



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Auditor-Controller
Department No.: 061
For Agenda Of: November 18, 2008
Placement: Administrative
Estimated Tme: 0
Continued Item: No
If Yes, date from:
Vote Required: Four Fifths

TO: Board of Supervisors

FROM: Department
Director(s)
Contact Info:

Robert W. Geis, Auditor-Controller
Theo Fallati, Assistant Auditor-Controller (568-2102)

SUBJECT: Software Implementation and License Agreement

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions: That the Board of Supervisors:

1. Approve the attached Software Implementation and License Agreement with Simpler Systems, Inc., a local vendor, and
2. Approve the attached Budget Revision Request and BJE 2007589 releasing Auditor-Controller automation designation to cover contract costs.

Summary Text:

The County of Santa Barbara Auditor-Controller's office is in the development stage of a major upgrade to the County's Financial Information System. This upgrade includes converting the existing system to a Web based application that includes on-line document processing, electronic workflow, image capture and retrieval along with a dynamic search and reporting feature.

The capabilities included in the Simpler 3.0 search engine and services to be provided are intended to enhance the application. This software will also help us augment development in areas not readily available with the project's current resources or knowledge base.

Professional Services fees will be billed on a time and materials basis and Simpler Systems will complete the project by October 31, 2010. The license fee becomes payable once the Simpler 3.0 software is installed and accepted by the County. The license and the agreement continue until terminated, and the County may terminate them by providing five days notice prior to the end of the applicable month. Because this is an implementation and software license agreement, the standard county contract was not used.

Background:

Over the years, since the original development and rollout of the first version of FIN I in 1995, the Auditor-Controller’s Office has been upgrading the County’s main financial system. The most current version we are using is FIN 5 that includes budget development tools and cost center reporting. Other versions of FIN continue to be used for processing transactions and other accounting and banking functions. The newest upgrade to a Web based system will eliminate the need for all prior versions of FIN and consolidate those functions into one new, enhanced application. Using the new Simpler 3.0 software will provide for rapid integration with the current development effort and components already in testing.

Performance Measure:

Provide High Quality Financial Services:

- Provide accurate and timely financial reporting
- Provide information to support fiscal and budget planning
- Provide financial transactions accurately and timely
- Provide and Support the County’s Financial Infrastructure
- Develop and maintain effective systems for County-wide budgeting, accounting and reporting functions

Fiscal and Facilities Impacts: The total cost for the first year licensing fee and the total services of this contract are not to exceed \$100,000.00 comprised of the \$25,000.00 license and \$75,000.00 of services (not to exceed 500 hours at \$150.00 per hour). The first 100,000.00 would be initially funded from Auditor-Controller automation designation.

Ongoing costs are scheduled to be the \$25,000.00 annual license fee, increased annually by the L.A-Riverside-Orange County Consumer Price Index.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund		\$ 25,000.00	
State			
Federal			
Fees			
Other: Designation	\$ 100,000.00		\$ 75,000.00
Total	\$ 100,000.00	\$ 25,000.00	\$ 75,000.00

Narrative:

A part of the cost of the project is recoverable from federal and state sources via the county wide cost allocation plan and overhead cost recovery that will reduce the general fund costs to approximately 40% in the following years.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Authored by: Robert W. Geis, CPA