

BOARD OF SUPERVISORS AGENDA LETTER

Clerk of the Board of Supervisors

105 E. Anapamu Street, Suite 407 Santa Barbara, CA 93101 (805) 568-2240

Agenda Number:

Submitted on: (COB Stamp)

Department Name:

Public Works

Department No.:

054

For Agenda Of:

09/11/2007

Placement:

Administrative

Estimate Time: Continued Item:

1 Hour NO

If Yes, date from:

Vote Required:

Majority

TO:

Board of Supervisors

FROM:

Department Director:

Scott McGolpin, Interim Public Works Director, Ext. 3010

Contact Info:

Michael B. Emmons, Deputy Director, Ext. 3020

Kevin Ready, Senior Deputy County Counsel, Ext. 2950

SUBJECT: Toro Canyon Survey Discrepancy

1st Supervisorial District

<u>Auditor-Controller Concurrence:</u>

County Counsel Concurrence:

As to form/legality: Yes No

⊠ N/A

As to form: Yes No

⊠ N/A

Recommended Action(s):

Set a hearing for October 2, 2007 for the Board of Supervisors to consider the following:

That the Board of Supervisors:

- a) Determine that an area of survey discrepancy, as defined by Chapter 21A of County Code exists within T4N R26W SBM Sections 1 and 12 in the Toro Canyon area, First District.
- b) Adopt a Resolution declaring an area of survey discrepancy and invoking provisions of Chapter 21A of County Code to allow land owners an expedited method of resolving boundary disputes.
- c) Adopt a Resolution to add cost reimbursement of \$1250 deposit plus \$50 per lot (similar to fees collected for review of Lot Line Adjustments) to be paid to the County Surveyor's Office for processing of boundary line agreement documents in accordance with Chapter 21A of the County Code.
- d) Upon adoption of c) above, approve an annual fee adjustment linked to the Consumer Price Index (CPI) for the Fee Schedule referenced in Exhibit A.
- e) Upon adoption of b) above, pursuant to County's California Environmental Quality Act (CEQA) Guidelines, Approve Notice of Exemption from the California Environmental Quality Act of 1970 (CEQA) exemption under Public Resources Code, Section 21083 and 21087, and Title 14 (California Code of Regulations), Section 15301, for the Survey Discrepancy Resolution.
- f) Upon adoption of c) and d) above, pursuant to County's California Environmental Quality Act (CEQA) Guidelines, Approve Notice of Exemption from the California Environmental Quality Act of 1970 (CEQA) exemption under Public Resources Code, Section 21080, Subdivision (b)(8)(A) & (B) and Title 14 (California Code of Regulations), Section 15273, for the Fee Resolution.

Summary:

Items a) and b):

During a land use permit case in 2003, it was determined by the County Surveyor that certain monuments (survey points) in the Toro Canyon area were incorrectly set and that some previous surveys had not been conducted in accordance with applicable law and regulation. To resolve the issue, the County Surveyor conducted a survey of

09/11/2007

Page 2 of 3

the subject monuments and filed a Record of Survey in accordance with Section 8762 of the California Business and Professions Code. Because this discrepancy has now been documented, there is a strong possibility that existing boundaries of occupation by land owners in the area, which were established based upon the incorrect historical survey monuments, could conflict with properly surveyed property boundaries based upon the modern government survey conducted by the County Surveyor. This conflict between boundaries of occupation and legal parcel boundaries could result in disputed boundary lines between properties. To avoid the necessity of owners having to undertake difficult and lengthy legal proceedings to resolve the conflicting boundaries, staff is recommending that the Board of Supervisors invoke provisions of Chapter 21A of County Code, which was enacted for this very purpose.

If the Board of Supervisors were to declare an Area of Survey Discrepancy pursuant to Chapter 21A of the County Code, land owners would be able to avail themselves to an expedited process wherein they could reach agreement with their neighbors as to the proper lines of occupation, prepare necessary documents and/or maps and have County staff approve the filing documents which would resolve the boundary location from that point forward. A workshop will be held to inform the residents of this area and to answer any questions they may have. Feedback from this meeting will be provided to the Board of Supervisors at the hearing.

Due to conflicting government surveys; the original GLO Plat and the 2001 County survey; staff recommends that the County Board of Supervisors adopt a resolution declaring Sections 1 and 12 of Township 4 North, Range 26 West SBM as an area of survey discrepancy subject to Chapter 21A of the County Code. By doing so, owners with descriptions based on the GLO Plat lines will have the ability to record a boundary line agreement that reflects where the owner thought his/her property boundary was located when they purchased their property.

Item c), d) and e):

This is a separate fee resolution and is not contingent upon adoption of a) and/or b) above. An area of survey discrepancy currently exists in the Tepusquet area and no fee has been adopted for projects processed in accordance with Chapter 21A of County Code. This addition would provide funds for the County Surveyor review of projects submitted under Chapter 21A.

If approved by your Board, the Consumer Price Index (CPI) adjustment to Subdivision Maps and other Document Review Fees by the County Surveyor will be effective on July 1 of each year, beginning in 2008. The adjustment is not automatic; the Director of Public Works will annually review revenues and expenditures to ensure that fees charged fairly reflect the cost of the services provided prior to adjusting fees. If costs exceed the CPI in any given year, the Chief Executive Officer will provide your Board with options of how to address those costs.

Background:

Problem Statement - the Source of the Survey Discrepancy

A Government Land Office Plat was filed in the Toro Canyon area for the purpose of transferring federally owned lands to the public on May 19, 1875. This plat, made from a certified government survey, determined the location of the new corners for Sections 1 and 12 (Note: A section is approximately 1 mile square and contains 640 acres).

Beginning in 1918, various surveys were conducted by private surveyors in this area. Among them were several surveys that were disputed by at least three separate County Surveyors (the earliest in 1966) as to the methods and/or locations established to replace government corners that were determined to be missing during subsequent surveys. In 2001, at the request of the Board of Supervisors and County Counsel, the County Surveyor conducted a new survey of Section 12 and portions of Sections 1, 2, 11, and 13 due to the inconsistencies of previous private surveys. The survey was conducted using the methods described in the 1973 Manual of Surveying Instructions published by the U.S. Department of the Interior (which is the authority for surveying public land properties) and is required by Chapter 21-9(p) of County Code for subdivision of properties described using sectionalized (public lands) descriptions. While conducting the survey, discrepancies were found with the original GLO Plat but most

09/11/2007

Page 3 of 3

notably, a very large discrepancy was found in the location of the southwest corner of Section 12. This corner had previously been set by Frank Flournoy (Ex-County Surveyor at the time of his survey) and subsequently accepted by many private surveyors. To substantiate the County's claim that the Flournoy monument was set in error, our research revealed that the Bureau of Land Management had conducted its own survey in 1986 of the east line of Section 12 and had come to the same conclusion. The BLM set a monument at the southeast corner of Section 12 at that time that is within inches of the position the County Surveyor believes to be the true corner today. The County has accepted the BLM monument as a perpetuation of the "original" location of that corner.

In order for the County to establish the true location of the northwest corner of Section 12, it was necessary to survey to the north, south, east, and west of that location. In doing so, County staff found what it believes is acceptable evidence for the northwest corner of Section 1, the northwest corner of Section 11, the southwest corner of Section 12 and the northwest corner of Section 12. Midpoints (1/4 corners) were set which disagree with the locations of previously set and accepted private survey monuments along Section lines. County staff's findings are that two monuments set previously to represent the same point near the mid-point between the northwest corner of Section 12 and the northwest corner of Section 1 (w 1/4 corner Section 1) were both in disagreement with the original GLO Plat and the County survey. One monument is northeasterly approximately 21 feet and the other is northwesterly approximately 63 feet. These discrepancies, along with others, result in the possibility of property lines being placed in an alternate location which could lead to disputes between neighboring property owners.

Fiscal and Facilities Impacts:

Budgeted: Yes X	No	
	ne process to the public.	of work by the County Surveyor and County Counsel in Other processing will be paid for by the applicant(s) should the
Staffing Impact(s):		
Legal Position	ns: FTEs:	

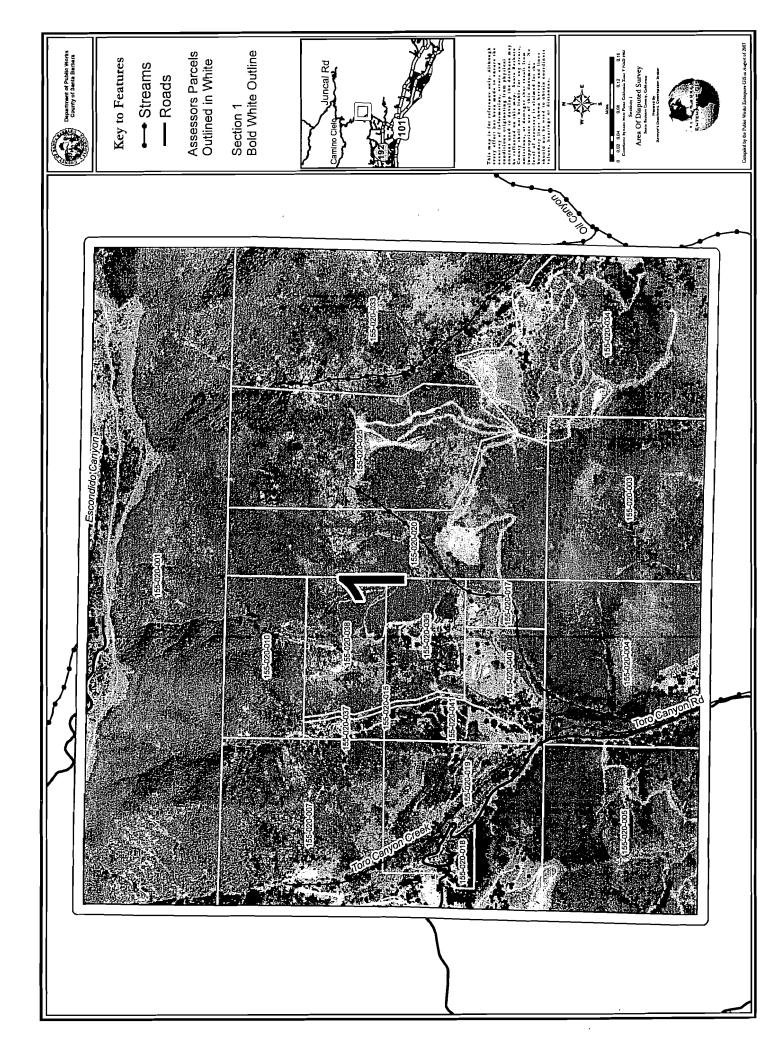
Special Instructions: After the Chair of the Board endorses and the Clerk of the Board attests to the Resolution(s), the Clerk shall transmit a copy(ies) to the County Surveyor and County Counsel.

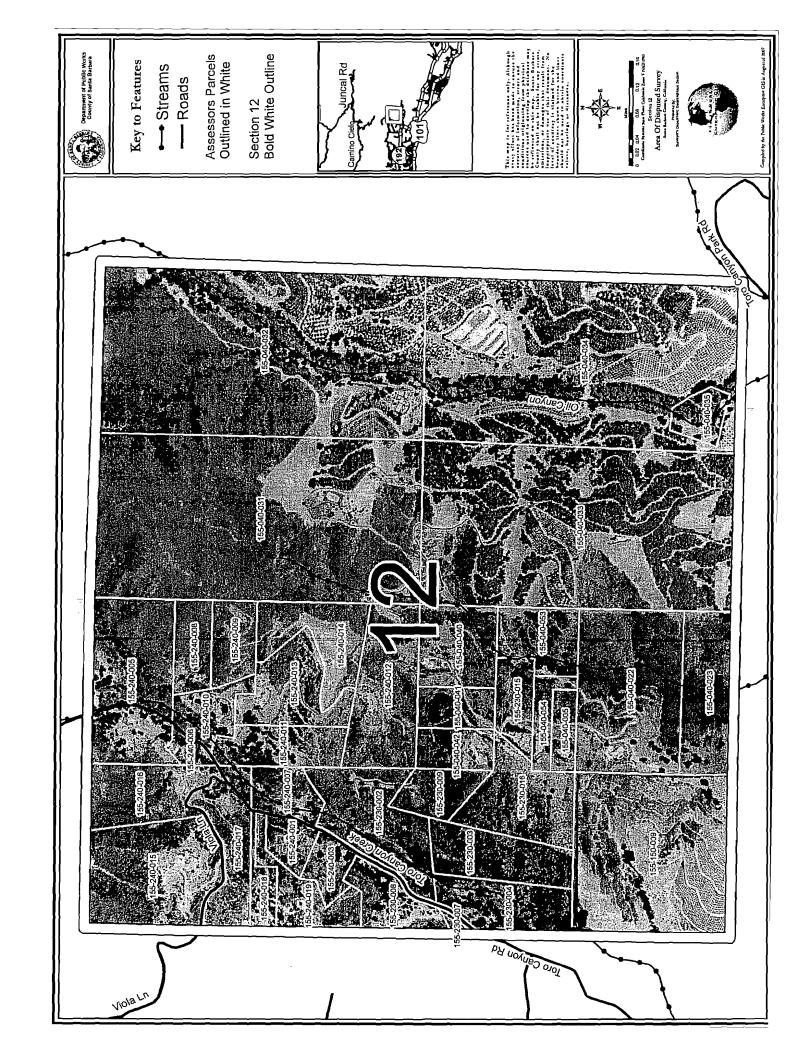
Attachments: (list all)

None

Authored by: Michael B. Emmons

cc: Kevin Ready-County Counsel





RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

IN THE MATTER OF THE DESIGNATION OF SECTIONS 1 AND 12 OF TOWNSHIP 4 NORTH, RANGE 26 WEST, S.B.M.; TORO CANYON, AS AN AREA OF SURVEY DISCREPANCY)) RESOLUTION NO. 07))
WHEREAS, Section 21A of the Santa Barl owners of parcels, whose boundaries of occupation ar are not in agreement with currently filed maps or m agreement their property boundaries and allows an necessary, by recordation of a boundary agreement and	onumented surveys, a means to establish by mutual alternative to the need for a lot line adjustment, it
WHEREAS, the County Surveyor has comp 12 of Township 4 North, Range 26 West SBM in the T	pleted a retracement survey in Sections 1, 2, 11, and foro Canyon area of Santa Barbara County; and
WHEREAS, the retracement survey does n have been established historically by reliance on prior	not coincide with existing lines of occupation which Government surveys; and
WHEREAS, the County Surveyor of Santa arising between the Bureau of Land Management retronstitute survey discrepancies under the definition an	
NOW THEREFORE BE IT RESOLVE designate said Sections 1 and 12 of Township 4 N Discrepancy subject to the application and provisions of the section of the sec	
PASSED AND ADOPTED by the E State of California, this day of	Board of Supervisors of the County of Santa Barbara,, by the following vote:
AYES:	
NOES:	
ABSENT:	
ATTEST: CLERK OF THE BOARD	CHAIR, BOARD OF SUPERVISORS
Ву:	
APPROVED AS TO FORM: STEPHEN SHANE STARK COUNTY COUNSEL	APPROVED AS TO FORM: ROBERT W. GEIS AUDITOR-CONTROLLER
By: Kevin E. Ready Sr. Senior Deputy	By: Mh Corper

NOTICE OF EXEMPTION

2007 AUG 29 PN 1: 26 TO: Santa Barbara County Clerk of the Board of Supervisors COUNTY OF SANTA BARBARA Public Works FROM: CLERK OF THE SOARD OF SUPERVISORS Based on a preliminary review of the project, the following activity is determined to be exempt from further environmental review requirements of the California Environmental Ouality Act (CEOA) of 1970, as defined in the State and County Guidelines for the implementation of CEQA. APN(s) N/A Case No: N/A Location: COUNTY OF SANTA BARBARA Project Title: ADOPTION OF SURVEY DISCREPANCY RESOLUTION Project Description: DESIGNATION OF SECTION\$ 1 AND 12 OF TOWNSHIP 4 NORTH, RANGE 26 WEST, \$.B.M.; TORO CANYON, AS AN AREA OF SURVEY DESCREPANCY Exempt Status: (Check One) ☐ Ministerial ☐ Statutory ☑ Categorical Exemption ☐ Emergency Project □ No Possibility of Significant Effect [Sec 1506½(b,3)]. Cite specific CEQA Guideline Section: 14 CCR 1530 - PUBLIC RESOURCES CODE SECTIONS 21083 AND 21087 Reasons to support exemption findings (attach additional material, if necessary): Project will result in no change to existing occupied property boundaries. August 29, 2007 Department/Division Representative Date (Department Head) Date August 29 2007 Scott McGolpin Interim Public Works Director NOTE: A copy must be posted in the County of Santa Barbara Planning and Development Department at least six days prior to consideration of the activity by the decision makers to comply with County CEQA guidelines and a copy must be filed with the County Clerk of the Board after project approval to begin a 35 day statute of limitation on legal challenges.

Distribution: Public Works

Date Filed with the County Clerk

BOARD OF SUPERVISORS OF THE

COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

IN THE MATTER OF SETTING A REVISED)		
FEE SCHEDULE FOR THE DEPARTMENT OF)		
PUBLIC WORKS FOR REVIEW OF SUBDIVISION)	RESOLUTION NO. 07	
MAPS AND OTHER DOCUMENTS SUBMITTED)		
TO THE COUNTY SURVEYOR)		

WHEREAS, the Department of Public Works County Surveyor Division incurs substantial costs in the review of various documents submitted to the County Surveyor for review; and

WHEREAS, the County has authority to adopt and has adopted Subdivision Map and Document Review Fees pursuant to projects processed under the Business and Professions Code §8700 et seq. and the Government Code §66410 et seq., and

WHEREAS, the Department of Public Works has the responsibility to recover these costs to the maximum extent feasible through appropriate fees; and

WHEREAS, the Department of Public Works reviews projects under advice from County Counsel; and

WHEREAS, County Counsel regularly spends staff time in support of the decisions made by the County Surveyor; and

WHEREAS, the Department of Public Works currently collects these fees under Resolution No. 04-028, Resolution No. 06-354 and Resolution 06-359; and

WHEREAS, the Department of Public Works finds it necessary to revise certain fees set forth in this resolution pursuant to an updated fee schedule; and

WHEREAS, the Department of Public Works has reviewed the existing Subdivision Map and Document Review Fees and revised them to reflect current review costs, and attached Exhibit "A" reflects these revised fees; and

WHEREAS, the County Board of Supervisors has not previously adopted a fee for review of Boundary line agreement documents prepared in conjunction with projects subject to Chapter 21A of County code; and

WHEREAS, the Board of Supervisors finds that the fees set forth in this resolution are exempt from California Environmental Quality Act (CEQA) review pursuant to 14 CCR 15273 and Public Resources Code § 21080, sudb. (b)(8)(A) and (B) in that the fees will be used for operating expenses and for the purchase of supplies, equipment and materials; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

- 1) County Resolution 04-028 and 06-354 adopted for the collection of fees for Subdivision Map and other Document Review by the County Surveyor are hereby rescinded.
- 2) The Subdivision Map and Document Review Fee Schedule shall be set forth in Exhibit A, which is attached and incorporated by reference. These Subdivision Map and Document Review Fees shall become effective sixty (60) days after adoption of this resolution.

- 3) Fees and procedures outlined in Exhibit A shall be controlling of fees collected by Planning and Development for Public Works pursuant to Resolution 06-354 and Resolution 06-359.
- 4) The Department of Public Works shall reimburse County Counsel from the fees collected by them at the appropriate hourly rate as determined by the Auditor-Controller.
- 5) All other fees of Public Works including those for the County Surveyor not referenced in Exhibit A shall remain in full force and effect.
- 6) Upon a showing of good cause, the Board of Supervisors may, by minute order or resolution, adjust or waive the fees set forth in Exhibit A.
- 7) That the fees set forth in the attached schedule of fees are exempt from the California Environmental Quality Act (CEQA) review pursuant to 14 CCR 15273 and Public Resources Code Section 21080, subd. (b)(8)(A) and (B) in that the fees will be used for operating expenses and for the purpose of supplies, equipment and materials.

			of Supervisors of the County 17 by the following vote:	of Santa Barbara, State of
	AYES: NOES: ABSTAIN: ABSENT:			
	Γ: EL F. BROWN OF THE BOARD	Chair,	Board of Supervisors	
Ву:	Deputy			
SHANE	VED AS TO FORM: STARK Y COUNSEL		APPROVED AS TO ACCORDERT GEIS AUDITOR-CONTROLLE	
By:	uty County Counsel		By: Mha	Ser-

EXHIBIT "A" PUBLIC WORKS/COUNTY SURVEYOR

Subdivision Map and Document Review Fee Schedule

The County of Santa Barbara requires payment for all processing costs associated with the review of maps and documents for subdivisions, mergers, lot-line adjustments, certificates of compliance, and other legal surveying documents reviewed by the County Surveyor Division of Public Works. The County Surveyor reviews each document for compliance with State Law and local Ordinances before submitting final documents to the County Recorder. The Public Works Department uses the criteria outlined below to determine whether a FIXED FEE or DEPOSIT shall be required. The Public Works Subdivision Map and Document Review Fees are listed on Page 3 of 3 attached.

1. FIXED FEE

The County Surveyor collects a FIXED FEE when a project requires only a ministerial or minor discretionary review with a consistently predictable level of staff review for that document type. These fees are computed using the following formula: average number of hours multiplied by the Standard Salary Cost plus Non-Salary Costs. If a FIXED FEE is collected for the project, applicants will not be billed for any additional costs, nor will fees be refunded, unless the applicant is informed that the case is being converted to a DEPOSIT as described below:

CONVERSION OF FIXED FEES: The County Surveyor assesses a case during the review of the application and may reconsider the appropriateness of submitted fixed fees if the case has unique characteristics which would make the case much more expensive to process than the typical case upon which the FIXED FEE was established, or if the applicant submits substantial revisions later in the review process, or if unforeseen circumstances arise. For such cases, the Public Works Director, the County Surveyor, or their designee may require the case to be converted to a DEPOSIT (full cost recovery). Any unused portion of the FIXED FEE will be credited to the project account. The applicant will be required to submit an AGREEMENT for Payment of Processing Fees and may be required to submit an additional deposit before case processing is resumed. Staff will inform applicants in writing when this situation arises.

2. DEPOSIT FOR COST REIMBURSEMENT

A DEPOSIT is collected when a project requires a higher level of review or has a significant chance that it will deviate substantially from the average project of it's type (e.g. Certificates of Compliance may require 10, or as many as 100 hours to process due to the complexity of the chain of title). A DEPOSIT is required to ensure cost reimbursement. Initial fees will take the form of a PREDETERMINED DEPOSIT due upon application submittal which is generally the average cost of reviewing that particular type document. Additional fees will be requested when the project balance has been determined to be less than the remaining estimate of work to be performed before closure of the project. The DEPOSIT amount will be applied to direct costs of staff review at established STANDARD SALARY COST and NON-SALARY COSTS. After the documents are reviewed and approved for recording and all project related costs have been charged, the applicant will receive a refund of any remaining balance. In no case will the project be finalized without sufficient funds on deposit with the Public Works Department without approval from the Board of Supervisors.

STANDARD SALARY COST: The Public Works standard salary cost (the hourly rate at which staff's time is billed) is approved by the Auditor-Controller's office. It is calculated using the average hourly cost including salary and benefits for staff and indirect salary costs attributable to the function

though not to a specific project, e.g. supervision, clerical and support services, public information, and training.

NON-SALARY COSTS: The Public Works Department has developed standard charges to recover non-salary costs associated with the processing of projects. The charges recover costs ranging from office supplies and equipment to compensation for indexing of records. A charge will be made against the DEPOSIT for each non-salary cost category that applies to that project.

3. REIMBURSEMENT OF COUNTY COUNSEL

The Public Works Department shall reimburse County Counsel for staff time while working on Subdivision Map and Document review projects at the hourly rate as approved by County Counsel. The Public Works Department shall reimburse County Counsel from the FIXED FEES and DEPOSITS collected by the County Surveyor from the applicant of the project.

4. CPI ADJUSTMENT

The fees listed in this exhibit can be adjusted annually after review and approval by the Director of Public Works beginning on July 1, 2008.

5. APPEALS

If an applicant wishes to appeal a decision made by the County Surveyor in accordance with Chapter 21 of the County Code, then the appellant must submit a DEPOSIT of \$2,000, which consists of FIXED FEES for County Counsel of \$250 and the Clerk of the Board of \$250 and a DEPOSIT amount of \$1,500 to Public Works. Upon completion of processing the appeal, any remaining balance will be refunded to the applicant. No costs will be charged beyond the initial DEPOSIT amount.

6. NON-PAYMENT OF FEES OR DEPOSITS

The County Surveyor will not finalize or record any subdivision map or document review project until all project processing costs have been paid. This includes those FEES collected by the County Surveyor for County Counsel. For DEPOSIT applications, work will be held in abeyance until the DEPOSIT amount estimated by staff has bee paid. Failure to pay initial deposit within ten (10) calendar days and/or additional deposits within thirty (30) calendar days of billing date shall be grounds for suspension of processing of the project. If the owner or applicant owes an amount due on any other subdivision map or document review project with the County Surveyor, any past due amount must be paid by the applicant before the County Surveyor will accept a subsequent application from the applicant. Further, the applicant will be required to submit full estimated costs of processing plus 50% at the time the deposit for the subsequent application is due.

PUBLIC WORKS/COUNTY SURVEYOR

Subdivision Map and Document Review Fee Schedule

Effective	
County Resolution	<i>i</i> 07-

Project Type	Fee Type	Fee
Agricultural Preserve (Cancellation) *	FIXED	\$730.00
Agricultural Preserve (New) *	FIXED	\$0.00
Agricultural Preserve (Non-Renewal) *	FIXED	\$270.00
Agricultural Preserve (Replacement) *	FIXED	\$0.00
Boundary Line Agreement (Chapter21A only(base))**	DEPOSIT	\$1,250.00
Boundary Line Agreement		
(Chapter21A only(additional per lot))**	FIXED	\$50.00
Certificate of Compliance	DEPOSIT	\$1,000.00
Certificate of Correction	FIXED	\$10.00
Conditional Certificate of Compliance	DEPOSIT	\$1,000.00
Corner Record	FIXED	\$10.00
Final Map (Base)	DEPOSIT	\$3,100.00
Final Map (Additional per lot)	FIXED	\$50.00
Lot Line Adjustment (Base)	DEPOSIT	\$1,250.00
Lot Line Adjustment (Additional per lot)	FIXED	\$50.00
Monument inspection (Final maps)	DEPOSIT	\$250.00
Parcel Map (Base)	DEPOSIT	\$1,850.00
Parcel Map (Additional per lot)	FIXED	\$50.00
Record of Survey	FIXED	\$344.00
Recorded Map Modification *	FIXED	\$130.00
Reversion to Acreage Map (Final Map)	FIXED	\$988.00
Reversion to Acreage Map (Parcel Map)	FIXED	\$843.00
Road Name *	FIXED	\$50.00
Tentative Final Map *	FIXED	\$425.00
Tentative Lot Line Adjustment (PC) *	FIXED	\$200.00
Tentative Lot Line Adjustment (ZA) *	FIXED	\$200.00
Tentative Parcel Map	FIXED	\$160.00
Voluntary Merger	DEPOSIT	\$600.00

^{*} Fixed fees collected through P&D ** NEW FEE

f = Fixed Fee

NOTICE OF EXEMPTION

TO:	Santa Barbara County Clerk of the Board of Supervisors							
FROM:	Public Works							
Based on a presempt from to Quality Act (Complementation	further enviror CEQA) of 197	nmental	review re	guiremen	its of the	Californ	nia Enviror	nmental for the
APN(s) N/A			Case No	: N/A			SOAH	2007 AN
Locatio	on:	COUN	TY OF SA	NTA BARE	BARA		8 50 50 50 50 50 50 50 50 50 50 50 50 50	AUG 27
Project	: Title:	ADOPT	TON OF I	FEE RESO	LUTION			三
Project Descr	COUN	ITY SUF		DIVISION			UBEIC MAF	ORKS-
Exempt Status	s: (Check One sterial □ Sta	•	☑ Categ	orical Exe	mption	□ Er	mergency l	Project
□ No F	Possibility of Si	gnifican	t Effect [S	Sec 15061	.(b,3)].			
•	c CEQA Guide R 15273 - PUBI			CODE SEC	TION 210	080(b)(8)(A) and	(B)
	pport exemption VILL BE USED PPLIES, EQUIP	TO ME	ÉT ÓPERA	ATING EXP				RCHASE
	M XML						ıst 27, 200	7
Départment/D (Department H Scott McGolpir Interim Public	lead)		С	ate Augu	st 27 200	Date 7		
NOTE: A copy Department at comply with Cou after project app	least six days unty CEQA guide	prior to elines an	considerated a copy r	tion of the nust be file	e activity led with the	by the o	decision ma Clerk of th	akers to
Distribution:	Public Works							

Date Filed with the County Clerk