



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 6/5/07
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Kathy M. Gallagher
Contact Info: Katharina Zulliger, KIDS Network Coordinator
346-8222

SUBJECT: Contractor on Payroll / Cuyama Family Resource Center Coordinator

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors approve and authorize the Chair to execute a contract for Agreement of Professional Services with Martha Yepez as the New Cuyama Family Resource Center Coordinator for the period of July 1, 2007 through June 30, 2008 at a cost not to exceed \$59,095.

Summary Text:

In July of last year, the Department of Social Services agreed to take on the development and operation of a Family Resource Center in the Cuyama Valley with some financial support by the Santa Barbara County First 5 Commission. Martha Yepez, who had been providing services to Cuyama families for the past several years under the auspices of Catholic Charities, was retained as the Family Resource Center Coordinator to take the lead in establishing a community-based family resource center. The Center is now fully operational and resides at a local facility owned by a local non profit organization, the Christian Academy, which has agreed to provide the space to the County rent-free.

In the next year the Family Resource Center Coordinator, Martha Yepez, will continue to provide professionally-based case management, information, referral, and family support education, to families in the greater Cuyama Valley, and will maintain her efforts to develop additional family resources in Cuyama.

As stated in the 2006 Board Letter establishing the Contractor on Payroll position, the Department of Social Services in collaboration with First 5 and other community providers has explored the best way to continue to provide these services. It was determined that the current set-up with the Department of

Social Services providing management and operational support and retaining the Coordinator position as a Contractor on Payroll functions well to provide the needed services and allows the County the most flexibility in regard to the management and support of the program and this position.

Background: Prior to July 2006, Catholic Charities of Santa Barbara had been providing family support services, including case management, linkages and referrals, food bank services and nutrition and health classes in the Cuyama area for several years. Services were provided through a Family Advocate, Martha Yepez, funded primarily with First 5 Santa Barbara Children and Families commission funds. During the 2006-2009 First 5 request for application cycle conducted in February 2006, Catholic Charities decided not to re-apply for funds for the Cuyama area available through the First 5 Family Support Initiative. As no other community-based provider applied to provide those crucial services in Cuyama, and the County of Santa Barbara was concerned about discontinuing needed support in this underserved area, the Department of Social Services-KIDS Network was approached to take over the provision of services in Cuyama. To that end the County in collaboration with the First 5 Santa Barbara Children and Families Commission designated funds to engage an individual through the Department of Social Services. These funds are available for the three year period 2006-2009.

Performance Measure:

Provide Case Management, Linkages and Referrals, Health Advocacy and Parenting Education	600 adults and children receive case management, food pantry services, health insurance enrollment assistance, parenting classes, health education classes and other family support services.	Increase number of families served annually by 10% from 600 to 660 (duplicated count).
Collaboration & Service Increase	The Family Resource Center through collaboration with other agencies currently provides 12 types of services on a regularly scheduled basis to all families requesting assistance in the Cuyama area.	Increase available services to families from 12 to 15.

In addition to the Performance Measures listed above, the FRC Coordinator and the FRC services participate in the First 5 Commissions comprehensive evaluation and progress measurement process through GEMS, a computer-based performance tracking tool.

Fiscal and Facilities Impacts:

Budgeted: Select_Budgeted

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 9,095.00		
State			
Federal			
Fees			
Other:	\$ 50,000.00		
Total	\$ 59,095.00	\$ -	\$ -

Narrative:

The cost of the Contract on Payroll position is \$59,095 annually and will be funded from a \$50,000 grant from the Children and Families Commission and \$9,095 in local funds. These local funds have been included in the Department's requested budget for FY 2007/2008.

Staffing Impacts:

Legal Positions:

FTEs: 1

Special Instructions:

After execution by the Chair of the Board, please return one (1) original agreement for the contractor, the department copy of the agreement, and one (1) copy of the minute order to the Department of Social Services, Attention: Diana Klopp.

Attachments:

Agreement for Services of Contractor on Payroll dated June 2007.

Authored by:

Katharina Zulliger