

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 9/26/03
Department Name: County Administrator
Department No.: 012
Agenda Date: 10/7/03
Placement: Administrative
Estimate Time: NA
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Michael F. Brown, County Administrator
568-3400

STAFF CONTACT: Michael Allen, Chief Deputy Clerk of the Board
568-2240

SUBJECT: Cancellation of the November 11, 2003 Board of Supervisors Meeting

Recommendation(s):

That the Board of Supervisors:

Consider amending the Board of Supervisors meeting schedule to cancel the regularly scheduled meeting of November 11, 2003 due to the Veterans' Day holiday.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

Executive Summary and Discussion:

The Board adopted the 2003 Schedule of Meeting Dates and Locations on December 3, 2002. At that time, the Board scheduled a regular hearing for Tuesday November 11, 2003. Veterans' Day is observed every year on November 11, rather than on Monday of that week. In view of the fact that this is a national holiday and County offices are closed, we request the Board cancel the scheduled meeting. No hearings or items have been scheduled for consideration on November 11, therefore the impacts of cancellation are minimal. Please note that the Board canceled the regularly scheduled hearing of November 18, 2003 due to the CSAC conference.

Mandates and Service Levels:

None

Fiscal and Facilities Impacts:

None

Special Instructions:

Direct the Clerk of the Board to notify County Department Directors of this amendment to the Board of Supervisors meeting schedule.

Concurrence:

NA