



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name:  
Department No.:  
For Agenda Of: June 7, 2016  
Placement:  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Select\_From Joyce Stone, 964-4710 ext. 4473  
Contact Info: Name & Phone

**SUBJECT:**

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**County Counsel Concurrence**

As to form: Select\_Concurrence

Other Concurrence: Select\_Other

As to form: Select\_Concurrence

**Auditor-Controller Concurrence**

As to form: Select\_Concurrence

**Recommended Actions:**

That the Board of Supervisors approve and authorize the Chair to execute the Priorities Form "Attachment B"

**Summary Text:**

The California Education Code, Section 8499.5, requires Child Care Planning Councils to determine priorities for state-funded child development programs by zip code. The priorities are determined by looking at the number of children eligible for subsidized care in three age groups: Infant & Toddler (aged birth to three years, Preschool (aged three to five years) and School-Age (ages six to 12 years). The priorities are submitted the California Department of Education, Early Education and Support Division annually to provide guidance on where the greatest needs for care are located in each county should there be new funding available. When there are no significant changes, the priorities require only the approval of the Planning Council Chair. However, this year, because the Council has completed the gathering of data required for updating its Needs Assessment for Early Care and Education, we are asking approval from the Board of Supervisors. William J. Cirone, County Superintendent of Schools, has indicated his approval of the funding priorities by signing Attachment B.

**Background:**

Santa Barbara County's original Child Care Planning Council ("the Council") was formed by the Board of Supervisors and the County Superintendent of Schools in 1990 as a result of the 1990 Federal Omnibus Budget Act. The role of the Council was to develop a local plan and priorities for distribution of the new Federal Child Care Block Grant funds. For its first few years, financial support for the Council's activities was provided entirely through in-kind services donated by the County Office of

Education and Council members. Since 1994 the Council has received annual grants from the CA Department of Education, which are administered by the County Education Office.

Since the inception of the Council, members have worked to coordinate and plan the delivery of child care services in Santa Barbara County, serve as liaison between the CA Department of Education and the local community, and provide support and training to the local Early Childhood Education Community.

Pursuant to the Statutes of 1997, AB 1542, which established California’s welfare reform program (CalWORKs), a local Child Care Planning Council must be established in each county. On April 28, 1998, your Board (in conjunction with the County Superintendent of Schools, which has joint authority over the Council) amended the functions, governance, structure, membership and bylaws of the existing Council to conform to the requirements of AB 1542 (Education Code, Sections 8499 – 8499.7).

**Performance Measure:**

**Fiscal and Facilities Impacts:**

None to County Government.

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

**Key Contract Risks:**

**Staffing Impacts:**

None to County Government.

**Special Instructions:**

After approval and passage by the Board, please send the following documents to the Child Care Planning Council at: P.O. Box 6307, Santa Barbara, CA 93160, Attention: Joyce Stone

1. Certified copy of the Minute Order
2. Signed original of Attachment B.

**Attachments:**

Attachment A: Proposed Zip Code Priorities for 2016-17

Attachment B: Priorities Report Form

**Authored by:**

**cc:**



Proposed Zip Code Priorities for 2016-17

Attachment A

Santa Barbara County  
Funding Priorities for CCTR I/T

County #	Zip Code	Priority
42	93013	2
42	93067	3
42	93101	1
42	93103	1
42	93105	1
42	93106	1
42	93108	2
42	93109	2
42	93110	1
42	93111	1
42	93117	1
42	93254	3
42	93427	2
42	93429	3
42	93434	2
42	93436	1
42	93437	3
42	93440	3
42	93441	3
42	93454	1
42	93455	1
42	93458	1
42	93460	2
42	93463	2

Santa Barbara County  
Priorities for CSPP

County #	Zip Code	Priority
42	93013	2
42	93067	3
42	93101	1
42	93103	3
42	93105	1
42	93106	1
42	93108	2
42	93109	3
42	93110	1
42	93111	1
42	93117	1
42	93254	3
42	93427	3
42	93429	3
42	93434	3
42	93436	1
42	93437	3
42	93440	3
42	93441	3
42	93454	1
42	93455	1
42	93458	1
42	93460	3
42	93463	2

Santa Barbara County  
Funding Priorities for CCTR SA

County #	Code	Priority
42	93013	3
42	93067	3
42	93101	1
42	93103	2
42	93105	1
42	93106	1
42	93108	1
42	93109	2
42	93110	1
42	93111	1
42	93117	1
42	93254	3
42	93427	2
42	93429	3
42	93434	3
42	93436	1
42	93437	2
42	93440	3
42	93441	3
42	93454	1
42	93455	1
42	93458	1
42	93460	2
42	93463	1

### Instructions for the LPC Priority Submittal

Please submit your Local Child Care Planning Council Priorities using the following specifications:

- One Excel spreadsheet for General Child Care and Development Programs.
  - One Excel spreadsheet for State Preschool Programs.
  - All zip codes in a county **cannot** be listed as Priority 1.
  - Only one LPC Priority per zip code.
  - Use Microsoft Excel 2000 or newer version.
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There are only three columns of information necessary on each excel spreadsheet.

1. **County Code:** Please enter the two digit code for the county in question. For instance, Butte County is 04, Alameda is 01, and Fresno is 10. **(text format)** Please note that for county code numbers below 10 (i.e. Alameda, Butte, Contra Costa, etc.) you may not be able to type in both "0" and the "number" if the format is set to "Number". You may need to change the format for that column to "Text."
2. **Zip Code:** Please include only one zip code per LPC priority number. For example, 95661 is LPC priority 1 ONLY... Not both LPC priorities 1 and 2. **(use text format)**.
3. **LPC Priority Ranking:** Please enter the corresponding LPC priority ranking next to the appropriate zip code. Remember, only one LPC priority per zip code.

Your county must choose one of three methods to submit priorities and it must be the same choice on both spreadsheets. The three methods are listed below:

1. All zip codes for the county are listed and given a corresponding LPC priority ranking of 1, 2, or 3.
2. Most zip codes for the county are listed and given a corresponding LPC priority ranking of 1 or all remaining (non-listed) zip codes are designated as LPC Priority 3.
3. Most zip codes for the county are listed and given a corresponding LPC priority ranking of 1, 2, or 3. All remaining (non-listed) zip codes are given **no priority** and will not be funded.

Please check the box that corresponds with the methodology you selected for your county.

Your county must submit this form electronically as an attachment to Linda Parfitt's e-mail at [LParfitt@cde.ca.gov](mailto:LParfitt@cde.ca.gov) by May 30 of every year. A hard copy must also be mailed to:

Linda Parfitt, Consultant  
Child Development Division  
1430 N Street, Suite 3410  
Sacramento, CA 95814

An example of the LPC Priority Submittal is included below.

**Alameda County General Child Care and Development LPCs County Priorities  
FY 2009-2010**

County Number	Zip Code	LPC
01	92210	1
01	92211	1
01	92212	1
01	92213	1
01	92214	2
01	92215	1
01	92216	2
01	92217	3
01	92218	1

All zip codes for the county are listed and given a corresponding LPC priority ranking of 1, 2, or 3.

Most zip codes for the county are listed and given a corresponding LPC priority ranking of 1 or 2. All remaining (non-listed) zip codes are designated as LPC Priority 3.

Most zip codes for the county are listed and given a corresponding LPC priority ranking of 1, 2, or 3. All remaining (non-listed) zip codes are given NO PRIORITY and **will not be funded**.

**Signatures:**

LPC  
Chairperson



Board of  
Supervisors  
Representative

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County  
Superintendent  
of Schools



Date  
Submitted

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**Local Planning Council (LPC) County Priorities Report Form**

**Return To:**

Local Planning Council Consultant  
Child Development Division  
1430 N Street, Suite 3410  
Sacramento, CA 95814

**Due Date: May 31, 2016**

Please complete all the information requested below:

County Name: Santa Barbara County	LPC Coordinator Name and Telephone Number: Joyce Stone 805-964-4710 ext. 4473
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The LPC hereby certifies that the priorities as indicated below have been prepared and reviewed in accordance with Education Code requirements. Please check off all boxes that apply.

- The priorities submitted to CDD in 2015 are still valid, no change is needed, and spreadsheet(s) are attached for both CCTR and CSPP
- The priorities have been revised for 2016 and spreadsheet(s) are attached for both CCTR and CSPP.
- The LPC used Option 1 to establish priorities 1, 2, and 3.
- The LPC used Option 2 to establish priorities 1, 2, and 3.
- The LPC used Option 3 for Priority 3.
- The LPC used Option 4 for Priority 3.

**SIGNATURES\***

County Board of Supervisors Representative	Telephone Number	Date
County Superintendent of Schools Representative	Telephone Number	Date
Local Child Care Planning Council Chairperson	Telephone Number	Date

**\*Instructions for Signatures:**

If the priorities previously submitted are still valid, only the LPC Chairperson signature is required. If revised priorities are being submitted, it is a local decision whether the changes are significant enough to require approval by the authorized representatives of the County Board of Supervisors and the County Superintendent of Schools or whether they may be approved solely by the LPC Chairperson.