



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Behavioral Wellness  
**Department No.:** 043  
**For Agenda Of:** July 7, 2020  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Alice Gleghorn, PhD, Director  
Director(s) Department of Behavioral Wellness, 805-681-5220  
Contact Info: Ole Behrendtsen, MD, Medical Director, 805-681-5220  
**SUBJECT:** Behavioral Wellness - Andra Dillard, R.N. FY 20-21 Contractor on Payroll (COP) Agreement

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute an Agreement for Services of Contractor On Payroll with **Andra Dillard, R.N.**, to provide "as needed" infectious disease prevention and control services for the period of July 7, 2020 to December 31, 2020 in an amount not to exceed **\$7,590**; and
- B. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in potentially physical impact on the environment, and are therefore not a project under the California Environmental Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

**Summary Text:**

The Department of Behavioral Wellness provides specialty mental health services to adults with mental illness at various locations throughout the County of Santa Barbara, such as the Psychiatric Health Facility (PHF). The PHF is a 16-bed facility that provides 24-hour inpatient care to individuals requiring psychiatric hospitalization. The PHF is required by State and Federal regulations to conduct infection prevention activities including tracking of hospital acquired infections, risk assessments, and having a comprehensive infection control plan. Such infection prevention measures can only be conducted by an individual who is certified in the field of infection prevention and control. Approval of the above-mentioned contract will allow Behavioral Wellness to maintain compliance with State and Federal regulations with the onboarding of a certified Infection Prevention and Control Consultant.

**Background:**

Behavioral Wellness has experienced continuing difficulty recruiting and retaining individuals who are certified and licensed to provide specialty and ancillary mental health services to the area. Andra Dillard was hired in June 2018 as an Independent Contractor to act as an Infection Prevention and Control consultant for the PHF following the departure of the previous Infection Prevention and Control consultant to maintain compliance with State and Federal regulations. In order to provide infection prevention and control consultant services, one must be certified in the field of infection prevention and control. Andra Dillard is board certified by the Certification Board of Infection Control and Epidemiology to provide infection prevention and control services. Andra has 10+ years of experience in infection prevention and, while acting as an Infection Prevention and Control consultant for the PHF as an Independent Contractor, Andra has successfully set up Behavioral Wellness's infection prevention and control program.

Behavioral Wellness continues to need a certified Infection Prevention and Control consultant who can monitor the program at the PHF. In March 2019, Andra accepted a FTE position with the Santa Barbara County Public Health Department (PHD) as a Supervising Public Health Nurse. As a result, Behavioral Wellness has attempted to recruit for a new Infection Prevention and Control consultant, but has been unable to fill the position due to the specialized nature of the infection prevention and control services. Subsequently, Andra has agreed to maintain her position as an Infection Prevention and Control consultant at Behavioral Wellness, working as needed up to eight (8) hours per month through December 31, 2020 with PHD's approval. Approval of this contract will allow Behavioral Wellness to fill this specialized position and maintain regulatory compliance while Behavioral Wellness formulates a long-term solution.

Andra Dillard, R.N.'s responsibilities with Behavioral Wellness will include: collecting, analyzing, and providing infection data and trends to nursing staff and health care practitioners; consulting on infection risk assessment, prevention, and control strategies; providing education and training; and implementing evidence-based infection control practices.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY 20-21 Cost:</u></b>	<b><u>Annualized</u></b> <b><u>On-going Cost:</u></b>	<b><u>Total One-Time</u></b> <b><u>Project Cost</u></b>
General Fund			
State	\$3,795.00		
Federal	\$3,795.00		
Fees			
Other:			
Total	\$7,590.00	\$ -	\$ -

Narrative: The above-referenced contract is funded by a combination of State and Federal revenue. The funding sources have been included in the FY 20-21 Adopted Budget.

**Special Instructions:**

Please return one (1) Minute Order and one (1) complete copy of the contract to:  
[cfoschaar@sbcbswell.org](mailto:cfoschaar@sbcbswell.org), [bwelcontractsstaff@sbcbswell.org](mailto:bwelcontractsstaff@sbcbswell.org) and Stefan Brewer, Position Control Division, Human Resources Department.

**Attachments:**

Attachment A: Andra Dillard, R.N., Agreement for Services of Contractor on Payroll FY 20-21

**Authored by:**

A. Foschaar/ M. Johnson