



**BOARD OF SUPERVISORS
AGENDA LETTER**

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Submitted on:
(COB Stamp)

Department Name: General Services
Department No.: 063
Agenda Date: April 7, 2026
Placement: Administrative Agenda
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services: Kirk Lagerquist, Director
Contact Info: Jeffrey Patton, Assistant Director
SUBJECT: Work Order Approval for Electric Vehicle Charging Equipment

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: CEO, Risk

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve seven work orders providing a total of 76 electric vehicle charging stations, ancillary equipment, plan review, commissioning, and software services for an amount totaling \$1,633,702 at Cachuma Lake Recreation Area, Laguna Sanitation District, Lompoc Road Yard, Public Works Road Yard Calle Real, Santa Barbara Downtown Administration Lot, Santa Barbara Sheriff Administration Building, and Santa Claus Lane, to be supplied by PowerFlex Systems, LLC (PowerFlex), under the terms and conditions specified in the Agreement for Electric Vehicle Charging Stations and Services of Independent Contractor, approved by the Board of Supervisors on June 6, 2023 (Agreement) and amended on October 14, 2025 (Amendment); and
- b) Authorize the Director of General Services or designee to sign and execute such work orders; and
- c) Determine that the proposed actions are not a "project" as defined by the California Environmental Quality Act (CEQA) Guidelines Section 15378(b) (5), as it is an administrative activity that will not result in direct or indirect changes in the environment.

Summary Text:

This item is before the Board for approval of work orders to purchase equipment, design review services, and software services from PowerFlex for 76 electric vehicle charging stations (EV Chargers). Approval of the work orders for 7 locations throughout the County is required per the master service agreement with PowerFlex approved by the Board on June 6, 2023 and amended on October 14, 2025. Installation of the equipment will be facilitated under separate agreements.

Discussion:

There is one work order for Santa Claus Lane, where the County currently has road improvements being performed by Public Works. This Work Order will supply three Level-2 and one Level-3 EV Chargers to be installed on the County’s public right of way. This project is funded in whole by a California Transportation Commission (CTC) grant received by the Community Services Department.

The six other work orders are for locations covered by the California Energy Commission (CEC) grant. The locations and number of EV Chargers expected to be installed at each location are as follows:

Work Order Site Name	Level-2 Charging Stations	Level-3 Charging Stations
Cachuma Lake Recreation Area	8	2
Laguna Sanitation District	4	1
Lompoc Road Yard	10	4
Public Works Road Yard Calle Real	12	8
Santa Barbara Downtown Administration Lot	20	2
Santa Barbara Sheriff Administration Building	-	1
Santa Claus Lane	3	1
Work Order Totals	57	19

Background:

In 2013, the County began installing EV charging equipment at various locations around the County. Through a competitive bid selection process in 2020, PowerFlex was selected for the first round of 127 EV Charger installations. The MSA with PowerFlex Systems, LLC was signed in June of 2023 and the first amendment to the MSA was signed in October 2025. Since the implementation of the MSA, the County has purchased and installed an additional 124 charging ports at 18 sites. The Amendment allows the County to procure up to an additional 226 charging ports as well as the equipment, plan review, and software to support additional chargers.

To support the ZEVs that will be purchased over the next 2 to 5 years, a survey was conducted to determine where such vehicles will be “domiciled” each night. It was determined that approximately 120 to 180 additional EV Chargers will be needed at various locations throughout the County to support charging for such vehicles. At many of the County EV charging locations, several chargers are available for public and County employee use. The CEC grant funds the additional 150 chargers.

Fiscal and Facilities Impacts:

CEC Grant Projects:

Per the MSA with PowerFlex, the County will pay for 50% of each work order when the equipment arrives at the respective facility and the remaining 50% upon the completion of each project. As described in the CEC Grant Agreement, the County will be reimbursed for up to \$3,730,500, which includes funding for the 9 work orders listed above and the costs to implement the remaining work orders to complete the entire program (150 chargers). An additional four work orders (72 chargers) will be presented to the Board in the coming months to complete the CEC grant funded projects.

The EV Charger work orders include equipment, design review, and software support costs and do not include costs associated with the installation of equipment. The CEC grant covers \$1,531,113 of the \$1,633,702 grand total (less the Santa Claus Lane Project). The difference will be covered by the General Fund. Additional funding of approximately \$1M will be needed for installation of the EV Chargers, which has been set aside in the General Fund and will be provided and budgeted as a cash match to the CEC grant beginning this fiscal year, FY 2025-26, through FY 2027-28. Ongoing maintenance costs for these charging stations are covered by revenues in the Fleet Internal Service Fund (ISF).

Santa Claus Lane Project:

This project is funded in whole by the CTC grant received by the Community Services Department. The EV Chargers for this project will cost a total of \$85,770. Per the Agreement with PowerFlex, the County will pay for 50% of each work order when the equipment arrives at the respective location and the remaining 50% upon the completion of the project. The work order specifically is for equipment, design review, and software support costs and does not include costs associated with the installation of equipment. Additional funding of approximately \$165,000 will be needed for installation of the EV Chargers at Santa Claus Lane, which will be covered in full by the CTC grant.

Work Order Site Name	Equipment	Operations and Maintenance	Total Project Cost	Funded by CEC Grant	Funded by Fleet ISF and Public Rates	Funded by CTC Grant
Cachuma Lake Recreation Area	\$ 178,381	\$ 2,180	\$ 180,561	\$ 178,381	\$ 2,180	\$ -
Laguna Sanitation District	\$ 87,596	\$ 1,098	\$ 88,694	\$ 87,596	\$ 1,098	\$ -
Lompoc Road Yard	\$ 335,178	\$ 3,424	\$ 338,602	\$ 335,178	\$ 3,424	\$ -
Public Works Road Yard Calle Real	\$ 642,262	\$ 5,596	\$ 647,858	\$ 642,262	\$ 5,596	\$ -
Santa Barbara Downtown Administration Lot	\$ 212,053	\$ 4,056	\$ 216,109	\$ 212,053	\$ 4,056	\$ -
Santa Barbara Sheriff Administration Building	\$ 75,643	\$ 465	\$ 76,108	\$ 75,643	\$ 465	\$ -
Santa Claus Lane	\$ 84,836	\$ 934	\$ 85,770		\$ 934	\$ 84,836
Work Order Totals	\$ 1,615,949	\$ 17,753	\$ 1,633,702	\$ 1,531,113	\$ 17,753	\$ 84,836

Funding Source	FY 2025-26	Total
California Energy Commission Government Fleets Grant	\$1,531,113	\$1,531,113
California Transportation Commission Grant	\$84,836	\$84,836
Fleet ISF and Public Rates	\$17,753	\$17,753
Total	\$1,633,702	\$1,633,702

Special Instructions:

Please return a Minute Order to Brandon Kaysen, General Services at 260 N. San Antonio Road, Santa Barbara, CA 93110-1315, and email a copy to bkaysen@countyofsb.org.

Attachments:

Attachment A – Work Order Package

Contact Information:

Brandon Kaysen

General Services Energy Manager

bkaysen@countyofsb.org