



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Housing and Community
Development
Department No.: 055
For Agenda Of: 11/18/08
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: HCD Director John Torell, ext. 3520
HCD Enterprise Leader Pat Gabel, ext. 3522
SUBJECT: HOME Program Loan Agreement

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors authorize the Chair to execute a Forgivable Loan Agreement in the amount of \$12,000, with Peoples' Self Help Housing Corporation for provision of services related to homeowner education, counseling and foreclosure prevention resulting from the home mortgage foreclosure issue affecting many current and would-be homeowners throughout Santa Barbara County.

Summary

Under Santa Barbara County's 2008-09 Notice of Funding Availability, Peoples' Self Help Housing Corporation submitted a request for HOME Program Community Housing Development Organization (CHDO), operations funding in the amount of \$12,000 to provide services, education and counseling intended to assist current and would-be low-income homeowners facing difficulties in either maintaining their current homes or in acquiring their first home.

At its March 13, 2008 funding review meeting, Santa Barbara County's Affordable Housing Loan Committee received a report from Housing and Community Development Department staff regarding Peoples' Self Help Housing Corporation's project proposal. The proposal identified a growing need for services related to providing guidance and counseling for residents facing financial pressures and imminent foreclosure resulting from having acquired either an adjustable-rate or sub-prime mortgage. In this context, Peoples' requested operations support funding to increase their level of service throughout the county.

Although the request for funding is in the amount of \$12,000, the overall program budget is \$34,000, the balance of which People’s will cover through outside grants and other in-house resources. As there are no program fees, charges, or other conceivable future income streams associated with the services, the operations support is structured in the form of a Forgivable Loan, based on satisfactory completion of the project Statement of Work, articulated in Attachment A to the contract.

In terms of state and federal environmental review requirements for this action and activity, under the California Environmental Quality Act (CEQA) and National Environmental Protection Act (NEPA), this is deemed to as categorically exempt/excluded. Housing and Community Development Department environmental review staff, has completed the required documentation and recorded it in the department’s environmental review record.

Performance Measure:

Safe and Healthy Families: Housing for all Segments of the Population.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
HOME Program Funds (Fund 0066)			\$12,000
Total	\$ -	\$ -	\$12,000

Staffing Impacts:

Legal Positions:

n/a

FTEs:

n/a

Special Instructions:

- 1) Execute three (3) original copies of the Forgivable Loan Agreement, and contact Carlos Jimenez, at ext. 3523 to pick up two (2) original copies once fully executed.

Attachments:

Attachment A: Forgivable Loan Agreement in the amount of \$12,000.

Authored by:

Carlos Jimenez, Senior Housing Program Specialist