

Budget Revision Requests
10/3/2023

Revision No.: 0008670
Departments: General Services
Title: Increase appropriations for Facilities Equipment
Budget Action: Transfer appropriations of \$20,000 in General Services General Fund from Services and Supplies to Capital Assets to replace failed scissor lift.

Revision No.: 0009332
Departments: General Services
Title: Transfer appropriations for Public Health Parking Lot ADA Improvements
Budget Action: Transfer appropriations of \$165,209 for Capital Assets in the General Services Capital Outlay fund from the Countywide ADA improvements parent project (22005) to the Public Health parking lot ADA Improvements project (21042).

Revision No.: 0009333
Departments: Fire
Title: Fire: Reclassify Services & Supplies to Capital Assets
Budget Action: Transfer appropriations of \$924,000 in the Fire Protection District Fund from Services & Supplies to Capital Assets for the Regional Fire Communications Center project computer hardware and software (\$864,000) and the installation of an emergency generator and heating/air conditioning system at two fire stations (\$60,000).

Budget Revision Requests

Document Number: BJE - 0008670 Agenda Item: Agenda Date: 10/3/2023 Approval: BOS 3/5 Has Board Letter: No

Related Event:

Title: Increase appropriations for Facilities Equipment

Budget Action: Transfer appropriations of \$20,000 in General Services General Fund from Services and Supplies to Capital Assets to replace failed scissor lift.

Justification: The Genie scissor lift is used in the north county to perform overhead work safely and without the need of tall ladders. The lift unexpectedly failed. Many of the buildings have high ceiling vaulted entryways. This lift is able to be brought into buildings and used on any level grounds inside or outside, and is easily portable to other locations. It is used to assist staff in changing light bulbs, cleaning vaulted areas, repairing ceiling tiles, painting, cleaning roof gutters, changing parking lot lights, working on HVAC systems, changing motors on exhaust fans, and allows staff a safe alternative to ladders.

Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|---|------------------------|----------------|----------------------------|----------------------|-------------------|
| 0001 - General | 063 - General Services | | 55 - Services and Supplies | 0.00 | (20,000.00) |
| 0001 - General | 063 - General Services | | 65 - Capital Assets | 0.00 | 20,000.00 |
| Fund: 0001 - General, Department: 063 - General Services Total: | | | | <u>0.00</u> | <u>0.00</u> |

Signatures

| <u>Signed By</u> | <u>Approval Level</u> | <u>Department/Agency-Fund Group</u> | <u>Signed On</u> | <u>Valid</u> |
|------------------|-------------------------|-------------------------------------|-----------------------|--------------|
| Brant Markley | Fund/Department | 063-General Services Funds | 9/12/2023 10:19:13 AM | Y |
| Lynne Dible | Fund/Department | 063-General Services Funds | 9/12/2023 12:15:57 PM | Y |
| Dana Grossi | CEO Analyst | All Depts-All Funds | 9/18/2023 4:27:07 PM | Y |
| Sara Weal | FACS Supervisor | All Depts-All Funds | 9/19/2023 5:29:17 PM | Y |
| C. Price | Chief Deputy Controller | All Depts-All Funds | 9/21/2023 10:41:26 AM | Y |
| Paul Clementi | Budget Director | All Depts-All Funds | 9/21/2023 10:58:25 AM | Y |

Budget Revision Requests

Document Number: BJE - 0009332 Agenda Item: Agenda Date: 10/3/2023 Approval: BOS 3/5 Has Board Letter: No

Related Event:

Title: Transfer appropriations for Public Health Parking Lot ADA Improvements

Budget Action: Transfer appropriations of \$165,209 for Capital Assets in the General Services Capital Outlay fund from the Countywide ADA improvements parent project (22005) to the Public Health parking lot ADA Improvements project (21042).

Justification: The purpose of the budget revision is to transfer budget from the Countywide ADA Improvement program to the Santa Maria Public Health building parking lot ADA improvements.

(\$165,209) from Project 22005
 \$165,209 to Project 21042

The purpose of this project is to bring the path of travel and entrance to the County of Santa Barbara Public Health Department Building, Building B into compliance with State ADA accessibility requirements. This involves constructing new, accessible concrete sidewalks, accessible ramps and accessible parking stalls in front of and at the entrance to Public Health Department Building at the Betteravia Government Center in Santa Maria, CA. The improvements also include installing required signage, painting pavement markings, and installing detectable warning surfaces and railings as necessary.

Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|--|------------------------|----------------|------------------------------|----------------------|-------------------|
| 0030 - Capital Outlay | 063 - General Services | | 40 - Other Financing Sources | 0.00 | 0.00 |
| 0030 - Capital Outlay | 063 - General Services | | 65 - Capital Assets | 0.00 | 0.00 |
| Fund: 0030 - Capital Outlay, Department: 063 - General Services Total: | | | | <u>0.00</u> | <u>0.00</u> |

Signatures

| <u>Signed By</u> | <u>Approval Level</u> | <u>Department/Agency-Fund Group</u> | <u>Signed On</u> | <u>Valid</u> |
|------------------|-------------------------|-------------------------------------|-----------------------|--------------|
| Toni Bailey | Fund/Department | 063-General Services Funds | 9/15/2023 11:09:25 AM | Y |
| Brant Markley | Fund/Department | 063-General Services Funds | 9/19/2023 9:41:13 AM | Y |
| Lynne Dible | Fund/Department | 063-General Services Funds | 9/19/2023 10:00:21 AM | Y |
| Dana Grossi | CEO Analyst | All Depts-All Funds | 9/19/2023 11:50:57 AM | Y |
| Sara Weal | FACS Supervisor | All Depts-All Funds | 9/21/2023 10:25:19 AM | Y |
| C. Price | Chief Deputy Controller | All Depts-All Funds | 9/21/2023 11:02:17 AM | Y |
| Paul Clementi | Budget Director | All Depts-All Funds | 9/21/2023 2:53:41 PM | Y |

Budget Revision Requests

Document Number: BJE - 0009333 Agenda Item: Agenda Date: 10/3/2023 Approval: BOS 3/5 Has Board Letter: No

Related Event:

Title: Fire: Reclassify Services & Supplies to Capital Assets

Budget Action: Transfer appropriations of \$924,000 in the Fire Protection District Fund from Services & Supplies to Capital Assets for the Regional Fire Communications Center project computer hardware and software (\$864,000) and the installation of an emergency generator and heating/air conditioning system at two fire stations (\$60,000).

Justification: The Fire Department is requesting a transfer of appropriations in the amount of \$864,000 to properly classify hardware and software development associated with the implementation of the Regional Fire Communications Center. These appropriations were originally established in the IT Software Maintenance account under Services & Supplies but should be recorded under Capital Assets. In addition, the installation of an emergency generator at Station 24 in Los Alamos was appropriated under the structure maintenance/improvement line item under Services & Supplies but must be capitalized along with the purchase of the generator per Auditor-Controller guidelines. Likewise, appropriations for a heating and air conditioning system at Station 21 in Orcutt are also being moved from structure maintenance/improvements under Services and Supplies to Capital Assets.

Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|--|-------------------|----------------|----------------------------|----------------------|-------------------|
| 2280 - Fire Protection Dist | 031 - Fire | | 55 - Services and Supplies | 0.00 | (924,000.00) |
| 2280 - Fire Protection Dist | 031 - Fire | | 65 - Capital Assets | 0.00 | 924,000.00 |
| Fund: 2280 - Fire Protection Dist, Department: 031 - Fire Total: | | | | <u>0.00</u> | <u>0.00</u> |

Signatures

| <u>Signed By</u> | <u>Approval Level</u> | <u>Department/Agency-Fund Group</u> | <u>Signed On</u> | <u>Valid</u> |
|------------------|-------------------------|-------------------------------------|-----------------------|--------------|
| Diane Sauer | Fund/Department | 031-Fire Funds | 9/18/2023 8:56:58 AM | Y |
| Shawna Jorgensen | Fund/Department | 031-Fire Funds | 9/18/2023 10:10:51 AM | Y |
| Reese Ellestad | CEO Analyst | All Depts-All Funds | 9/19/2023 10:51:23 AM | Y |
| Sara Weal | FACS Supervisor | All Depts-All Funds | 9/19/2023 5:25:29 PM | Y |
| C. Price | Chief Deputy Controller | All Depts-All Funds | 9/21/2023 10:44:13 AM | Y |
| Paul Clementi | Budget Director | All Depts-All Funds | 9/21/2023 11:52:48 AM | Y |

Budget Revision Requests
10/3/2023

Revision No.: 0009247
Departments: General Services, Information Technology
Title: ITD Comm Purchase of Operating Cost Vehicle
Budget Action: Increase appropriations of \$57,540.00 in General Services Dept Vehicle Operations/Maintenance Fund for Capital Assets funded by an operating transfer from the Information Technology Communication Services Fund. Increase appropriations of \$57,540.00 in Information Technology Dept Communication Services Fund for Other Financing Uses funded by a release of Retained Earnings.

Revision No.: 0009299
Departments: Public Health
Title: PHD: Increase Appropriations for the Ocean Water Rapid Testing Project
Budget Action: Increase appropriations of \$15,830 in the Public Health Environmental Health Services Fund for Services and Supplies funded by a release of restricted Health Care Programs Fund Balance.

Revision No.: 0009338
Departments: General County Programs
Title: Committed Fund Balance Draw for BOS 3rd District Discretionary Funding
Budget Action: Increase appropriations of \$25,000 in General County Programs General Fund for Services and Supplies funded by a release of Committed Emerging Issues fund balance.

Budget Revision Requests

Document Number: BJE - 0009247 Agenda Item: Agenda Date: 10/3/2023 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: ITD Comm Purchase of Operating Cost Vehicle

Budget Action: Increase appropriations of \$57,540.00 in General Services Dept Vehicle Operations/Maintenance Fund for Capital Assets funded by an operating transfer from the Information Technology Communication Services Fund. Increase appropriations of \$57,540.00 in Information Technology Dept Communication Services Fund for Other Financing Uses funded by a release of Retained Earnings.

Justification: This BJE provides funding for a Communications vehicle. Originally, the vehicle was to be placed in service in 2021 and had replacement fund available for use. Due to COVID and supply chain issues, purchase of the new vehicle could not occur in FY 2021/2022. The replacement fund was returned to Communications. The new vehicle was purchased and placed into service in June 2023. This BJE moves appropriations from unreserved retained earnings to cover the replacement fund associated with the new vehicle.

Financial Summary

| Fund | Department | Project | Object Level | Source Amount | Use Amount |
|--|------------------------------|---------|-----------------------------------|------------------|------------------|
| 1900 - Vehicle Operations/Maintenance | 063 - General Services | | 40 - Other Financing Sources | 57,540.00 | 0.00 |
| 1900 - Vehicle Operations/Maintenance | 063 - General Services | | 65 - Capital Assets | 0.00 | 57,540.00 |
| Fund: 1900 - Vehicle Operations/Maintenance, Department: 063 - General Services Total: | | | | <u>57,540.00</u> | <u>57,540.00</u> |
| 1919 - Communications Services | 067 - Information Technology | | 70 - Other Financing Uses | 0.00 | 57,540.00 |
| 1919 - Communications Services | 067 - Information Technology | | 89 - Changes to Retained Earnings | 57,540.00 | 0.00 |
| Fund: 1919 - Communications Services, Department: 067 - Information Technology Total: | | | | <u>57,540.00</u> | <u>57,540.00</u> |

Signatures

| Signed By | Approval Level | Department/Agency-Fund Group | Signed On | Valid |
|------------------|-------------------------|------------------------------|-----------------------|-------|
| Brant Markley | Fund/Department | 063-General Services Funds | 9/12/2023 9:14:31 AM | Y |
| Onelia Rodriguez | Fund/Department | 067-1915 ITD | 9/12/2023 9:19:00 AM | Y |
| Dana Grossi | CEO Analyst | All Depts-All Funds | 9/19/2023 11:55:01 AM | Y |
| Sara Weal | FACS Supervisor | All Depts-All Funds | 9/19/2023 5:22:02 PM | Y |
| C. Price | Chief Deputy Controller | All Depts-All Funds | 9/21/2023 10:43:18 AM | Y |
| Paul Clementi | Budget Director | All Depts-All Funds | 9/21/2023 3:15:40 PM | Y |

Budget Revision Requests

Document Number: BJE - 0009299 Agenda Item: Agenda Date: 10/3/2023 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: PHD: Increase Appropriations for the Ocean Water Rapid Testing Project

Budget Action: Increase appropriations of \$15,830 in the Public Health Environmental Health Services Fund for Services and Supplies funded by a release of restricted Health Care Programs Fund Balance.

Justification: This budget revision increases appropriations of \$15,830 in the Public Health Environmental Health Services Fund for the ocean water rapid testing project.

Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|--|---------------------|----------------|----------------------------|----------------------|-------------------|
| 0051 - Environmental Health Services | 041 - Public Health | | 55 - Services and Supplies | 0.00 | 15,830.00 |
| 0051 - Environmental Health Services | 041 - Public Health | | 92 - Changes to Restricted | 15,830.00 | 0.00 |
| Fund: 0051 - Environmental Health Services, Department: 041 - Public Health Total: | | | | <u>15,830.00</u> | <u>15,830.00</u> |

Signatures

| <u>Signed By</u> | <u>Approval Level</u> | <u>Department/Agency-Fund Group</u> | <u>Signed On</u> | <u>Valid</u> |
|-------------------|-------------------------|-------------------------------------|-----------------------|--------------|
| Brad Hendricks | | 041-Public Health | 9/6/2023 2:27:52 PM | Y |
| Stacy Covarrubias | Fund/Department | 041-Public Health Funds | 9/11/2023 9:20:19 AM | Y |
| Dana Grossi | CEO Analyst | All Depts-All Funds | 9/11/2023 9:46:41 AM | Y |
| Sara Weal | FACS Supervisor | All Depts-All Funds | 9/12/2023 11:41:44 AM | Y |
| Robert Geis | Chief Deputy Controller | All Depts-All Funds | 9/12/2023 11:55:25 AM | Y |
| Paul Clementi | Budget Director | All Depts-All Funds | 9/12/2023 1:06:01 PM | Y |

Budget Revision Requests

Document Number: BJE - 0009338 Agenda Item: Agenda Date: 10/3/2023 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: Committed Fund Balance Draw for BOS 3rd District Discretionary Funding

Budget Action: Increase appropriations of \$25,000 in General County Programs General Fund for Services and Supplies funded by a release of Committed Emerging Issues fund balance.

Justification: The General County Program's FY 22-23 adopted budget included a \$73,000 allocation to the Board of Supervisor's Third District for discretionary spending. At the May 9th, 2023 Board hearing, the Board approved a \$25,000 contribution from the Third District's discretionary spending allocation to the SB ACT organization for coordination and collaboration of a Lompoc Homelessness Service Plan. This contribution to SB ACT was not actualized in FY 22-23 and was therefore preserved in the General County Program's Emerging Issues Committed Fund Balance. The contribution was instead actualized in FY 23-24, requiring a draw from fund balance of the unspent funds from FY 22-23. This budget revision increases services and supplies appropriations in the General County Programs General Fund in the amount of \$25,000 and is funded by a draw from General County Programs General Fund Emerging Issues Committed Fund Balance.

Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|--|-------------------------------|----------------|----------------------------|----------------------|-------------------|
| 0001 - General | 990 - General County Programs | | 55 - Services and Supplies | 0.00 | 25,000.00 |
| 0001 - General | 990 - General County Programs | | 93 - Changes to Committed | 25,000.00 | 0.00 |
| Fund: 0001 - General, Department: 990 - General County Programs Total: | | | | <u>25,000.00</u> | <u>25,000.00</u> |

Signatures

| <u>Signed By</u> | <u>Approval Level</u> | <u>Department/Agency-Fund Group</u> | <u>Signed On</u> | <u>Valid</u> |
|------------------|-------------------------|-------------------------------------|-----------------------|--------------|
| Steven Yee | CEO Analyst | All Depts-All Funds | 9/19/2023 8:25:22 AM | Y |
| Sara Weal | FACS Supervisor | All Depts-All Funds | 9/21/2023 9:13:33 AM | Y |
| C. Price | Chief Deputy Controller | All Depts-All Funds | 9/21/2023 10:59:57 AM | Y |
| Paul Clementi | Budget Director | All Depts-All Funds | 9/21/2023 3:03:20 PM | Y |