



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: August 22, 2017
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Amy Krueger, Adult & Children Services Deputy Director
(805) 346-7248
SUBJECT: Memorandum of Understanding with the California Department of Social Services for Association of Administrators Interstate Compact on Adoption and Medical Assistance Database Access

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the County of Santa Barbara Director of the Department of Social Services (DSS) to execute the Memorandum of Understanding (MOU) between the California Department of Social Services (CDSS) and County of Santa Barbara, to allow DSS access to the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance (AAICAMA) database; and
- b) Adopt a Resolution authorizing the Director of Social Services, to execute duly approved documents and agreements/MOUs for access to the AAICAMA database; and
- c) Determine that the execution of the MOU is exempt from the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines Section 15061 (b) (3), finding that the execution of the MOU is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with

certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

CDSS and DSS wish to enter into an MOU allowing DSS access to the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance (AAICAMA). A Resolution is required in order to authorize the DSS to execute this agreement.

Background:

Pursuant to the authority granted by California Welfare and Institutions Code Section 16121.2 and Sections 16170-16175, California is a member of the Interstate Compact on Adoption and Medical Assistance (ICAMA). The CDSS and the California Department of Health Care Services (DHCS), as the Compact Administrator and Compact Co-Administrator respectively, have entered into a Memorandum of Understanding with the AAICAMA for the implementation of a cloud based database (AAICAMA database). The AAICAMA database replaces the paper ICAMA 700 form and is used to open Medicaid cases between states for adopted special needs children. AAICAMA has contracted with Blue Iron Network for services supporting the AAICAMA database.

The purpose of this MOU is to outline the terms and conditions for CDSS and DHCS to work with Counties of California for the implementation and utilization of the AAICAMA database to permit the transfer of information between states for establishment of medical benefits for children with adoption assistance agreements and for the provision of training and technical assistance for database users.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

There is no fiscal or facilities impact.

Key Contract Risks:

The MOU contains a provision that requires the County to indemnify CDSS, DHCS and Blue Iron Network, the administrator of the database, for any claims caused by the County arising from this MOU. This provision is a standard provision that all participating counties throughout the State will follow. Furthermore, to the extent there is a security breach caused by the County, the MOU requires the County to be responsible for all breach notifications and associated costs involved. To minimize the potential for security breaches, DSS has in place data security requirements, which include personnel controls (employee training, employee confidentiality requirements, etc.) and technical security controls (hardware encryption, server security, antivirus software, etc.)

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:+

Please send the following to DSS Contracts Unit - C/O Tricia Beebe, Contracts Coordinator

- One (1) certified copy of the Minute Order
- Two (2) executed Resolutions and one (1) certified copy of the Resolution

Attachments:

1. Attachment 1 – MOU between CDSS and DSS for AAICAMA Database Access 16-6064
2. Attachment 2 – Resolution – AAICAMA Database Access

Authored by:

Amy Krueger, Deputy Director
Tricia Beebe, Contracts Coordinator