. for all positions. Work hours may vary (weekends, after hours, etc.)

Overtime – Overtime will be billed any time an employee works more than eight (8) hours in one workday and anytime an employee works more than forty (40) hours in one workweek. Overtime will be calculated at one-and-one-half (1-1/2) the regular hourly bill rate for an employee. Overtime is not to be “pyramided.” When calculating the amount to be paid to an employee for any hour of overtime work, overtime compensation rates shall not be combined so that overtime is billed twice for the same hours under two different provisions. For example, if an employee works more than eight (8) hours in one day and therefore more than forty (40) hours that workweek, overtime for those hours will only be billed once.

Double-Time – Double-time will be billed any time an employee works more than twelve (12) hours in on workday. Double-time will be calculated at twice the regular hourly bill rate for an employee.

Duty-Time – COUNTY will pay the bill rate per hour for only the specified hours personnel are on the job.

Holidays – Hours worked on Holidays are billed at one-and-one-half (1-1/2) the regular hourly rate. Overtime hours worked during a holiday will be billed at one-and-one-half (1-1/2) the holiday rate. CONTRACTOR recognizes the following holidays: New Year’s Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veteran’s Day, Thanksgiving Day, and Christmas Day.

Client Cancellations:

Client cancellations less than two (2) hours prior to the shift start time will result in a two (2) hour billing to the client. If the employee arrives at the client site the billing will be for four (4) hours. In the event an employee is requested initially to work a full day and is released before four (4) hours, due to circumstances other than quality of work performance, the department shall be billed for four (4) hours.

Rejection of Workers:

COUNTY reserves the right to reject any temporary personnel offered upon notice to CONTRACTOR. In the event a temporary employee fails to meet the quality of work performance required, the temporary employee will be dismissed. You will be notified within four (4) hours and no charges shall be assessed for the last four hours reported for/by that employee.

Hiring CONTRACTOR's Personnel:

COUNTY agrees not to hire CONTRACTOR's employees directly to regular positions. Due to COUNTY's civil service system, a temporary employee who wishes to be considered for a regular county position must apply with the COUNTY and go through the competitive recruitment process for that position. Given the competitive nature and length of this recruitment process the COUNTY will not be responsible for any fees or penalties associated with the appointment of a temporary employee to a regular county position. The foregoing does not apply to our extra-help appointments. COUNTY agrees that temporary employees will not be offered extra-help positions until the temporary employee has met the requirements of said CONTRACTOR.