



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Community Services  
Department  
Department No.: 057  
For Agenda Of: 5/08/2012  
Placement: Administrative  
Estimated Tme: n/a  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Herman Parker, Director  
Director(s) Community Services Department, 568-2467  
Contact Info: Sharon Friedrichsen, Deputy Director, 568-2068  
**SUBJECT:** Santa Barbara County HOME Consortium and CDBG Urban County Partnership  
2012 Annual Action Plan and Annual Action Plan Substantial Amendments (2008-  
2011)

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a. Approve the 2012 Annual Action Plan for final submission to the United States Department of Housing and Urban Development (“HUD”) (Attachment A);
- b. Adopt a Resolution authorizing submittal of the 2012 Annual Action Plan to HUD (Attachment B);
- c. Approve the 2011 Emergency Solutions Grant (“ESG”) Substantial Amendment for final submission to HUD (Attachment C);
- d. Approve the 2008 and 2010 Annual Action Plan Substantial Amendments and authorize the Director of the Community Services Department to submit the amendments to HUD (Attachment D);
- e. Authorize the County Executive Officer or designee to execute all certifications, standard forms and other related documents required for HOME, Community Development Block Grant (“CDBG”) and ESG Program administration and implementation and for submittal to and approval by HUD of the 2012 Annual Action Plan and the 2011 ESG Substantial Amendment (Attachment E);
- f. Determine that the approvals of the 2012 Annual Action Plan, the 2011 ESG Substantial Amendment, and the 2008 and 2010 Annual Action Plan Substantial Amendments are not the approvals of projects that are subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15378 (b)(4), finding that the project is a creation of government funding mechanisms or other government

fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and

- g. Direct staff to file a Notice of Exemption (Attachment F).

**Summary Text:**

The recommended Board actions approve the submittal of the 2012 Annual Action Plan, the 2011 ESG Substantial Amendment and the 2008, 2010 and 2011 Annual Action Plan Substantial Amendments to the US Department of Housing and Urban Development (HUD). The Board actions also authorizes the County Executive Officer or designee (Community Services Director) to execute the required documents necessary for submittal of the 2012 Annual Action Plan, the 2011 ESG Substantial Amendment and the 2008, 2010 and 2011 Annual Action Plan Substantial Amendments to HUD. The submittal of the 2012 Annual Action Plan and the 2011 ESG Substantial Amendment will allow the County HOME Consortium and CDBG Urban County Partnerships to realize federal CDBG, HOME and ESG funding. The County of Santa Barbara through its Community Services Department (CSD) serves as the lead agency for the County, administering two partnerships that receive federal entitlement funds:

- The HOME Investment Partnerships Program (HOME) *Consortium* includes the County of Santa Barbara, and the cities of Buellton, Carpinteria, Lompoc, Solvang, Goleta and Santa Maria, and;
- The Community Development Block Grant (CDBG) *Urban County Partnership* includes the County of Santa Barbara, and the cities of Buellton, Carpinteria, Lompoc, and Solvang.

The Annual Action Plans serve as the HOME Consortium and CDBG Urban County Partnership operating plans for receipt and expenditure of federal entitlement funding provided through HUD. The County, on behalf of the partnerships, prepares and submits the Action Plan annually to HUD.

The Draft 2012 Annual Action Plan and 2008, 2010 and 2011 Substantial Amendments, including the ESG Substantial Amendment, were subject to a 30-day public review period from April 4, 2012 through May 4, 2012. The documents are subject to final Board approval and due to HUD by May 15, 2012.

**Background:**

On May 1, 2012, the CSD presented a staff report to the Board of Supervisors regarding the County's Draft 2012 Annual Action Plan and 2008, 2010 and 2011 Annual Action Plan Substantial Amendments, including the 2011 ESG Substantial Amendment. The Board did not make any changes to the projects or programs recommended for funding within the documents and directed staff to finalize all documents for submittal to HUD.

The approvals of the 2012 Annual Action Plan and 2008, 2010 and 2011 Annual Action Plan Substantial Amendments are not subject to environmental review under NEPA or CEQA since the preliminary funding for projects may be modified or eliminated depending on a number of factors.

**Fiscal and Facilities Impacts:**

Budgeted: The costs of preparing the Annual Action Plan and other documents are included within the Departments' current budget. The 2012 funding reductions are reflected within the CSD's Fiscal Year 2012-2013 budget.

**Fiscal Analysis:**

Funds are passed through to organizations providing affordable housing and housing-related activities (HOME), community development projects and programs (CDBG), and homeless services and shelters (ESG). The County retains 10% of HOME funds for grant administration and an additional 5% for program/project implementation expenses for HOME, 20% of CDBG funds for administration and 7.5% of ESG funds for administration.

Submission of the documents to HUD is required in order for the County to maintain eligibility and receive annual grant funding.

**Staffing Impacts:**

Staff is funded through the administrative portion of the federal funding.

**Special Instructions:**

Please execute three (3) original Authorizing Resolutions and contact Susan Foley (3522) to pick up two (2) original sets of each document.

**Attachments:**

- A. 2012 Annual Action Plan
- B. Authorizing Resolution
- C. 2011 ESG Substantial Amendment
- D. 2008 and 2010 Annual Action Plan Substantial Amendments
- E. Annual Action Plan Certification Form(s), including Applications for Federal Assistance (SF424)
- F. Notice of Exemption