



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Housing & Community
Development
Department No.: 055
For Agenda Of: 5/13/2008
Placement: Administrative
Estimated Tme: n/a
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Name & Phone: John Torell, CPA, ext. 3515
Director(s)
Contact Info: Name & Phone: Patricia Gabel, ext. 3522

SUBJECT: **Approval and Submittal of 2008-09 HOME Consortium Annual Action Plan**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence:

As to form:

Recommended Actions:

That the Board of Supervisors:

- a.) Adopt the attached resolution (ATTACHMENT A) approving the Santa Barbara County HOME Consortium's 2008-2009 Annual Action Plan (ATTACHMENT B) for submittal to the Federal Department of Housing and Urban Development; and
- b.) Authorize the County Executive Officer to execute all certifications (ATTACHMENT C), standard forms (ATTACHMENT D), and other related documents required for HOME Program application.

Summary Text:

The 2008-2009 Annual Action Plan is an update to the 2006-2010 HOME Consortium Consolidated Plan, which was adopted by the Board of Supervisors on May 10, 2005. As the lead agency within the HOME Consortium, the County is required by federal statute to submit this annual update to the Consolidated Plan. The HOME Consortium also includes the member cities of Buellton, Carpinteria, Goleta, Lompoc, Santa Maria and Solvang. While this program is not mandated, acceptance of funds to carry out affordable housing activities requires the County to comply with the conditions associated with receipt of HOME funds, including submittal of the Annual Action Plan.

Background: Santa Barbara County is responsible for HOME program funding administration, oversight and regulatory compliance as lead agency of the HOME Consortium. The development, approval and subsequent implementation of the annual Action Plan are mandated elements of the HOME Program. The Action Plan details Santa Barbara County's HOME Consortium's anticipated allocation and use of Federal funds to expand the availability of affordable housing. The activities within the Action Plan have received preliminary funding reservation and are consistent with the strategies, goals and priority needs articulated in the Consortium's 2006-2010 Consolidated Plan.

The federal Department of Housing and Urban Development (HUD) allocated \$1,592,060 in HOME funding to the Santa Barbara County HOME Consortium, 15% of which is retained by the County. 10% of this retention is used for program administration and 5% goes towards program expenditures. Therefore, a total of \$1,361,211 of HOME funds was available for allocation to projects through the 2008 Notice of Funds Available (NOFA).

Funding application Process – January 22nd, 2008 was the first day this year that organizations could apply for HOME funds. The deadline to apply was February 22nd. During this 30 day period, Housing and Community Development staff conducted informational workshops related to the Consolidated Plan's goals and priorities and project funding criteria. Also discussed were the funding process and questions and answers from attendees. Workshops were held on separate days in both North and South County to accommodate as many potential applicants as possible. Upon closure of the application submittal period, County Housing and Community Development worked with General Services Real Estate Services Manager, Ronn Carlentine, to analyze the applications and to forward funding recommendations to the Affordable Housing Loan Committee.

The Affordable Housing Loan Committee met on March 13, 2008 to recommend funding reservations for the 2008-09 Annual Action Plan. Details of the Loan Committee's recommendations are attached as ATTACHMENT E. Board approval of the Action Plan constitutes an approval of preliminary reservation of funds for the above listed projects. All projects will be brought to the Board of Supervisors individually for final approval of a commitment of funds prior to implementation.

A public notice was published in the Santa Barbara News Press on April 11th announcing the 30-day review period for the Action Plan. All public comments received are included in the Action Plan and will be submitted to the Federal Department of Housing and Urban Development.

Performance Measure:

N/A

Fiscal and Facilities Impacts:

Budgeted: Yes

The Federal HOME program requires submission of the attached Action Plan. The Action Plan must be approved by HUD prior to dispersal of federal funds to the Santa Barbara HOME Consortium. The Housing Finance budget can be found on pages D250 & D251 of the current fiscal year County Budget.

Fiscal Analysis: Narrative: Funds are “pass-through” to organizations providing affordable housing and housing –related activities. Of the total HOME allocation, the County retains 10% for grant administration and 5% for program/project implementation expenses.

Staffing Impacts:

Legal Positions:

n/a

FTEs:

n/a

Special Instructions:

Please return one (1) original, signed resolution; two (2) original, signed SF424 –Application for Federal Funding—and two (2) sets of Certifications to Brooke Allen in Room 3 (basement) or call extension 3521 for pick up as soon as documents have been executed.

Attachments:

Attachment A: Authorizing Resolution Regarding Santa Barbara County Submittal of 2007-08 Annual Action Plan

Attachment B: Santa Barbara County HOME Consortium 2007-08 Annual Action Plan

Attachment C: Annual Action Plan Certification Form(s)

Attachment D: Standard Form SF-424, Application for Federal Funding

Attachment E: Loan Committee Recommendations

Authored by: Mike Sederholm