



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: 7/7/2009
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Elliott Schulman, MD, MPH, Director and Health Officer
Director Public Health Department
Contact Info: Paige Batson, MA, PHN, RN,
Disease Control and Prevention Manager 346-8286
SUBJECT: Revenue Agreement (Immunization Action Project)

County Counsel Concurrence:

As to form: N/A

Auditor-Controller Concurrence:

As to form: N/A

Other Concurrence:

As to form: NA

Recommended Actions:

That the Board of Supervisors:

Consider recommendations regarding the Immunization Action Project revenue, as follows:

- a) Approve and authorize the Chair to execute Agreement 09-11298 with the California Department of Public Health for the Immunization Action Project for the period July 1, 2009 through June 30, 2010 in an amount not to exceed \$235,789.
- b) Authorize the Public Health Director to execute any amendments to Agreement 09-11298 related to changes in the California Department of Public Health General Fund contribution to the Immunization Action Project.

Summary Text:

Your Board's approval is required for this grant because the amount has increased more than 10% from the previous grant in FY 2008-09. This program grant realizes an increase of \$59,551 (34%) from \$176,238 to \$235,789. This award increases the following categories:

- Additional \$20,000 pass-through subcontract award for Marian Community Clinics, Inc to assist with immunization costs provided by this Community Health Center. Additional \$1,000 administrative fee to the Immunization Action Project for this subcontract.
- Last year in the spirit of no lay-offs, the Administrative Office Professional III position had hours shifted to other grants and programs. With this increased funding, 0.25 FTE

Administrative Office Profession III time will be shifted back into the Immunization Action Project.

- Anticipated cost adjustments to salaries and benefits.

Background:

The Immunization Action Project has been awarded yearly contracts through the State of California for the past 30 years to provide immunization services to the County of Santa Barbara. The Scope of Work includes the following objectives:

- Raise immunization coverage levels to 95% or greater for each immunization required by law for kindergarten students and child care entrants within our county.
- By the end of 2010, 90% of two-year-olds in our county will be vaccinated with the recommended immunizations.
- Through prevention, surveillance and outbreak control, reduce or eliminate illness, disability and death due to vaccine-preventable diseases within our county.
- Establish and maintain an effective reminder/recall system for clinic patients.
- Inform and educate health care providers, school staff, child care community, and the general public about the need for timely administration of scheduled immunizations of children and adults.

Fiscal and Facilities Impacts:

Budgeted: Yes, at lower level of \$176,238.

Fiscal Analysis:

Approving and executing the Immunization Action Project (IAP) grant will not increase General Fund or Public Health Department Special Revenue Fund. It is a grant renewal that has increased over the 10% threshold for CEO or Department Head signature.

In FY 2006-07, this grant was funded approximately 50% / 50% Federal and State funding. Over the past few years, the State has reduced its portion. For FY 2009-10 the ratio is 82% Federal and 18% State. The 18% State portion, or \$42,000, is for Community Health Clinic pass through and administration. If the State eliminates all of the State General Fund contribution, then two Community Health Clinic contracts will be cancelled: Marian Medical Center, \$20,000, Santa Barbara Neighborhood Clinics, \$20,000, and \$2,000 for the Public Health Department’s administrative oversight. The rest of the IAP program will remain intact.

Pending approval of this Agreement and State General Fund decision, the Public Health Department will return with a Budget Revision Request aligning the FIN budget with the grant award.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions: Please return eight (8) Standard Agreement (STD 213) with original signatures and two (2) Certified Minute Orders to PHD Contracts Unit, 300 N. San Antonio Rd, Santa Barbara, CA 93110 Attn: Dawn McGrew

Attachments: Agreement 09-11298 with the California Department of Public Health

Authored by: Nancy Rosenberg, R. N., Immunization Program Administrator