



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** County Executive Office  
**Department No.:** 012  
**For Agenda Of:** May 14, 2024  
**Placement:** Administrative Agenda  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

**TO:** Board of Supervisors

**FROM:** Department Director(s) Mona Miyasato, County Executive Officer  
Contact Info: Jacquelyne Alexander, Chief Deputy Clerk of the Board

DocuSigned by:  
*Nancy Anderson*  
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**SUBJECT:** Amending the 2024 Board of Supervisors Schedule of Meeting Dates and Locations to cancel the May 21, 2024 Board of Supervisors Meeting

**County Counsel Concurrence**

As to form: N/A

Other Concurrence: N/A

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

Adopt a Resolution to amend the 2024 Board of Supervisors' Schedule of Meeting Dates and Locations to cancel the May 21, 2024 Board of Supervisors Meeting.

**Summary**

The County Executive Office is proposing an amendment to the 2024 Board of Supervisors Schedule of Meeting Dates and Locations to reflect a cancellation of the May 21, 2024 meeting.

In the interest of efficiency and respecting the time of both the Board of Supervisors and the public, the Board proposes to cancel the May 21, 2024 Board of Supervisors meeting. After careful review of the agenda, staff determined that there are currently no pressing or urgent matters requiring immediate attention.

Chapter 2 of the County Code requires the Board to adopt a resolution to establish meeting dates for the calendar year. The original resolution establishing the 2024 Board of Supervisors schedule of meeting dates and locations was adopted on November 28, 2023. This item amends the 2024 Board of Supervisors' Schedule of Meeting Dates and Locations as shown in Attachment A.

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Staff is recommending that the Board of Supervisors amend the 2024 Schedule of Meeting Dates and Locations as outlined in Attachment A and cancel the May 21, 2024 Board of Supervisors Meeting.

**Special Instructions:**

Direct the Clerk of the Board to coordinate with the County Public Information Officer (PIO) to notify our media contacts and the public with this information as appropriate.

Additionally, direct the Clerk of the Board of Supervisors to notify all County Departments of the amended 2024 Board of Supervisors' Schedule of Meeting Dates and Locations.

**Attachments:**

Attachment A – Amended 2024 Board of Supervisors' Schedule of Meeting Dates and Locations Resolution

**Authored by:**

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