



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Clerk-Recorder-
Assessor
Department No.: 062
For Agenda Of: 06/24/08
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Select_Vote

TO: Board of Supervisors
FROM: Joseph E. Holland, Clerk-Recorder-Assessor
Contact Info: Rose Rodarte, Fiscal Manager x2687
SUBJECT: Renewal of Lease Agreement with DFM Associates for EIMS Software

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

Approve modifications to the existing software lease agreement and renew the Master Agreement between Santa Barbara County and DFM Associates for the lease and maintenance of DFM Associates Election Information Management System Software (EIMS) for the term of thirty-six (36) months beginning July 1, 2008.

Summary Text: The Election Information Management Systems (EIMS) is the sole or primary software system used to manage election information and is essential to the successful operation of the Elections Division. The software is used for various processes to register and manage voters, elections officials, polling places, and the election process itself. The core function of EIMS is to gather and maintain data for use in the process of registering voters and the processing of elections.

EIMS is regarded as an excellent system throughout California and other states, and the Elections Division has maintained a good working relationship with DFM Associates with respect to customer support, the innovation of new functions, and the improvement of existing functions.

Background:

On May 18, 1981 the Santa Barbara County Board of Supervisors authorized the Purchasing Agent, County Counsel, and the County Clerk, Recorder and Assessor's Office to negotiate the lease purchase

of hardware and operating system software for the Elections Division. Further, the Board authorized County Counsel and the Clerk, Recorder and Assessor to negotiate a contract with DFM Associates defining the terms and conditions for implementation and maintenance of EIMS software. This lease has been renewed since its inception and the EIMS software has been continually used by the Elections Division in most phases of the Elections operation.

Performance Measure:

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 149,167.92	\$ 149,167.92	
State			
Federal			
Fees			
Other:			
Total	\$ 149,167.92	\$ 149,167.92	\$ -

Narrative:

Staffing Impacts:

Legal Positions:

FTEs:

Special Instructions:

Send copy of minute order to Rose Rodarte in the Clerk-Recorder-Assessor

Attachments:

Authored by:

Renee Bischof

cc: