



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: July 14, 2020
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Van Do-Reynoso, MPH, PhD
Director(s) Public Health Department
Contact Info: Darrin Eisenbarth, Deputy Director
805-681-5173
SUBJECT: Fifth Amendment to Big Green Cleaning Company Janitorial and Moving Services Agreement

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider the following:

- a) Approve, ratify, and authorize the Chair to execute a Fifth Amendment to the service Agreement with Big Green Cleaning Company to increase services for COVID-19 response and provide direct billing of consumables, to increase the amount by \$163,748 for a revised amount not to exceed of \$1,296.612, and to extend the period of performance for six months with a revised end date of December 31, 2020 (Attachment A);
- b) Find, in accordance with Government Code Section 31000, that the County does not have employee resources to complete the custodial work currently being completed by Big Green Cleaning Company and that the County's economic interests are served by the Agreement; and
- c) Determine that the recommended actions are not a "Project" with the meaning of the California Environmental Quality Act ("CEQA") and is exempt per CEQA Guideline section 15378(b)(5), since the recommended actions are organizational or administrative activities of the government that will not result in direct or indirect physical change in the environment.

Summary Text:

This item is on the agenda to approve a Fifth Amendment to the Big Green Cleaning Company Agreement to extend the term for six months, increase the dollar amount of the extended term for janitorial services, add two more service days per month at the Public Health Department (PHD) Carpinteria WIC location,

account for extra COVID-19 enhanced sanitation efforts, and to memorialize the option for Big Green Cleaning Company to invoice for consumable janitorial supplies that were supplied by the PHD in the past. The extended term, additional WIC location service days, consumable supply billing, and extra COVID-19 cleaning will increase the agreement maximum to \$1,296,612.

This Agreement has been in effect, through a public bid process, since July 1, 2014, and the Fifth Amendment will extend the current Big Green Cleaning Company’s service for an additional six months until PHD can be incorporated into the County-wide Big Green Service Agreement beginning January 1, 2021.

Background:

The Big Green Cleaning Company provides janitorial services at many County facilities including PHD Carpinteria Health Care Center, Calle Real Campus, Franklin Health Care Center, Santa Barbara Rescue Mission Shelter Clinic, WIC Carpinteria, and People Assisting the Homeless (PATH) Shelter Clinic.

Prior to this amendment, PHD supplied consumable janitorial supplies for Big Green Cleaning Company to replenish the facilities. This amendment includes the option for Big Green Cleaning Company to supply consumable janitorial supplies and invoice the PHD at their cost.

This Agreement is being extended through December 31, 2020, at which time continued janitorial services for PHD will be included in the new Countywide agreement with Big Green as a Renew 22 Organizational Resiliency Effort to consolidate and centralize functions.

Performance Measure:

There are multiple performance measures including frequency of cleaning, extent of cleaning, and more that are built into this Agreement for all applicable facilities.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2020-21</u>	<u>FY 2020-2021</u>	<u>FY 2021-2022</u>
	<u>6 months Cost:</u>	<u>Entire Year Cost:</u>	<u>On-going Cost:</u>
General Fund			
State	\$ 29,475.00	\$ 58,950.00	\$ 58,950.00
Federal	\$ 117,899.00	\$ 235,798.00	\$ 235,798.00
Fees	\$ 16,374.00	\$ 32,748.00	\$ 32,748.00
Other:			
Total	\$ 163,748.00	\$ 327,496.00	\$ 327,496.00

The chart above shows the budgeted costs of this Fifth Amendment to the Big Green Agreement in the column labeled *FY 20-21 6 months Costs* of \$163,748. It is anticipated that the ongoing services to the PHD will be provided through the County-wide Big Green Agreement so the figures in the next two columns – which show costs after this agreement has ended – are included for reference and budget purposes, but are not part of this Agreement.

The funding for these costs is provided through a combination of State and Federal grants, Medi-Cal, Medicare, and other patient service funding and is contained as part of PHD’s current FY 2020-21 Adopted Budget.

Key Contract Risks:

PHD has been doing business with Big Green Cleaning Company for several years and is generally satisfied with the services provided. Big Green Cleaning Company has worked with PHD to shift its service frequency and service locations to accommodate, not only the operational changes outlined above, but also in relation to unanticipated impacts associated with the flooding, plumbing issues, etc. Additionally, Big Green Cleaning Company has, at no charge, broadly increased certain sanitization efforts due to the COVID-19 pandemic.

The Agreement also contains a termination for convenience clause which reduces risk. Additionally, there are multiple janitorial service competitors in the area should Big Green be unable to fulfill its contract obligations.

Staffing Impacts:

This action has no impact on staffing as these services are currently provided by Contractor.

Special Instructions:

Please execute two (2) original Fifth Amendments with Big Green Cleaning Company and retain one (1) original Amendment and one (1) Minute Order for pick up by the department. Please email the PHD Contracts Unit at phdcu@sbcphd.org when available for pick up.

Attachments:

- A. Big Green Cleaning Company Agreement Fifth Amendment
- B. Big Green Cleaning Company Agreement Fourth Amendment
- C. Big Green Cleaning Company Agreement Third Amendment
- D. Big Green Cleaning Company Agreement Second Amendment
- E. Big Green Cleaning Company Agreement First Amendment
- F. Big Green Cleaning Company Agreement

Authored by:

Darrin Eisenbarth, Deputy Director