



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: ADMHS
Department No.: 043
For Agenda Of: 4/21/09
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Ann Detrick, Ph.D., Director
Director(s) Alcohol, Drug and Mental Health Services, (805) 681-5220
Contact Info: Marianne Garrity, R.N., Deputy Director, (805) 681-5220

SUBJECT: Maxim Healthcare Services, Inc. Contract

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

Consider recommendations regarding a contract with Maxim Healthcare Services, Inc., as follows:

1. Approve and authorize the Chair to execute an agreement with Maxim Healthcare Services, Inc. (a local vendor) for the provision of temporary nursing personnel at ADMHS sites, to increase the existing contract by \$91,512 for a new contract maximum in the amount of \$190,512 through June 30, 2009.
2. Authorize the Director of ADMHS to approve amendments to the proposed contract, provided that any such amendments do not exceed ten percent (10%) of the contract's dollar amount.

Summary Text:

Maxim Healthcare Services, Inc., (Maxim) provides temporary nursing personnel at Alcohol, Drug and Mental Health Services (ADMHS) sites. Temporary nursing personnel provide additional nursing coverage at ADMHS in-patient and out-patient clinics if staffing shortages arise. Approval of the recommended actions will allow ADMHS to continue to access temporary nursing personnel to provide coverage of critical nursing functions at ADMHS clinics and facilities when such temporary staff needs arise.

Background:

ADMHS previously entered into a Purchase Agreement with Maxim for the period of July 1, 2008 through June 30, 2009 in the amount of \$99,000. ADMHS anticipates a need for a greater number of services than was originally contemplated by the agreement. It is anticipated the value of these services will exceed \$100,000 which requires Board of Supervisors approval. This Agreement adds \$91,512 for a total of \$190,512 for FY 08-09 and is made to cancel, nullify, and supersede said Purchase Agreement.

Historically ADMHS had agreements with Maxim and another vendor for temporary nursing personnel. In FY 08-09, ADMHS has utilized Maxim as the sole provider of temporary nursing personnel for ADMHS mental health sites, thus reallocation of funds between temporary nursing vendors are necessary. The increase to the Maxim contract is partially funded by the cancellation of a Purchase Agreement with another vendor, whose services have not been utilized by ADMHS this fiscal year.

Maxim provides temporary nursing personnel at the request of ADMHS, and the assignment of the temporary nurse ends when the need for the temporary staff coverage no longer exists. The temporary nursing personnel supplied by Maxim perform direct patient care services, such as administering medication, medication counseling and support, and patient observation. Maxim personnel have provided temporary coverage at the Psychiatric Health Facility, Santa Barbara Adult Outpatient Clinic, and Crisis and Recovery Emergency Services (CARES) South.

Performance Measure:

Approval of the recommended actions will assist ADMHS in meeting Recurring Performance Measure (RPM) 0230, to provide mental health services to adults with serious mental illness.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 95,256.00		
Federal	\$ 95,256.00		
Fees			
Other:			
Total	\$ 190,512.00	\$ -	\$ -

Narrative:

Funding for Maxim is identified in the Adopted FY 2008-09 Budget, Federal and State Revenues (page D-160 and D-168 in the County Budget Book, in the Adult Mental Health Division and Hospital and Jail Services). The proposed expenditures are included in the FY 2008-09 Budget for Community Based Organizations (CBO) Service Contracts – Non-Medi-Cal. Execution of these amendments will not increase the use of general fund dollars by the ADMHS Department.

Special Instructions:

Please send one (1) copy of the minute order and one (1) copy of the executed contract to:

Alcohol, Drug & Mental Health Services
ATTN: Contracts
300 N. San Antonio Road Bldg. 3
Santa Barbara, CA 93110

Attachments:

08-09 Maxim Healthcare Services Contract

Authored by:

E. Jeffery

cc: