



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: September 18, 2018
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Alice Gleghorn, PhD, Director
Director(s) Department of Behavioral Wellness, 805-681-5220
Contact Info: John Doyel, ADP, Division Chief
Behavioral Wellness, 681-5220
SUBJECT: Santa Ynez Valley, People Helping People FY 17-18 First Amendment

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve, ratify and authorize the Chair to execute a retroactive First Amendment to the Agreement for Services of Independent Contractor with **Santa Ynez Valley, People Helping People** (a local vendor), to increase the maximum contract amount for Fiscal Year 17-18 by \$10,250 in Alcohol and Drug Program funds, for a new total contact amount not to exceed \$151,250 for the period July 1, 2017 through June 30, 2018.
- B. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in potentially physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

Summary Text:

The above referenced contract is on the agenda to request an increase in Santa Ynez Valley, People Helping People's (PHP) FY 17-18 contract. Approval of the recommended actions will allow Behavioral Wellness to pay outstanding invoices for services PHP provided, as budgeted, that were inadvertently omitted from the FY 17-18 contract with PHP.

Background:

Behavioral Wellness has contracted with PHP since 2003. In addition to prevention services, PHP also provides an early childhood mental health program for children from birth to five years old. This program promotes positive parenting practices, prevents child abuse and neglect, and aims to enhance child health and development. Under the new contract PHP will be required to coordinate all aspects of coalition building including recruitment, direction of interventions and maintenance. They will have to work closely with assigned ADP staff to ensure a two-way flow of communication, effective program implementation, and to receive technical assistance as needed.

Due to a Request for Proposal for prevention services in FY 17-18, PHP’s contract became a multi-year contract increasing the total contract amount enough to move it from a Purchase Order to a Board Contract. During this shift, the Department didn’t include a portion of the Purchase Order funds in the total contract amount of the Board Contract making it \$10, 250 short. This amendment adds the funding shortfall amount into the total contract amount of the FY 17-18 contract.

Performance Measure:

PHP has been performing these prevention services for less than a year. Currently, a summative or outcome evaluation is being conducted to determine if the Program is meeting programmatic expectations. The following outcomes are of primary interest:

Community Coalitions/Tasks Forces

- | | |
|--|---|
| <ul style="list-style-type: none">• Reduced access and availability of AOD to youth• Policies to reduce presence of alcohol at schools• Increased media regarding AOD trends• Increased knowledge of enforcement of AOD laws• Increased retailer compliance with best practices• Reduction in sales to minors• Understanding regarding the discrepancy of actual vs. perceived youth AOD use | <ul style="list-style-type: none">• Increased Responsible Beverage Service Trainings• Policies to reduce AOD abuse at community events• Increased knowledge of AOD consequences• Increased parental awareness of the SHLO• Reduction in AOD advertisements in retailers• Increased enforcement of AOD laws |
|--|---|

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	FY 17-18			
General Fund				
State	\$	75,625.00		
Federal	\$	75,625.00		
Fees				
Other:				
Total	\$	151,250.00	\$	- \$ -

Narrative: The above referenced contracts are funded by State and Federal funds. The funding sources are included in the FY 17-18 Adopted Budget.

Key Contract Risks:

As with any contract funded by State and Federal sources, there is a risk of future audit disallowances and repayments. Behavioral Wellness contracts include language requiring contractors to repay any amounts disallowed in audit findings, minimizing financial risks to the County.

Special Instructions:

Please return one (1) Minute Order and one (1) signed copy of the contract amendment to gilopez@co.santa-barbara.ca.us.

Attachments:

- Attachment A: Santa Ynez Valley, People Helping People FY 17-18 First Amendment
- Attachment B: FY 17-18 Santa Ynez Valley, People Helping People PO to BC
- Attachment C: FY 17-18 Santa Ynez Valley, People Helping People PO CN 21170

Authored by:

Q. Lopez