



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: March 14, 2023
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department George Chapjian, Director, 805-568-2467
Director(s)

Contact Info: Garrett Wong
Climate Program Manager, 805-568-3503

SUBJECT: Second Amendment to the Agreement with Rincon Consultants, Inc. for Climate Action Planning Services

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute the Second Amendment to the Agreement with Rincon Consultants, Inc., for climate action planning services to extend the term through December 31, 2023;
- B. Determine that the above recommended actions are government fiscal activities, which do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

Summary Text:

This item is before the Board to amend the Agreement with Rincon Consultants, Inc. to extend the contract term to December 31, 2023. The contract term is being extended to allow for additional time to undergo environmental review and bring the final draft 2030 Climate Action Plan (CAP) to the Board for adoption. A Budget Revision Request is not needed for this Second Amendment as there is no request for additional funds.

Background:

On July 7, 2020, the Board of Supervisors approved the Agreement with Rincon Consultants, Inc. for climate action planning services for a total amount not to exceed \$516,235. The Board also approved an additional 5 percent contingency amount not to exceed \$25,812.

On June 22, 2022 the Board of Supervisors approved the First Amendment to the Agreement to increase the contract amount by \$16,396 for a total contract amount not to exceed \$532,631, and to extend the term through March 30, 2023.

The completion of the CAP has been delayed due to changes in outreach and engagement activities due to COVID, unanticipated technical analysis for the greenhouse gas emissions inventory, extensive engagement with stakeholders such as the Agricultural Advisory Committee and additional vetting of measures and actions with staff and stakeholders.

Staff anticipate concluding the draft CAP public comment period in March 2023 and bringing the final draft CAP and environmental impact report to the Board for adoption in summer 2023.

Fiscal and Facilities Impacts:

Budgeted: Yes

Key Contract Risks:

Rincon has provided environmental consulting services in Santa Barbara County for 29 years. Rincon has previous and existing contracts for work on a variety of projects for the County. It has previously provided Climate Action Planning services for jurisdictions across California, including Santa Clara, San Mateo, Merced, Kings, and Imperial Counties.

Special Instructions:

Please send two copies of the signed agreement and one copy of the minute order to Garrett Wong.

Attachments:

Attachment A – Second Amendment to Agreement with Rincon Consultants, Inc. for Climate Action Planning Services

Attachment B – First Amendment to Agreement with Rincon Consultants, Inc. for Climate Action Planning Services

Attachment C – Executed Agreement with Rincon Consultants, Inc.

Authored by:

Garrett Wong, Climate Program Specialist