



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: General Services and
Information Technology

Department No.: 063, 067

Agenda Date: April 7, 2026

Placement: Administrative Agenda

Estimated Time:

Continued Item: No

If Yes, date from:

Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Director(s): Kirk Lagerquist, Director, General Services

Chris Chirgwin, Director, Information Technology

Contact: JD Patton, Assistant Director, General Services

**SUBJECT: First Amendment to Construction Agreement for Public Safety Radio Network
Communication Tower – Fire Station 24; District 4**

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute the Attached Amendment No. 1 to the Agreement (“Agreement”) with GrayDS Incorporated, (Board Contract 23241) for the Fire Station 24 **PSRN Construction Project** (“Project”) correcting the Contingency Amount from \$37,234.09 (in original contract) to \$41,295.42, and increasing corrected amount to \$115,539.13, for an amended aggregate Maximum Amount not to exceed \$691,447.44, and extending the term of the agreement until June 30, 2026;
- b) Approve and authorize the Director of General Services, or his designee, to approve Change Orders under the Agreement in an aggregate amount not to exceed \$115,539.13; and Determine that the project continues to be exempt from the provisions of the

California Environmental Quality Act (“CEQA”) pursuant to the following CEQA guidelines sections: 15301, as the actions consist of the operation, repair, maintenance, leasing, licensing or minor alteration of existing public structures, facilities, mechanical equipment or topographical features, involving negligible or no expansion of existing or former use; 15302, as the actions consist or replacement or reconstruction of existing structures and facilities located on the same site and with the same purpose and capacity; 15303, as the actions consist of construction and location of limited numbers of new, small facilities or structures and installation of small new equipment and facilities in small structures; and 15061(b)(3), as it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment; and that a Notice of Exemption on these bases was filed on July 13, 2021.

Summary Text:

The recommended Board action will approve the First Amendment to the Agreement, Board Contract 23341, for construction of PRSN Fire Station 24 Communication Tower Project 22039, increasing the Contingency Amount from \$41,295.42 to \$115,539.13, using existing available programmed project budget, for an amended Maximum Aggregate Contract Amount of \$691,447.44, and extending the Term of the Agreement until June 30, 2026.

Pacific Gas & Electric finalized a plan in mid 2025 to provide new service to the shelter which houses data racks and equipment for the new antennas. The scope included trenching (backing, concrete), conduct, underground pull box, and replacing the existing meter box. The scope of work required was determined by Pacific Gas & Electric. Included in Attachment B to this letter is a breakdown of the associated cost.

The increase of \$74,243.71, is available in the contingency Certification of Participation (COP) Debt Proceeds accounted for in the Communication Internal Service Fund 1919. There is no additional cost to the General Fund.

Background:

The County of Santa Barbara has a diverse radio communications environment, with several different land and mobile radio systems deployed to meet specific operational needs of County departments, which rely on radio communications. These systems, which make up the County’s Public Safety Radio Network (“PSRN”), are in different stages of their lifecycle, and each has varying technologies and capabilities. The County is replacing the PSRN, as it is at the end of its useful life. These individual communication sites are part of the greater PSRN project to improve the County’s overall communications system, which supports the operations of Fire, Sheriff, Public Health, Probation, Parks, General Services, Information Technology, District Attorney, and contracted cities.

The Board of Supervisors (“Board”) approved the greater PSRN upgrade project on July 13, 2021.

On January 9, 2024, the Board awarded the Construction Agreement for the Fire Station 24 Communication Tower Project. The scope includes installation of a new 100’ tower, equipment shelters with HVAC and electric, new generator and propane storage tank. Project scope also included all labor and materials, structural, mechanical and electrical engineering, and all civil work subject to the provisions of the bid documents and certifications as outlined in the plans and specifications.

In May 2025, after award, PG&E provided a finalized plan for the new utility service to the shelter. The new service required a new pole to be installed that would provide new transformer. GrayDS completed the work specified in PG&E’s plan including the trenching, conduit, new panel, and backing filling of the trenches.

Fiscal and Facilities Impacts:

This project is funded through Certificate of Participation (COP) Debt Proceeds accounted for in the Communications Internal Service Fund, 1919. Sufficient appropriations were included in the FY 2025-26 Adopted Budget, and there is no additional cost to the General Fund.

Fiscal Analysis:

Funding Source	FY 2023-24	FY 2024-25	FY 2025-26	Total Contract with Amendment 1
Fund 1919: Certificate of Participation (COP) Proceeds	\$412,913.23	\$129,263.00	\$149,271.21	\$691,447.44

Special Instructions:

After Board action, please distribute as follows:

1. One (1) copy of the Minute Order
2. One (1) duplicate executed originals of the Agreement to:
Clay Preston, Project Manager, GS Capital Projects,
260 N. San Antonio Road, Santa Barbara, CA 93110
3. In addition, please email a copy to cpreston@countyofsb.org and knslattery@CountyofSB.org

Attachments:

Attachment A – Board Contract 23241 Amendment No.1

Attachment B – Original Board Contract 23241, Change Order Backup Documentation

Attachment C - California Environmental Quality Act (CEQA) Notice of Exemption

Contact Information:

Clay Preston,
Project Manager, General Services
cpreston@countyofSB.org

CC: Daniel Contreras, Capital Division Manager, General Services
dcontreras@countyofSB.org