



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: January 20, 2015
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from: - -
Vote Required: Majority

TO: Board of Supervisors
FROM: Department: Mona Miyasato, County Executive Officer
Director:
Contact Info: Terri Nisich, Assistant CEO, ext.3400
SUBJECT: Central Coast Collaborative on Homelessness (C3H) Sponsor and Host Agency
Memorandum of Understanding for fiscal year 2014

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- A. Receive and file the Central Coast Collaborative on Homelessness (C3H) Sponsor and Host Agency Memorandum of Understanding for fiscal year 2014.
- B. Find that the proposed actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Sections 15378(b)(4) and 15378(b)(5) of the CEQA Guidelines, because they are government fiscal, organizational, or administrative activities that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda to ensure the Board of Supervisors awareness of the 2014 Memorandum of Understanding for C3H given that C3H now serves in a dual role as the Collaborative Applicant for Santa Barbara County and as the lead agency focusing on homeless solutions within Santa Barbara County. The MOU has been executed by the following C3H sponsor participants (Northern Santa Barbara County United Way, City of Santa Barbara, Housing Authority of the City of Santa Barbara, City of Santa Maria, Cottage Hospital, and Housing Authority of the County of Santa Barbara). The County Executive Officer has also executed the MOU, as it is within her scope of authority. The City of Buellton and the City of Carpinteria are in process of signing. The City of Goleta, while a sponsor, has declined to sign the MOU; as they did not believe it necessary given the amount of funding.

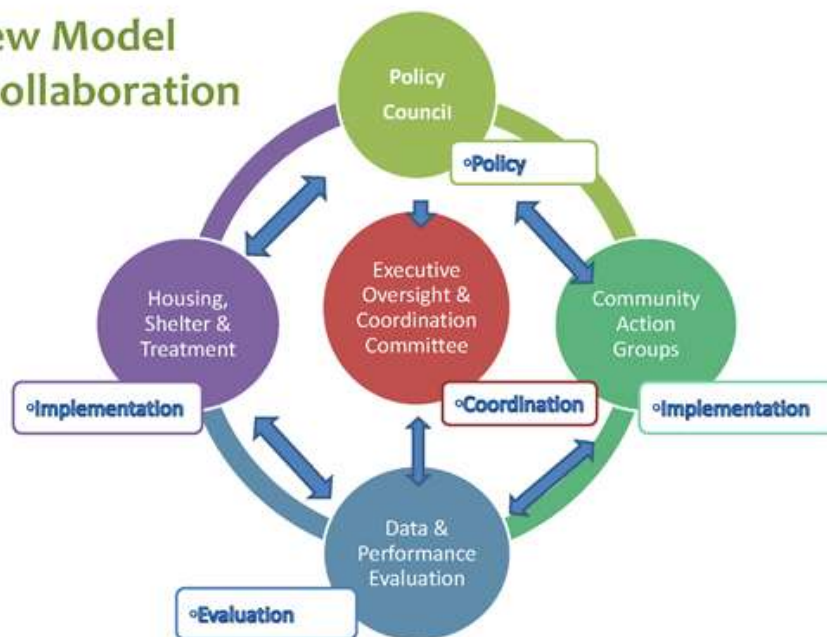
Background:

On June 26, 2012, the Board of Supervisors unanimously authorized the formation of a new collaborative structure to address homelessness within Santa Barbara County. The new structure was designed to bring resources through the community together in a collaborative manner to reduce homelessness via establishment of a centralized, coordinating entity. This entity has authority to improve the effectiveness of service at a systemic level and streamline service delivery to maximize the efficient use of resources. The merging of homeless related services, resources, and expertise within a comprehensive structure establishes a process for policymaking, coordination, implementation, and evaluation of services allocated to housing vulnerable individuals. This collaborative effort promotes accountability and responsibility by creating a centralized infrastructure with dedicated staff, a process to pursue a common agenda, data gathering and analysis, streamlined communication channels, while simultaneously supporting activities among participants. The goals of the new structure include but are not limited to:

- ◆ Improving broad cross-sector coordination.
- ◆ Improving all aspects of the homeless service provider continuum.
- ◆ Establishing reliable longitudinal measurements of effectiveness and use data for decision making.
- ◆ Utilizing existing resources to the maximum extent in a way that complements the ongoing efforts and targets funding and programming opportunities.

As previously reported to the Board, the model illustrated below, provides for coordination and collective impact. *Collective Impact* is the commitment of a group of actors from different sectors to a common agenda for solving a problem. *Collective Impact* initiatives involve a centralized infrastructure and a dedicated staff within a structured process that leads to a common agenda.

A New Model of Collaboration



The MOU before the Board of Supervisors to receive and file outlines the roles and funding commitments of the various sponsors/participants in C3H. Presently the following entities sponsor C3H at the following amounts:

Agency	Amount
City of Santa Barbara	\$91,232
County of Santa Barbara	\$90,000
Cottage Hospital	\$75,000
Housing Authority of the City of Santa Barbara	\$25,000
City of Santa Maria	\$12,000
Housing Authority of the County of Santa Barbara	\$5,000
City of Goleta	\$3,500
City of Carpinteria	\$1,229
City of Buellton	\$491
Total	<u>\$303,452</u>

Per the MOU as a sponsor the County agrees to:

- ◆ Contribute funds as specified above, subject to the applicable and required budgetary approval process of each Sponsor entity.
- ◆ Approve the members of the Executive Oversight Committee (appointed by the partner agencies), which shall include the NSBCUW-Host Agency Executive Director. The Executive Oversight Committee will be responsible for the following:
 - Development of agendas for Policy Council Meetings;
 - Provide oversight and guidance to the C3H Director regarding personnel matters and fund development, as well as identification of annual key deliverables and objectives;
 - Conduct an annual review of C3H Director and revise the Director’s job description; and
 - Generate a draft budget for approval by the Policy Council.

Presently, Third District Supervisor, Doreen Farr and Fifth District Supervisor, Steve Lavagnino represent the County of Santa Barbara on the C3H Policy Committee and Assistant CEO, Terri Nisich represents the County on the Executive Committee of C3H.

In addition, the MOU delineates the responsibility of the Northern Santa Barbara County United Way (NSBCUW) as the fiscal agent and host agency. These responsibilities include:

- ◆ Subscribe to the C3H Guiding Principles and C3H Vision.
- ◆ Serve as the Fiscal Agent and maintain the operating fund for C3H and the accounting documents according to generally accepted accounting practices, and to provide monthly reports, the Policy Council and the Executive Committee, on the sources and uses of funds in compliance with the program budget.
- ◆ Serve as the employer of record for the C3H employees. As such, NSBCUW will enroll eligible C3H employees in standard employee and retirement programs including vacation, sick days, and all other benefit agreements.
- ◆ Receive additional funds from Sponsors or other sources for operations, fund matching, internal operations or subcontracting.
- ◆ Assign NSBCUW Executive Director to serve as a member of the C3H Executive Oversight Committee.

Finally the MOU sets the overall expectations and operational aspects of C3H as a community collaboration which includes:

- ◆ Make a commitment to serve as the lead agency in procuring funds to maintain its operations on an annual basis.
- ◆ Maintain executive oversight committee to review C3H and provide guidance to achieve goals and objectives.
- ◆ Support efforts to expand linkages and coordination with homeless program service providers.
- ◆ Ensure compliance with all state and federal regulatory standards and guidelines pertaining to funding provided to NSBCUW-Host Agency and fiscal agent.
- ◆ Support the work of the Director, Community Coordinator, and Program Manager.
- ◆ Act as the Continuum of Care for Santa Barbara County in accordance with all rules and regulations set forth by the Department of Housing and Urban Development (HUD).

The ability to serve as the Collaborative Applicant for Santa Barba County was approved by the Board of Supervisors on October 14, 2014.

The term of this MOU is from July 1, 2014 through June 30, 2015. This however is brought to the Board of Supervisors at this late date due to the need to coordinate multiple parties’ review of the document. All sponsors have agreed to the terms of the MOU.

Impacts: Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 90,000.00	\$ 90,000.00	
State			
Federal			
Fees			
Other:			
Total	\$ 90,000.00	\$ 90,000.00	\$ -

Narrative:

Funding for C3H is reviewed each year by the Board of Supervisors during budget adoption.

Key Contract Risks: N/A

Staffing Impacts: N/A

Legal Positions: **FTEs:**

Special Instructions: N/A

Attachments:

Attachment A: Memorandum of Understanding – Central Coast Collaborative of Homelessness Sponsors and Host agency

Authored by: Terri Nisich, Assistant CEO

cc: