



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Human Resources
Department No.: 064
For Agenda Of: 7/14/09
Placement: Administrative
Estimated Time:
Continued Item: Select_Continued
If Yes, date from:
Vote Required: No Vote Required

TO: Board of Supervisors

FROM: Susan Paul, Assistant CEO/HR Director 568-2815
Melissa Grisales, Assistant HR Director 568-2819

SUBJECT: **New Hire Report – April 6, 2009-May 31, 2009**

County Counsel Concurrence

As to form: Select_Concurrence

Other Concurrence: Select_Other

As to form: Select_Concurrence

Recommended Actions:

Receive and file.

Background:

At the direction of the Board on February 3, 2009, staff is to provide a monthly report on new hires in the County.

The attached report has been prepared to provide the Board with the requested information, including Regular-Full Time, Regular-Part Time, Extra-Help and Contractors on Payroll (COP). This report includes four pay periods (April 6, 2009-May 31, 2009), during which a total of 63 new employees were hired among 15 departments. As shown below 24 were regular full time and 39 were extra help. The attachment illustrates the breakdown of classifications and can be summarized as: Fifteen (15) Safety-Fire positions, Thirteen (13) within the Medical Services Field; nine Office Professionals (Administrative, Financial, and Legal); seven Lifeguards; six Park Ranger Trainees; two Safety-Probation; two Maintenance Worker Apprentices; and two in Social Work. There was also one each new hire for Ag Biologist, Communications Dispatcher, Mail Center Worker, Intern, Public Information Specialist, Retirement Administrator and Commissioner.

Auditor-Controller Concurrence

As to form: Select_Concurrence

Susan Paul
7/14/09
Support

Department	Regular - FT	Regular - PT	Extra-Help	COP
ADMHS	4		4	
Ag			1	
Auditor-			4	
Clerk-Rcprd-Assr	1			
Fire	8		7	
General Services	1		2	
Parks			13	
Planning & Dvlp			1	
Probation			2	
Public Defender			1	
Public Health	6		1	
Public Works	1		1	
SBC Retirement	1			
Sheriff	1			
Social Services	1		2	

This report will continue to be provided to the Board on a monthly basis.

Performance Measure:

Fiscal and Facilities Impacts:

Budgeted: Yes

Attachments:

New Hire Report April 6, 2009-May 31, 2009

Authored by:

Melissa Grisales

cc:

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New Hire Report
 April 6, 2009 - May 31, 2009
 (Pay Period 9-12)

Dept-Division	Job Type	Work Location		Hire Date	Event	Job Class Title	Justification	Funding Source
Fire	Extra Help	Goleta, Isla Vista, Cachuma	HAIN, ROBERT RUSSELL	04-May-09	New Hire	EXTRA HELP SPECIAL	Fully staffed Fuels Crew is necessary for maximum efficiency	Funding is provided by Fire District funds
Fire	Extra Help	Goleta, Isla Vista, Cachuma	JOHNSON, IAN P	04-May-09	New Hire	EXTRA HELP SPECIAL	Fully staffed Fuels Crew is necessary for maximum efficiency	Funding is provided by Fire District funds
Fire	Extra Help	Goleta, Isla Vista, Cachuma	MINC, JEFFREY M	04-May-09	New Hire	EXTRA HELP SPECIAL	Fully staffed Fuels Crew is necessary for maximum efficiency	Funding is provided by Fire District funds
Fire	Extra Help	Goleta, Isla Vista, Cachuma	SAGRAVES, MATTHEW EUGENE	04-May-09	New Hire	EXTRA HELP SPECIAL	Fully staffed Fuels Crew is necessary for maximum efficiency	Funding is provided by Fire District funds
General Services	Regular-FT	Santa Barbara	FERRY, SHANNA L	06-Apr-09	Extra Help to Regular	ADMN OFFICE PRO I	This has been a vacant position being filled with extra help and now we are in need of a full time reliable person.	Funding is provided in the dept salary model.
General Services	Extra Help	Santa Barbara	STRATIL, WENDY A	06-Apr-09	New Hire	ADMN OFFICE PRO I	This is a weekend only position and had been performed by a volunteer for 20 years. The Courthouse which is maintained by Facilities Division needs to have a Docent in the information booth everyday except Christmas. Currently the Docents volunteer for all the other days of the year and the person who volunteered in the past to cover weekends has retired.	This position is funded from program 1200. The salary will be paid out of money earned for renting out the mural room for events (weddings).
General Services	Extra Help	Santa Barbara	LENZI, ANTHONY MICHEAL	20-Apr-09	New Hire	MAIL CENTER WORKER	In order to continue mail runs throughout the County this position was filled, otherwise would result in a hardship to the Dept.	This position is budged in the Extra Help line item for the Puchasing Division.
Parks	Extra Help	Goleta, Isla Vista, Cachuma	NEEL, DANIEL SCOTT	06-Apr-09	New Hire	PARK RANGER TRAINEE	This position is assigned to Cachuma Lake which operates 24 hours a day/7days a week, yer round. Employees work in visitor services and are also involved with enforcing quagga mussel protocols.	Cachuma allocates funding each year for extra help.
Parks	Extra Help	Goleta, Isla Vista, Cachuma	OLIVER, LONELL	06-Apr-09	New Hire	PARK RANGER TRAINEE	This position is assigned to Cachuma Lake which operates 24 hours a day/7days a week, yer round. Employees work in visitor services and are also involved with enforcing quagga mussel protocols.	Cachuma allocates funding each year for extra help.
Parks	Extra Help	Goleta, Isla Vista, Cachuma	THERMOS, ELLEN LYNN	06-Apr-09	New Hire	PARK RANGER TRAINEE	This position is assigned to Cachuma Lake which operates 24 hours a day/7days a week, yer round. Employees work in visitor services and are also involved with enforcing quagga mussel protocols.	Cachuma allocates funding each year for extra help.
Parks	Extra Help	Goleta, Isla Vista, Cachuma	MEZZLES, WAYNE CLYDE	24-Apr-09	New Hire	PARK RANGER TRAINEE	This position is assigned to Cachuma Lake which operates 24 hours a day/7days a week, yer round. Employees work in visitor services and are also involved with enforcing quagga mussel protocols.	Cachuma allocates funding each year for extra help.
Parks	Extra Help	Santa Barbara	REYNOLDS, FRANK EDWARD	09-May-09	New Hire	EXTRA HELP SPECIAL	To provide lifeguards for our summer lifeguard program at Arroyo Burro Beach, Goleta Beach, Jalama Beach and the Cachuma pools	These positions are fully budgeted through the Extra Help line item.

New Hire Report
 April 6, 2009 - May 31, 2009
 (Pay Period 9-12)

Dept-Division	Job Type	Work Location		Hire Date	Event	Job Class Title	Justification	Funding Source
Parks	Extra Help	Goleta, Isla Vista, Cachuma	VARGEN, SCOTT T	04-May-09	Rehire	PARK RANGER TRAINEE	This position is assigned to Cachuma Lake which operates 24 hours a day/7days a week, yer round. Employees work in visitor services and are also involved with enforcing quagga mussel protocols.	Cachuma allocates funding each year for extra help.
Parks	Extra Help	Santa Barbara	WALBERG, JERED W.	11-May-09	New Hire	EXTRA HELP SPECIAL	To provide lifeguards for our summer lifeguard program at Arroyo Burro Beach, Goleta Beach, Jalama Beach and the Cachuma pools	These positions are fully budgeted through the Extra Help line item.
Parks	Extra Help	Santa Barbara	BROWN, KEVIN MILES	18-May-09	New Hire	EXTRA HELP SPECIAL	To provide lifeguards for our summer lifeguard program at Arroyo Burro Beach, Goleta Beach, Jalama Beach and the Cachuma pools	These positions are fully budgeted through the Extra Help line item.
Parks	Extra Help	Goleta, Isla Vista, Cachuma	JOYNER, CASSANDRA RAE	18-May-09	Rehire	PARK RANGER TRAINEE	This position is assigned to Cachuma Lake which operates 24 hours a day/7days a week, yer round. Employees work in visitor services and are also involved with enforcing quagga mussel protocols.	Cachuma allocates funding each year for extra help.
Parks	Extra Help	Santa Barbara	NORTON, JONAH PHILIP JAMES	18-May-09	New Hire	EXTRA HELP SPECIAL	To provide lifeguards for our summer lifeguard program at Arroyo Burro Beach, Goleta Beach, Jalama Beach and the Cachuma pools	These positions are fully budgeted through the Extra Help line item.
Parks	Extra Help	Goleta, Isla Vista, Cachuma	PICKARD, ASHLEY AMY-MAY	22-May-09	New Hire	EXTRA HELP SPECIAL	To provide lifeguards for our summer lifeguard program at Arroyo Burro Beach, Goleta Beach, Jalama Beach and the Cachuma pools	These positions are fully budgeted through the Extra Help line item.
Parks	Extra Help	Lompoc	SALFEN, ROBB MICHAEL	18-May-09	New Hire	EXTRA HELP SPECIAL	To provide lifeguards for our summer lifeguard program at Arroyo Burro Beach, Goleta Beach, Jalama Beach and the Cachuma pools	These positions are fully budgeted through the Extra Help line item.
Parks	Extra Help	Santa Barbara	WATTS, TRAVIS RYAN	18-May-09	New Hire	EXTRA HELP SPECIAL	To provide lifeguards for our summer lifeguard program at Arroyo Burro Beach, Goleta Beach, Jalama Beach and the Cachuma pools	These positions are fully budgeted through the Extra Help line item.
Planning & Development	Extra Help	Santa Barbara	LAMARTIN, ANDREA P	06-Apr-09	New Hire	INTERN PAID	Interns are being hired to provide assistance to ongoing & funded projects in the Long Range Planning work program. Positions are expected to be employed until June 30th.	Funding is included in the P&D FY 08/09 budget. Salary savings from vacancies described help to offset the projected costs.
Probation	Extra Help	Santa Barbara	PROPST, LELA KAY	20-Apr-09	New Hire	JUV INST OFCR/EXTRA HELP	The Probation Dept relies on the availability of qualified extra help staff to operate the institutions division in a safe & effective manner in compliance with CA State Corrections Standards Authority (CSA) regulations.	The budget includes allocations for extra help resources.

New Hire Report
 April 6, 2009 - May 31, 2009
 (Pay Period 9-12)

Dept-Division	Job Type	Work Location		Hire Date	Event	Job Class Title	Justification	Funding Source
ADMHS	Regular-FT	Lompoc	MEIDEL, ROBERT K	27-Apr-09	New Hire	PSYCHIATRIC NURSE II	This position is assigned to work for ACT Programs in Lompoc	Funded by MHSA
ADMHS	Extra Help	Santa Barbara	LYDON, PETER J	16-Apr-09	New Hire	ADMHS PRACTITIONER II	Position needed to backfill Practitioner Intern who is temporarily being trained as a Team Supervisor in order to serve large client case load.	The funding comes from position which has been vacant for some time. Position is funded in 2009/2010 salary model.
ADMHS	Regular-FT	Santa Barbara	OPDYKE, KENNETH J	11-May-09	New Hire	ADMHS CASE WORKER	Position is replacing vacancy of employee promoted to another assignment/position	Funded by Medi-Cal reimbursement in the Adult Division for 09/10 at Calle Real Adult Outpatient Clinic
ADMHS	Extra Help	Santa Barbara	TURBAK, KAY A	04-May-09	Rehire	ADMHS PRACTITIONER II	This position will expedite the transfer of clients and ensure clients are provided with appropriate services that enables them to preserve independent living.	The proposed position is funded by Medi-Cal reimbursement and adjusted realignment funds.
ADMHS	Regular-FT	Santa Barbara	SPENCER, BARBARA GILBRETH	26-May-09	New Hire	PSYCHIATRIC NURSE I	This position is assigned to work for ACT Programs in Santa Barbara	Funded by MHSA
ADMHS	Extra Help	Santa Barbara	RODRIGUEZ DAMAS, MAIRZA	18-May-09	New Hire	COMMISSIONER	Consumer active on various organizational boards and other consumer related activities	Funded by MHSA
ADMHS	Regular-FT	Santa Barbara	GUTIERREZ, LAURA VERONICA	06-Apr-09	Extra Help to Regular	ADMN OFFICE PRO I	Position is assigned to work in Medical Records division.	Funding in 2009/2010 salary model
ADMHS	Extra Help	Santa Maria, Orcutt	LYNCH, DALE EDWARD	06-Apr-09	New Hire	ADMHS PRACTITIONER INTERN	Position is to replace position who is transferring to CARES North effective 4/6/09.	Funded in 2009/2010 salary model. Funding for salary is only partially used as an extra help position.
Ag	Extra Help	Santa Maria, Orcutt	LEON, KATIE MARIE	18-May-09	Rehire	EXTRA HELP SPECIAL	This position is needed to assist with various leaves of absences, vacancies, and high case load during the season.	Funding is derived from salary savings based on vacancies and leave of absences.
Auditor-Controller	Extra Help	Santa Barbara	BENNER, JONATHAN R	04-May-09	New Hire	FINANCIAL OFFICE PRO I	Position assist with year-end closing of FIN and processing payment claims.	Funding is provided in dept budget for extra help positions
Auditor-Controller	Extra Help	Santa Barbara	KIM, JAMES	04-May-09	New Hire	FINANCIAL OFFICE PRO I	Position assist with year-end closing of FIN and processing payment claims.	Funding is provided in dept budget for extra help positions
Auditor-Controller	Extra Help	Santa Barbara	MORLOCK, STEPHANIE L	04-May-09	New Hire	FINANCIAL OFFICE PRO I	Position assist with year-end closing of FIN and processing payment claims.	Funding is provided in dept budget for extra help positions
Auditor-Controller	Extra Help	Santa Barbara	ORTEGEL, HELENA L	21-May-09	New Hire	FINANCIAL OFFICE PRO I	Position assist with year-end closing of FIN and processing payment claims.	Funding is provided in dept budget for extra help positions
Clerk-Recorder-Assessor	Regular-FT	Santa Barbara	VISWESWAR, CHETHAN	04-May-09	New Hire	EDP SYS & PROG ANLST II	This position is one of the most critical within the divisions of the department. They are responsible for technology & system advancement in order to keep service levels high and staffing levels low even as quantity of work and demands increase.	Ongoing funding is provided working within the Clerk-Recorder-Assr-Elections budget
Fire	Regular-FT	Santa Barbara	BRAITMAN, JAKE W	20-Apr-09	New Hire	FIREFIGHTER TRAINEE	As a result of promotions & retirements, filling these positions are needed in order to hire Firefighters that will have completed the Fire Academy and assigned to Fire Stations prior to the middle of July	Funding is provided by Fire District funds

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Fire	Regular-FT	Goleta, Isla Vista, Cachuma	HANSEN, CHRISTOPHER PATRICK	20-Apr-09	Extra Help to Regular	FIREFIGHTER TRAINEE	As a result of promotions & retirements, filling these positions are needed in order to hire Firefighters that will have completed the Fire Academy and assigned to Fire Stations prior to the middle of July	Funding is provided by Fire District funds
Fire	Regular-FT	Goleta, Isla Vista, Cachuma	HYMAN, MATTHEW DOUGLAS	20-Apr-09	Extra Help to Regular	FIRE EQUIPMENT OPER ASST	The incumbent Fire Equipment Operator Asst. was promoted to Firefighter making it is necessary to fill the Equipment Operator Asst. position and have the new employee fully trained by the beginning of high fire season.	Funding is provided by Fire District funds
Fire	Regular-FT	Santa Barbara	LAUDERDALE, ROBERT E	20-Apr-09	Rehire	FIREFIGHTER TRAINEE	As a result of promotions & retirements, filling these positions are needed in order to hire Firefighters that will have completed the Fire Academy and assigned to Fire Stations prior to the middle of July	Funding is provided by Fire District funds
Fire	Regular-FT	Santa Barbara	MACCREADY, DOUGLAS JOHN	20-Apr-09	New Hire	FIREFIGHTER TRAINEE	As a result of promotions & retirements, filling these positions are needed in order to hire Firefighters that will have completed the Fire Academy and assigned to Fire Stations prior to the middle of July	Funding is provided by Fire District funds
Fire	Regular-FT	Goleta, Isla Vista, Cachuma	MOORE, JUSTIN SCOTT	20-Apr-09	Extra Help to Regular	FIREFIGHTER STAFF	As a result of promotions & retirements, filling these positions are needed in order to hire Firefighters that will have completed the Fire Academy and assigned to Fire Stations prior to the middle of July	Funding is provided by Fire District funds
Fire	Regular-FT	Goleta, Isla Vista, Cachuma	PERKINS, TYSON CARR	20-Apr-09	Extra Help to Regular	FIREFIGHTER TRAINEE	As a result of promotions & retirements, filling these positions are needed in order to hire Firefighters that will have completed the Fire Academy and assigned to Fire Stations prior to the middle of July	Funding is provided by Fire District funds
Fire	Regular-FT	Goleta, Isla Vista, Cachuma	THOMAS, MAX J	20-Apr-09	Extra Help to Regular	FIREFIGHTER TRAINEE	As a result of promotions & retirements, filling these positions are needed in order to hire Firefighters that will have completed the Fire Academy and assigned to Fire Stations prior to the middle of July	Funding is provided by Fire District funds
Fire	Extra Help	Solvang, Santa Ynez, Buellton	BURRIS, ROBERT B	20-Apr-09	New Hire	HELICOPTER PILOT	Position is hired as extra help as needed in the Aviation Program operational	Funding is provided by Fire District funds
Fire	Extra Help	Goleta, Isla Vista, Cachuma	ARESCO, BRIAN J	04-May-09	New Hire	EXTRA HELP SPECIAL	Fully staffed Fuels Crew is necessary for maximum efficiency	Funding is provided by Fire District funds
Fire	Extra Help	Goleta, Isla Vista, Cachuma	FOSS, NATHAN ANDREW	04-May-09	New Hire	EXTRA HELP SPECIAL	Fully staffed Fuels Crew is necessary for maximum efficiency	Funding is provided by Fire District funds

New Hire Report
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Dept-Division	Job Type	Work Location		Hire Date	Event	Job Class Title	Justification	Funding Source
Probation	Extra Help	Santa Maria, Orcutt	COOLIDGE, DRAKE CLARK	04-May-09	New Hire	JUV INST OFCR/EXTRA HELP	The Probation Dept relies on the availability of qualified extra help staff to operate the institutions division in a safe & effective manner in compliance with CA State Corrections Standards Authority (CSA) regulations.	The budget includes allocations for extra help resources.
Public Defender	Extra Help	Santa Maria, Orcutt	CHAVEZ, LUZ V	24-Apr-09	Rehire	LEGAL OFFICE PRO I	Position was filled for a 5-week period to backfill a leave of absence.	Extra help is covered by original position's funding.
Public Health	Regular-FT	Santa Barbara	HENRY, MARLENE SALCIDO	06-Apr-09	New Hire	STAFF NURSE	The Public Health Department operates clinics at six locations throughout Santa Barbara County and provides an average of 10,000 medical visits per month. Each of these visits represents significant revenue to the department. This position services as a priority so as not to compromise patient care and revenues.	Funding revenues are derived from Medi-Cal (FQHC), Medicare and more than 10 other categorical programs.
Public Health	Regular-FT	Santa Maria, Orcutt	LIN, SHIH-LING	06-Apr-09	New Hire	HEALTH CARE PRACTITIONER	The Public Health Department operates clinics at six locations throughout Santa Barbara County and provides an average of 10,000 medical visits per month. Each of these visits represents significant revenue to the department. This position services as a priority so as not to compromise patient care and revenues.	Funding revenues are derived from Medi-Cal (FQHC), Medicare and more than 10 other categorical programs.
Public Health	Regular-FT	Santa Maria, Orcutt	MAXFIELD, MOLLY J	06-Apr-09	New Hire	PH NUTRITIONIST	This position is filled based on the increase in caseload and increase in funding from the State to serve additional clients in the WIC Program. Current incumbent was promoted to Nutrition Services Supervisor.	Funding source is derived from WIC.
Public Health	Regular-FT	Santa Barbara	AVINA, JANETTE LEE	20-Apr-09	New Hire	STAFF NURSE SUPV	Essential functions include providing direct supervision to Staff Nurses, evaluating work of staff in order to ensure that quality assurance standards are met, and ensuring that appropriate records and patient traffic flow are maintained, referrals and follow-up appointments are made, accurate information is communicated to patients, and clinics are conducted in an orderly fashion.	Funding source is FQHC Medi-Cal, and other patient service sources.

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Public Health	Regular-FT	Santa Barbara	CUADRAS LAVEAGA, ADOLFO	20-Apr-09	New Hire	STAFF NURSE	The Public Health Department operates clinics at six locations throughout Santa Barbara County and provides an average of 10,000 medical visits per month. Each of these visits represents significant revenue to the department. This position services as a priority so as not to compromise patient care and revenues.	
Public Health	Regular-FT	Lompoc	BAKER, MARCY ANN	04-May-09	Extra Help to Regular	LABORATORY ASSISTANT	Essential functions include performance phlebotomy on clinic patients, processing patient specimens for both testing in-house and referral testing, and communicating with clinic staff and referral labs to obtain complete information for test ordering and billing. Filling the position was essential to maintain level of service to providers.	Funding source: Medi-Cal, FQHC Medicare, SBHI Fees, County & 999 fees, VA fees, and Healthy Families.
Public Health	Extra Help	Santa Barbara	ESKRIDGE, JENNIFER MARIE	04-May-09	Rehire	EMERG SVCS PLANNER	Essential function is to provide emergency response staffing during disasters and assist with disaster planning for all-hazards.	Funding is derived from Federal Grant.
Public Works	Regular-FT	Santa Maria, Orcutt	TUBBS, GEOFFREY ANSLEY	20-Apr-09	New Hire	MAINT WORKER APPRENTICE	Position is assigned in Roads and responsible for repair, maintenance & construction of roads.	Funding is derived from Road fund, no general fund costs are associated with this position.
Public Works	Extra Help	Santa Maria, Orcutt	BROWN, JAMES	04-May-09	Rehire	MAINT WORKER APPRENTICE	Position is assigned in Roads and responsible for repair, maintenance & construction of roads.	Funding is derived from Road fund, no general fund costs are associated with this position.
SBC Retirement	Regular-FT	Santa Barbara	BROWN, VINCENT PAUL	26-May-09	New Hire	DEPT/CORP LDR-EXEC	Responsible for the oversight of the Retirement System.	Funding is derived from the Retirement fund.
Sheriff	Regular-FT	Santa Barbara	ZBINDEN, JENNIFER ANN	06-Apr-09	Extra Help to Regular	COMMUNICATIONS DISP II	In order to maintain appropriate staffing levels this position was moved from an Extra Help to Regular FT status.	Positions are funded by the General Fund along with supplemental funding from MOU's with various cities within the County.
Social Services	Regular-FT	Santa Maria, Orcutt	BORUNDA, JEAN ELIZABETH	18-May-09	Extra Help to Regular	ELIGIBILITY WORKER II	Position will assist in CalWorks, getting the department's backlog up-to-date in order to meet legal mandate of determining eligibility within 45 days of application.	Position is funded through the additional caseload allocation the department received in February 2009.
Social Services	Extra Help	Santa Barbara	SANCHEZ, VICTORIA E	18-May-09	New Hire	PUBLIC INFO SPECIALIST	This position is responsible for establishing positive media relationships, arrange and be present at interviews with the private sector members regarding the economic stimulus funds via the American Recovery & Reinvestment Act (ARRA).	Position is funded through ARRA.

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Social Services	Extra Help	Santa Barbara	STULTZ, JEAN ELIZABETH	18-May-09	Rehire	SOCIAL SVCS PRACTITIONER	Employee returned after receiving her Masters in Social Work (MSW). The department is required to have a certain percentage of MSW on staff in Child Welfare Services (CWS), as well as maintaining staff levels that allow dept. to meet investigation and visitation timeline requirements.	Funding is through CWS program allocation from the state.