

## Budget Journal Entry

Document Number: BJE - 0006058 Batch ID: 2237380 Created On: 10/29/2018 1:34:12 PM  
 Document Description: CSD/HCD - State Funded Homeless Grant Programs (HEAP/CESH) Processed On: Created By: Ryder Bailey  
 Post On: 12/11/2018 Processed By:

### References

Audit Trail: Actualizing JE:

### Budget Revision Request

Agenda Item: 12/11/2018 Approval: BOS 4/5 Has Board Letter: Yes

Title: CSD/HCD - State Funded Homeless Grant Programs (HEAP/CESH)

Budget Action: Incr appr. of \$10,300,800 in CSD/HCD Affordable Housing Fund for Services & Supplies (\$700,000), Other Financing Uses (\$165,000) and Increase to Restricted Fund Balance (\$9,435,800) funded by unanticipated revenue from Homeless Emergency Aid Program (HEAP) and CA Emergency Solutions & Housing (CESH) program. Incr appr. of \$165,000 in CSD/HCD General Fund for Salaries & Benefits (\$145,000) and Services and Supplies (\$20,000) funded by an operating transfer from CSD/HCD

Justification: This budget revision is necessary to create appropriations for the administration of two new state programs, the Homeless Emergency Aid Program (HEAP) and the California Emergency Solutions (CESH) program, in addition to two (2) full-time grant funded positions to assist in the administration. In December 2018 the Community Services Department (CSD) will be submitting a grant application to the CA Business, Consumer Services, and Housing Agency (BCSHA) for HEAP funds of \$9,385,186, whereas the CESH application of \$914,745 was submitted September 2018. The HEAP grant runs for a two and a half year period beginning January 2019 through June 2021 whereas CESH has a maximum grant period of five years beginning January 2018 through December 2024. Both state grants require sub-recipients to participate in the Homeless Management Information System (HMIS) and the Coordinated Entry System (CES). The proposed grant funded positions will fund one FTE for HMIS & CES support and one FTE to oversee HEAP & CESH sub-recipient agreements.

### Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	055 - Housing/Community Development		40 - Other Financing Sources	165,000.00	0.00
0001 - General	055 - Housing/Community Development		50 - Salaries and Employee Benefits	0.00	145,000.00
0001 - General	055 - Housing/Community Development		55 - Services and Supplies	0.00	20,000.00
	Fund: 0001 - General, Department: 055 - Housing/Community Development Total:			165,000.00	165,000.00
0065 - Affordable Housing	055 - Housing/Community Development		25 - Intergovernmental Revenue-State	10,300,800.00	0.00
0065 - Affordable Housing	055 - Housing/Community Development		55 - Services and Supplies	0.00	700,000.00

## Budget Journal Entry

0065 - Affordable Housing	055 - Housing/Community Development	70 - Other Financing Uses	0.00	165,000.00
0065 - Affordable Housing	055 - Housing/Community Development	92 - Changes to Restricted	0.00	9,435,800.00
Fund: 0065 - Affordable Housing, Department: 055 - Housing/Community Development Total:			10,300,800.00	10,300,800.00

Accounting	Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Unit	Proj	Budget Period	Description
	0001	055	2530	6100		145,000.00	5000			201906	Incr Appropriations for FY 18-19 S&B
	0001	055	2530	7456		20,000.00	5000			201906	Incr Appropriations for FY 18-19 S&S
	0001	055	2420	5911	165,000.00		5000			201906	Incr Appropriations for FY 18-19 S&B & S&S
	0065	055	2420	4339	9,386,000.00		5001			201906	Incr Appropriations for HEAP
	0065	055	2420	4339	914,800.00		5001			201906	Incr Appropriations for CESH
	0065	055	2530	7901		165,000.00	5000			201906	Incr Appropriations for FY 18-19 S&B & S&S
	0065	055	2530	7671		700,000.00	5001			201906	Incr Appropriations for FY 18-19 Projects
	0065	055	2530	9799		9,435,800.00	5001			201906	Incr Appropriations for 19-21 Projects
				Total	10,465,800.00	10,465,800.00					

Signatures	Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
	Steven Fung	Fund/Department	055-Parks Funds	11/16/2018 3:22:03 PM	N
	Ryder Bailey	Fund/Department	057-Parks Funds	11/26/2018 2:59:45 PM	Y
	Richard Morgantini	CEO Analyst	All Depts-All Funds	11/26/2018 3:28:36 PM	Y
	Suzann Uffelman	FACS	All Depts-All Funds	11/26/2018 3:49:35 PM	Y