



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: May 7, 2024
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Mouhanad Hammami, Director
Director(s) Public Health Department
Contact Info: Joy Jacobsen, MPH, Senior Epidemiologist (805) 681-5304
SUBJECT: Cal-IVRS Local Health Department Participation Agreement

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: No

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute a California Integrated Vital Records System (Cal-IVRS) Local Health Department Participant Agreement for the period of September 11, 2023 through September 10, 2028.
- b) Determine that the recommended action is not a “Project” within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the action is an organizational or administrative activity of the government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda to execute a California Integrated Vital Records System (Cal-IVRS) Local Health Department (PHD) Participant Agreement with California Department of Public Health (CDPH) to protect the privacy and provide for the security of Cal-IVRS Data in compliance with all applicable state and federal laws.

Background:

The CDPH responsibilities set forth in Health and Safety Code sections 102247 and 102249 provide legislative direction to the State Registrar to develop and maintain an automation system for vital event registration, develop and maintain public health databases, build a data system that will support policy analysis and program decisions at all levels, and be useful to health care providers, local and community agencies, and the state to ultimately benefit consumers of health care services. The Vital Records Business

Intelligence System (VRBIS), Electronic Birth Registration System (EBRS), Electronic Death Registration System (EDRS), and Fetal Death Registration System (FDRS) are necessary components to fulfilling these responsibilities. Cal-IVRS will bring these systems together on a single platform. EBRS, EDRS, and FDRS are secure, web based electronic birth, death and fetal death registration databases maintained by the State Registrar. Access to EBRS, EDRS, and FDRS is limited to statutorily defined record preparers, such as hospitals, funeral homes and coroners, as well as local registrars and the State Registrar, as required by statute to register and preserve birth, death, and fetal death certificates. In EBRS, EDRS, and FDRS, record preparers enter certificate data into the registration database and electronically submit completed records to the local registrar to be registered. EBRS will replace the legacy Automated Vital Statistics System and will benefit Local Registration Districts by eliminating the current semi-automated, paper-based birth registration process. Cal-IVRS allows for local Vital Statistics staff to perform work in an electronic format, thus providing more efficient and timelier customer service.

Performance Measure:

No performance measures are currently associated with the Cal-IVRS Local Health Department Participant Agreement.

Fiscal and Facilities Impacts:

Budgeted: N/A

Fiscal Analysis:

There is no fiscal impact as a result of executing this agreement. The Public Health Department does not anticipate cost associated with using the Cal-IVRS since the system is maintained by CDPH.

Key Contract Risks:

Due to the Vital Records System data collection and usage activities under this agreement, there are risks related to the Health Insurance Portability and Accountability Act (HIPAA) and Protected Health Information (PHI). Additionally, participants are required to indemnify the State from and against any claims, losses, damages, liabilities, and costs in connection with any negligent act, omission, or willful misconduct of the participant. These risks are mitigated by both entities regularly working with HIPAA regulations and guidelines, as well as ongoing required training for CDPH and PHD staff. To reduce this risk, the County does apply current PHI safeguards to the data.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please execute two (2) original Cal-IVRS Local Health Department Participant Agreements, and retain one (1) original Agreement and one (1) Certified Minute Order for pick up by the department. Please email the PHD Contracts Unit at phdca@sbcphd.org when available for pick up.

Attachments:

- A. Cal-IVRS Local Health Department Participant Agreement

Authored by:

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