



BOARD OF SUPERVISORS **Agenda Number:**

AGENDA LETTER

Clerk of the Board of Supervisors

105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: April 9, 2019
Placement: Administrative
Estimated Time:
Continued Item:
If Yes, date from: No
Vote Required: Majority

TO: Board of Supervisors

FROM: George Chapjian, Community Services Director (805) 568-3407
Tanja Heitman, Chief Probation Officer (805) 882-3652

Contact Info: Dinah Lockhart, Deputy Director (805) 568-3523
Kimberlee Albers, Homeless Assistance Program Manager (805) 560-1090

SUBJECT: **Approve and Execute Community Corrections Partnership (CCP) Supportive Housing Sub-Recipient Agreements**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Human Resources

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute sub-recipient agreements funded through Public Safety Realignment reserve funding with the following providers in the specified amounts:
 - i) \$400,000 to Good Samaritan Shelter (GSS) for the Supportive Wraparound Services project (Attachment A);
 - ii) \$400,000 to The Salvation Army (TSA) for the Hospitality House Community Integration Project (Attachment B);
- b) Determine that the recommended actions are not a project within the California Environmental Quality Act review per CEQA Guideline Section 15378(b)(4), since the recommended actions are government fiscal activities which do not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

Staff is requesting that the Board approve, ratify and authorize the Chair to execute two sub-recipient agreements funded by Public Safety Realignment reserve funding. Good Samaritan Shelter and The Salvation Army are recommended to receive \$400,000 each for Transitional Housing/Rapid Re-Housing projects. As follow up to the Board of Supervisors' action on November 6, 2018, allocating \$2.45 million for supportive housing, the Community Corrections Partnership has approved the two organizations to provide supportive housing for justice involved individuals under the supervision of the Probation Department. The term of the agreements begins on May 1, 2019 and ends on April 30, 2021. Both organizations are repurposing existing beds.

Background:

On October 12, 2018, the CCP and Executive Committee of the CCP approved an allocation of \$2,450,000 in reserve funding for supportive and transitional housing for justice-involved individuals based on recommendations from the Housing Sub-Committee and the CCP Workgroup.

On November 6, 2018, the Board of Supervisors approved a Santa Barbara County FY 2018-2019 Public Safety Realignment Act Plan modification to allocate \$2,450,000 in reserve funding for supportive housing. Approval included two funding allocations addressing short term and long term housing access for justice-involved individuals. The allocations are described below:

1. Up to \$800,000 for a two-year pilot program for supportive housing for high and medium risk individuals subject to community supervision by the Probation Department.
2. Up to \$1.65 million of one-time reserve funds for development or rehabilitation of "brick and mortar" permanent housing for high to medium risk justice-involved individuals subject to community supervision by the Probation Department. CSD/HCD and Probation are still in the process of identifying the development project and anticipate returning to the Board after CCP approval later this year.

An addendum to include CCP funding was added to the Community Services Department Division of Housing and Community Development (CSD/HCD) Notice of Funding Availability (NOFA) originally released on October 12, 2018. The addendum was published on November 6, 2018 and a workshop for applicants was hosted on November 15, 2018. Supportive housing project and capital housing development applications had a due date of January 11, 2019. Staffing to administer the program was approved by the Board on January 15, 2019 does not impact the \$800,000 in reserve funds available for the supportive housing projects.

The target population for the supportive housing projects included post adjudicated justice-involved individuals under community supervision by the Probation Department that are medium to high risk to recidivate and are exiting jail or prison after lengthy incarceration without natural supports and are ineligible for other types of subsidized housing. Additionally, these individuals may present with some vulnerability such as mental health concerns but do not qualify for housing options through the Department of Behavioral Wellness, and those with significant substance abuse challenges. This population will likely be unserved by other housing resources because of ineligibility due to length of incarceration and conviction history.

In response to the CCP Supportive Housing NOFA, HCD received three supportive housing proposals. The Probation Department in collaboration with HCD convened selected members of the CCP Housing Sub-Committee on January 14, 2019 to evaluate applications submitted in response to the NOFA and recommend applications for approval by the CCP Workgroup, CCP Executive Committee and the Board. The group’s recommendations are summarized in Table 1. Scoring criteria included applicant capacity, cost effectiveness, project design, community collaboration, need and performance. CSD/HCD and Probation staff worked with the two applicants recommended for funding to align the projects for consistency in the level of care and supportive services being offered in both regions of the County.

Table 1: Supportive Housing Funding Recommendations

Applicant	Project Type	Service Area	Number of Beds	Amount Recommended
Good Samaritan Shelter	Transitional Housing /Rapid Re-Housing	North County	16	\$400,000
The Salvation Army	Transitional Housing /Rapid Re-Housing	South County	12	\$400,000

On January 23, 2019, the CCP Workgroup received a presentation on the two projects and voted to move the item forward to the CCP for consideration. The CCP and CCP Executive Committee approved the two projects at their meeting on February 1, 2019. The sub-recipient agreements identify the terms and conditions by which the Public Safety Realignment Plan reserve funds must be administered. The agreement also includes attachments which detail the Scope of Services (Exhibit A), Budget and Payment Procedures (Exhibit B), Expenditure Summary and Payment Request (ESPR) (Exhibit C), Quarterly Status Report (Exhibit D), Indemnification and Insurance Requirements (Exhibit E), Certification of Standards for Financial Management Systems (Exhibit F), and Terms and Conditions (Exhibit G).

The two providers will provide quarterly reports to the County on services provided and performance measures. In order to provide continuity across supportive housing, providers will use the Homeless Management Information System (HMIS) for data collection. This will also provide valuable insight into homeless history of project participants. Table 2 summarizes the number of persons served and summarizes performance measures for each project.

Table 2: Performance Measures

Measure	Good Samaritan Shelter	The Salvation Army
Number of beds	16	12
Number served during two year pilot	64	48
Number that will be permanently housed	30	25
% of project participants that will find employment	65%	60%

% of Independent Service Plan goals achieved by project participants	70%	75%
Percentage of participants that achieve a length of stay in transitional housing of 120 days	70%	60%
Percentage of participants placed in permanent housing that will retain housing at 1 year	65%	50%

Staffing for Project Administration

On January 15, 2019, the Board of Supervisors approved a salary resolution and budget revision to create 0.5 FTE Housing Program Specialist I/II position to administer CCP Supportive Housing projects. Under the direction of the Probation and CSD/HCD departments, the new position will oversee the supportive housing sub-recipient agreements with agencies providing services to justice-involved individuals and assist in moving a housing development project forward. The funding for the staffing position does not impact the \$800,000 available for use for supportive housing.

Fiscal and Facilities Impacts:

Budgeted: Yes

Funding for the two, two-year pilot projects is currently available in the Public Safety Realignment Act Plan reserve funding account. Funding for the current year portion is included in the Probation Department’s budget.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 100,000.00	\$ 400,000.00	\$ 800,000.00
Federal			
Fees			
Other:			
Total	\$ 100,000.00	\$ 400,000.00	\$ 800,000.00

Key Contract Risks:

The County assumes responsibility for the administration of CCP Supportive Housing in accordance with all state requirements governing their use. GSS and TSA have successfully operated State and/or federally-funded homeless assistance projects in the past which have had similar regulatory and administrative requirements.

The CCP Supportive Housing Program Sub-recipient Agreement is a cost-reimbursement contract. This allows Probation to disburse state funds to the aforementioned CCP Supportive Housing Program Sub-recipients for eligible incurred costs to the extent prescribed by the Agreement. The County will only reimburse CCP Sub-recipients for costs that are eligible under the Agreements and documented in a manner that is acceptable to the CSD/HCD and Probation. CSD/HCD and Probation staff will assess the performance of the CCP Supportive Housing sub-recipients to determine if the services provided are adequate and as outlined in the Agreement.

Special Instructions:

- 1) Please email an electronic copy of the Minute Order to Dinah Lockhart at dlockhart@co.santa-barbara.ca.us.
- 2) Please execute three (3) original copies of each of the following documents and send to Dinah Lockhart (x3523):
 - a. CCP Supportive Housing Sub-recipient Agreement for \$400,000 to Good Samaritan Shelter(GSS) for the Supportive Wraparound Services Program;
 - b. CCP Sub-recipient Agreement for \$400,000 to The Salvation Army (TSA) for the Hospitality House Community Integration Program;

Attachments:

- A. CCP Supportive Housing Sub-recipient Agreement for \$400,000 to Good Samaritan Shelter(GSS) for the Supportive Wraparound Services Program;
- B. CCP Sub-recipient Agreement for \$400,000 to The Salvation Army (TSA) for the Hospitality House Community Integration Program;
- C. Federal, State and Local funding to recipients by County Departments in FY 2018-19.

Authored by:

Kimberlee Albers, Homeless Assistance Program Manager, Community Services Department