



## County of Santa Barbara Planning and Development

Glenn S. Russell, Ph.D., Director

Dianne Black, Assistant Director

March 16, 2016

Mr. Brett McNulty  
RECON Environmental  
5951 Encina Road, Suite 104  
Goleta, CA 93117

**RE: Notice to Proceed to Prepare the EIR for the Oak Hills Estates Rezone, Tentative Tract Map and Development Plan Project. Case Numbers: 15RZN-00000-00002, 15TRM-00000-00001 and 15DVP-00000-00001.**

Dear: Mr. McNulty

This letter serves as your official Notice to Proceed to prepare the EIR for the Oak Hills Estates project. The total not-to-exceed base contract amount of the EIR is \$100,921. An additional amount of not more than \$10,084.00, representing a 10% contingency, may be authorized by the Director of Planning & Development for additional work not included in the original scope of work. This notice authorizes the base contract amount, but not the 10% contingency. Release of the contingency must be approved by P&D prior to the work being conducted. Exceeding the total contract amount of \$110,921 for work that is beyond the scope of the current proposal and previously authorized expenditures of contingency funds requires subsequent authorization by the Board of Supervisors.

The terms and conditions of this authorization are outlined in the RECON Scope of Work dated January 25, 2016. Please submit invoices within thirty days of work performed or completed.

Please direct any questions that you may have regarding this Notice to Proceed to Steve Rodriguez at (805) 682-3413.

Sincerely,

**Dianne Black**  
Assistant Director

Cc: Accounting  
John Zorovich, Senior Planner  
Steve Rodriguez, Contract Planner