



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: County Counsel
Department No.: 0710
Agenda Date: January 7, 2025
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Rachel Van Mullem, County Counsel, (805) 568-2950
Contact Info: Bo Bae, Senior Deputy County Counsel, (805) 568-2950
SUBJECT: **2024 Biennial Review: Proposed Amendments to the Conflict of Interest Code of the Santa Maria Joint Union High School District**

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Approve the proposed amendments to the Conflict of Interest Code of the Santa Maria Joint Union High School District; and
- b) Determine that the above action is an organizational or administrative activity of the government that will not result in direct or indirect physical changes in the environment and is therefore not a project under the California Environmental Quality Act ("CEQA") pursuant to section 15378(b)(5) of the CEQA Guidelines.

Summary Text:

The Santa Maria Joint Union High School District submits proposed amendments to its Conflict of Interest Code to the Board of Supervisors for approval. Amendments are required to add new positions that must be designated, delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions, and revise the titles of existing positions. The Board is designated as the "code reviewing body" for independent districts and agencies with jurisdiction wholly within the county. When approved by the Board, the proposed amendments to the Conflict of Interest Code of the Santa Maria Joint Union High School District are deemed adopted. (Gov. Code, §§ 82011, subd. (b); 87303.)

Background:

The Political Reform Act of 1974 requires every local agency to:

- 1) Adopt and promulgate a conflict of interest code setting forth disclosure and disqualification requirements of designated positions;
- 2) Review its code for changes necessitated by changed circumstances biennially; and

- 3) Submit its proposed code or code amendments or revisions to the code reviewing body. (Gov. Code, §§ 82011, subd. (b); 87300; 87302; 87306.5, subd. (a).)

The Santa Maria Joint Union High School District adopted amendments to its Conflict of Interest Code through its Governing Board on September 10, 2024.

Special Instructions:

Please forward a copy of the minute order reflecting the Board's action to the Santa Maria Joint Union High School District and Senior Deputy County Counsel Bo Bae.

Attachments:

Attachment A—2024 Local Agency Biennial Notice

Attachment B—September 10, 2024, Resolution 3-2024-2025 of the Governing Board

Attachment C—Conflict of Interest Code, Legislative Version

Attachment D—Conflict of Interest Code, Final Version

Authored by:

Senior Deputy County Counsel Bo Bae

cc:

Santa Maria Joint Union High School District