



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Auditor-Controller & CEO  
Department No.: 061  
For Agenda Of: July 12, 2016  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: 4/5

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**TO:** Board of Supervisors

**FROM:** Department Theo Fallati, CPA, Auditor-Controller  
Director(s)  
Contact Info: Julie Hagen, CPA, Chief Deputy Controller 568-2126  
Tom Alvarez, Budget Director 568-3432

**SUBJECT: Year-end transfers and revisions of appropriations**

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**County Counsel Concurrence**

As to form: N/A

**Other Concurrence:**

N/A

**Recommended Actions:**

That the Board of Supervisors:

Approve budget revisions and transfers necessary to close the County's accounting records for all County funds for the fiscal year ended June 30, 2016 (Fiscal Year 15-16).

**Summary Text:**

On June 7<sup>th</sup>, 2016, your Board directed the Auditor-Controller to compile the transfers and revisions of appropriations necessary to close the County's accounting records for the Fiscal Year ended June 30, 2016 pending approval by your Board at the July 12<sup>th</sup>, July 19<sup>th</sup>, and August 23<sup>rd</sup>, 2016 meetings.

**Background:**

The year-end closing process is accomplished during the period from June 30<sup>th</sup> to July 11<sup>th</sup>. During this process, there may be certain inter-fund transfers, contingency transfer, revisions, or adjustments necessary to efficiently and effectively accomplish the closing process. Those revisions received as of the docketing deadline are attached.

**Performance Measure:**

The recommendation is primarily aligned with actions required by law or by routine business necessity.

**Fiscal and Facilities Impacts:**

Budgeted

**Attachments:**

Attachment A: Budget Revision Requests