

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 8/23/05
Department Name: General Services
Department No.: 063
Agenda Date: 9/13/05
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Tom Alvarez, Director
General Services Department

STAFF CONTACT: Connie Smith, Agent (568-3097)
Real Estate Services Office

SUBJECT: Agricultural Commissioner's Office Lease at Solvang Veterans' Memorial Building
Folio No. 003427
Third Supervisorial District

Recommendation(s):

That the Board of Supervisors approve an Amendment to Agreement with the City of Solvang for office space at the Solvang Veterans' Memorial Building for a period of three (3) years at a monthly rent amount of \$200.00.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with our organizational values regarding our customers.

Executive Summary and Discussion:

The County Agricultural Commissioner has been serving the Santa Ynez Valley from the Solvang Vets Memorial Building office space since 1977. Subsequent to its incorporation in 1988, the City of Solvang purchased the Vets Memorial Building from the County. The Agricultural Commissioner was allowed to maintain their space within the vets building free of charge. In 1993, the City of Solvang informed the County that they would be charging a monthly rent for the Agricultural Commissioner's office space. The County was able to get the rent waived for the period of 1993 through 1996. There being no office space available in county owned or leased space, the Agricultural Commissioner commenced paying a monthly rent of \$140.00 in July of 1997.

The County has been leasing this office space under various lease documents; the most recent was in July of 2002. The 2002 lease was for a term of 3 years commencing July 1, 2002 and expiring on June 30, 2005, for a monthly rent amount of \$180.00. The aforementioned conditions met the criteria under County Code

Subject: Ag Commissioner's Office Lease at Solvang Vets Bldg.

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Agenda Date: September 13, 2005

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Chapter 12A-10 and the lease was executed by Ron Cortez, Director of the General Services Department on behalf of the County Board of Supervisors.

The amendment before your Board today will extend the term for this lease for a period of 3 years, from July 11, 2005 to June 30, 2008, and will increase the monthly rent from \$180 to \$200 for the term year July 1, 2005 through June 30, 2006, after which a CPI adjustment will be made on July 1st of the second and third year of the term. Due to the extension of the term, this lease no longer meets the Chapter 12A-10 criteria and must therefore be approved and executed by your Board.

Mandates and Service Levels:

No change in programs or service levels.

Fiscal and Facilities Impacts:

The rent including increase from \$180 to \$200 per month (\$2,400 for FY 2005-06) has been budgeted in Fund: 0001; Dept: 051; Account: 7540; Program: 4000.

Special Instructions:

Upon Board approval and execution, the Clerk should distribute as follows:

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| 1. Original executed amendment | Board's Official File |
| 2. Dupl. orig. exec. Amendment & Minute Order | Attn: Connie Smith, Real Estate Svcs. Office,
Courthouse East Wing |
| 3. Copy of exec. Amendment & Minute Order | Attn: Elena Morelos, Ag Commissioner's Office |

Concurrences:

Agricultural Commissioner's Office