



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO/OES
Department No.: 012
For Agenda Of: September 7, 2010
Placement: Administrative Agenda
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Michael D. Harris, Emergency Operations Chief
Contact Info: Richard Abrams, Emergency Manager
Office of Emergency Services, 560-1040
SUBJECT: Memorandum of Understanding between the Santa Barbara School District and Santa Barbara County

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors approve the Memorandum of Understanding (MOU) between the County of Santa Barbara and the Santa Barbara City School District (District) for school facility use during an emergency or disaster.

Summary Text:

The MOU reflects the procedural, administrative, and functional roles and responsibilities of the Santa Barbara City School District and county agencies during the recent emergencies impacting Santa Barbara County.

During an emergency the department requests various services of the District such as facility use for sheltering. This pre-event agreement establishes a mechanism that allows the County to reimburse the District for those reasonable expenses that the District incurs as a result of assisting the County. The County may then include those incident costs in any requests to the State and/or Federal governments. A pre-event agreement is encouraged by State and Federal officials when reimbursing for appropriate incidents.

Background:

During the past several decades, fire and severe weather incidents have severely impacted county residents, local government agencies, and many school districts. This MOU will be revised and adapted for other school districts in the future. Recent emergencies have impacted the Santa Barbara City School District operations and facilities.

The MOU reflects current operating procedures during a disaster or emergency including a mechanism for reimbursement for District staff or use of District facilities during an emergency. The MOU facilitates reimbursement from Federal Emergency Management Agency (FEMA) or the California Emergency Management Agency (CalEMA) during the recovery phase following an emergency.

Performance Measure:

Not applicable

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

Narrative: The budget impacts are undetermined until an emergency occurs. A reimbursement mechanism exists if there is a State proclamation or federal declaration. The County would be responsible for reimbursement to the District if no State proclamation or federal declaration is in effect. This is similar to any other requests made by the County during emergencies from vendors of services.

Staffing Impacts:

There are no staffing impacts

Special Instructions:

Both copies of the MOU must be signed and returned to the Office of Emergency Services

Attachments:

The MOU between the Santa Barbara City School District and Santa Barbara County.

Authored by:

Richard Abrams, Office of Emergency Services

cc: