

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 10/31/03  
**Department Name:** County Fire/OES  
**Department No.:** 031  
**Agenda Date:** 12/9/03  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

---

**TO:** Board of Supervisors

**FROM:** John Scherrei, Fire Chief  
County Fire Department

**STAFF CONTACT:** Bruce Carter, Manager, Fire/OES, 681-5559

**SUBJECT:** Resolution Authorizing Signatories to Obtain Financial Assistance Regarding  
Community Emergency Response Teams (CERT)

---

**Recommendation(s):**

That the Board of Supervisors adopt a Resolution authorizing certain employees to execute applications and documents for the purpose of obtaining financial assistance under the Governor's Office of Service and Volunteerism (GO SERV), which provides funding for the Community Emergency Response Team (CERT) planning and program expenses.

**Alignment with Board Strategic Plan:**

The recommendation is primarily aligned with Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit.

**Executive Summary and Discussion:**

The Department of Homeland Security, through the Federal Emergency Management Agency (FEMA) is providing CERT program grants to states and territories through a FY 2003 appropriation. The Governor's Office of Service and Volunteerism (GO SERV) is California's point of contact for the CERT program. GO SERV provides these FEMA grants to local governments, tribal nations, and other organization.

The CERT grant allocation for Santa Barbara County is approximately \$14,496, with a performance period of December 5, 2003 to December 4, 2004. The funding provides up to one half personnel expense for authorized emergency planning staff, indirect costs, and some supplies and equipment.

Agenda Date: December 9, 2003

Subject: Resolution Authorizing Signatories to Obtain Financial Assistance Regarding Community Emergency Response Teams (CERT)

Page 2

The CERT program trains people to be ready to respond to emergency situations in their communities. When emergencies occur, CERT trained individuals are better prepared to take care of themselves and assist family members, neighbors, co-workers, and others. In emergencies, CERT teams can also provide valuable support to first responders, emergency management agencies and organizations like the American Red Cross. CERT teams can also help with non-emergency projects that increase community preparedness and safety. In the County of Santa Barbara there are approximately 250 people that have been CERT trained.

Current state guidelines require a resolution of signature attestation, which designates authorized officials for executing applications and documents for obtaining financial assistance under the Stafford Act (the "Act"). The Act provides for funding administered through GO SERV.

#### **Mandates and Service Levels:**

Federal guidelines in 44 CFR Part 302, Civil Defense; State and Local Emergency Management Performance Grant Programs, prescribe the requirements applicable to the GO SERV Program for federal financial contributions to the states, and through the states to their political subdivisions ("operational areas"), as subgrantees. The County is designated as the Santa Barbara Operational Area for emergency planning and response. While the County is not required to adopt an annual signature attestation resolution, it is advisable whenever there are personnel changes.

#### **Fiscal and Facilities Impacts:**

This resolution allows County Fire/OES to apply for the file reimbursement claims under the GO SERV grant program through the Governor's Office of Service and Volunteerism (GO SERV). The GO SERV Program provides funding for development and/or enhancement of CERT programs in the County. The amount available through this grant is \$14,496 for the performance period of December 5, 2003 to December 4, 2004.

#### **Special Instructions:**

Please return executed copies to County Fire/Office of Emergency Services and Catherine Currie at the Governor's Office of Emergency Services, at the address indicated below.

#### **Concurrence:**

Auditor-Controller  
County Counsel

cc: Catherine Currie  
The Governor's Office of Emergency Services, Region I  
450 Choctaw Lane  
Ventura, CA 93001

**BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA**

**A RESOLUTION IN THE MATTER OF  
DESIGNATING THOSE AUTHORIZED  
TO SEEK FINANCIAL ASSISTANCE  
UNDER THE GOVERNOR'S OFFICE  
OF SERVICE AND VOLUNTEERISM  
(GO SERV) / 2003 CERT GRANT**

**Resolution No. \_\_\_\_\_**

---

**WHEREAS**, the Department of Homeland Security through the Federal Emergency Management Agency (hereinafter referred to as "FEMA"), has provided Community Emergency Response Team (CERT) program grants to states and territories through a FY 2003 appropriation.

**WHEREAS**, the Governor's Office on Service and Volunteerism (hereinafter referred to as "GO SERV"), through FEMA, will provide \$14,496 for funding for the CERT program for the performance period of December 5, 2003 to December 4, 2004, in the Santa Barbara County Operational Area (hereinafter referred to as "County"); and

**WEREAS**, OES acting on behalf of the County applies to the state for CERT funding under the GO SERV Program; and

**WHEREAS**, the GO SERV Program requires that jurisdictions applying for GO SERV/ 2003 CERT funding designate Authorized Officials who may execute applications and documents for the purpose of obtaining financial assistance from the GO SERV 2003 CERT Grant;

**NOW, THEREFORE, BE IT AND HEREBY RESOLVED** that the individuals whose titles and specimen signatures appear below are hereby designated as Authorized Officials and

are authorized to execute for and on behalf of Santa Barbara County, a public entity established under the laws of the State of California, applications and documents for the purpose of obtaining financial assistance under the Federal Civil Defense Act of 1950, as amended, in regarding to the GO SERV CERT Grant in an amount up to \$14,496.

---

County Administrator

---

Deputy County Administrator

---

Fire Chief  
Santa Barbara County Fire Department

---

Deputy Fire Chief  
Santa Barbara County Fire Department

---

OES Manager  
Santa Barbara County Fire/Office of Emergency Services

---

Fiscal Manager  
Santa Barbara County Fire Department

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara,  
State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2003, by the following vote (4/5 vote  
required):

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Chair, Board of Supervisors  
County of Santa Barbara

ATTEST:  
MICHAEL F. BROWN  
CLERK OF THE BOARD

By: \_\_\_\_\_  
Deputy Clerk

APPROVED AS TO FORM  
STEPHEN SHANE STARK

By \_\_\_\_\_  
Deputy County Counsel

APPROVED AS TO FORM  
ROBERT W. GEIS, CPA

By \_\_\_\_\_  
Auditor-Controller