



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff
Department No.: 032
For Agenda Of: March 14, 2023
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Bill Brown, Sheriff-Coroner (ext. 14290)
Director(s)
Contact Info: Robert Minter, Lieutenant (ext. 14353)

SUBJECT: Authorize the County Executive Office, or designee, to execute the Department of Justice Equitable Sharing Agreement and Certification on behalf of the Board on an ongoing basis.

County Counsel Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the County Executive Officer, or designee to execute the U.S. Department of Justice (DOJ) Equitable Sharing Agreement and Certification (ESAC) on behalf of the County on an ongoing basis, subject to the Board's ability to rescind this delegated authority at any time: and
- B. Determine pursuant to CEQA Guidelines 15378(b)(5) that the above actions are not a project subject to CEQA review, because it is a government administrative activity that does not result in direct or indirect physical changes to the environment.

Summary Text:

The Sheriff's Office requests approval of the recommended action to approve and authorize the County Executive Officer (CEO), or designee to execute the DOJ ESAC annually on behalf of the Board.

Background:

The Money Laundering and Asset Recovery Section (MLARS) uses the Agreements, Certifications, and Audits (ACA) application to track and review the financial information provided by state, local, and tribal agencies that participate in the Department of Justice or the Department of the Treasury Equitable Sharing Programs.

Each year, participating agencies are required to complete an ESAC, which identifies the total amount of asset forfeiture funds received from equitable sharing and how the funds were spent by category. The information contained in the ESAC is necessary for the Sheriff's Office to maintain program compliance. The data provided in the ESAC is maintained for six years in accordance with the archiving schedule.

The ESAC is required to be reviewed and approved by the head of the law enforcement agency and a designated official of the governing body. If approved, the Board is delegating this approval authority to the CEO, or designee, on an ongoing basis. Such delegated authority is subject to rescission by the Board at any time,

No funds are provided to any party through the ESAC as its sole purpose is for accounting and auditing of asset forfeiture funds seized in conjunction with federal agencies.

Attachments:

Fiscal Year Ending 6/30/22, Equitable Sharing Agreement Certification

Authored by:

Robert Minter, Lieutenant – Santa Barbara County Sheriff's Office