

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
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Santa Barbara, CA 93101
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Agenda Number:
Prepared on: October 20, 2005
Department Name: Planning & Development
Department No.: 053
Agenda Date: November 8, 2005
Placement: Administrative
Estimate Time: 1.5 Hours
Continued Item: No
If Yes, date from:

TO: Board of Supervisors

FROM: Michael F. Brown, CEO

STAFF CONTACT: John McInnes, Director
Long Range and Strategic Planning
Lisa Plowman, Deputy Director - Ext. 2025
Comprehensive Planning Division

SUBJECT: Set Hearing to Consider the Quarterly Report on the County Comprehensive Planning 2005-2008 Three Year Work Program

Recommendation:

That the Board of Supervisors set a **hearing for Tuesday, November 15, 2005** to:

- Accept the Quarterly Report on the Comprehensive Planning Division's 2005-08 Three Year Work Program (Work Program).
- Allocate funding from the Vehicle License Fee (VLF) state repayment for a Consultant Prepared Housing Element EIR in the amount of \$160,000 in FY 05-06;

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the Needs of the Community; Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit; and Goal No. 5. A High Quality of Life for All Residents.

Executive Summary and Discussion:

On May 24, 2005 the Board of Supervisors adopted the Comprehensive Planning Division's 2005-2008 Three Year Work Program. The Work Program provides an overview of the status of current Division work efforts which seek to maintain an up-to-date *Comprehensive Plan*, associated implementing documents and projects, and provide research, public information and outreach, interdepartmental and regional planning coordination, and quality customer service. The purpose of the Work Program is to help focus the Division's *Comprehensive Plan* priorities, making it more responsive to emerging trends, issues and community values. This is the sixth year of the Division's Work Program, which is a "rolling" three year projection of work

efforts; each year the work program is updated by staff to report progress and is reviewed and approved by the Board.

The purpose of the Quarterly Report on the Three Year Work Program is to provide the decision makers with an update on the status of each project including schedule and expenditures. In addition, it provides the division and decision makers with an opportunity to review the new issues or work requests that have arisen since the adoption of the Work Program and to determine if and how the division will initiate these work efforts. As noted above, if new work efforts are added to the division's Work Program other programmed work efforts will likely need to be deleted or deferred, unless additional resources are provided.

Mandates and Service Levels:

The Quarterly Report on the Three Year Work Program is not mandated by law and does not impact service levels.

Fiscal and Facilities Impacts:

The preparation of the Quarterly Report on the Work Program was accounted for in the Comprehensive Planning Division's FY '05-'06 budget as shown on budget pages D-292 and 293. The preparation of the Quarterly Report will not have any fiscal or facility impacts. However, the report does highlight new work efforts that are not within the approved Work Program and that the Board is interested in undertaking. The Quarterly Report will provide with Board with the opportunity to review the approved Work Program and the new work efforts to determine how the Comprehensive Planning Division's resources should be allocated.

Special Instructions:

Please provide legal noticing in the Santa Barbara News Press and the Santa Maria Times.

Concurrence:

N/A